

**JAWAHARLAL NEHRU SMRITI  
GOVT. POST GRADUATE COLLEGE,  
SHUJALPUR, DISTT. SHAJAPUR,  
(M.P.)**

**SELF STUDY REPORT**

*SUBMITTED TO*

**NATIONAL ASSESSMENT AND  
ACCREDITATION COUNCIL  
(NAAC), BANGALORE.**

**2014-15**

## **Preface**

Jawaharlal Nehru Smriti Govt. Post Graduate College, Shujalpur is continuously striving towards achieving its goal of imparting value-based quality education to the students with rural background that constitute the major part of its student strength. Though the college has to operate within a certain framework with many constraints and limited resources, it has shown its growth potential in the past few decades on the academic as well as infrastructural front.

The college is privileged to have obtained the status of Institutional Eligibility for Quality Assessment (IEQA) from NAAC, Bangalore. Now we take pleasure in submitting this Self Study Report (SSR) to the NAAC for further processing the same. The SSR has been prepared with extreme care and realistic perspective by the NAAC Steering Committee after a long and persistent effort of about six months. The Committee has taken all pains to collect and collate the data in order to answer about the two hundred and thirty questions contained in the SSR format. It has spared no effort to reach the accurate figures and stick to the precise facts to the extent possible. The Committee acknowledges with thanks all the sections and departments of the college for their co-operation in providing the data and other valuable information on demand.

Nevertheless, while realizing its strengths and weakness, its credits and shortcomings, the Committee on behalf of the College Administration realizes that the whole set of queries raised in the SSR format is an eye opener, and that it provides a direction towards future for achieving academic excellence. Therefore, it is committed towards streamlining many areas and framing its future plan as per the findings of the NAAC Peer Team.

Dr. J. K. Nair  
NAAC Steering Committee Coordinator

Dr. R. S. Pal  
Principal

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## **EXECUTIVE SUMMARY – SWOC ANALYSIS OF THE INSTITUTION**

### **(A) EXECUTIVE SUMMARY**

#### **Profile of the College**

Shujalpur city was founded by the Mughal Empire about 400 years ago on the banks of two rivers - Newaj and Jamdhad of which Newaj finds mention in the Great poet Kalidasa's *Meghadootam*. Shujalpur is approachable by both train and bus routes. Almost all the trains running between Bhopal-Indore-Ratlam Section have halts at Shujalpur station. This place is lying at a distance of 80 kms. from Bhopal, the State Capital; 70 kms. from Shajapur, its district headquarters; 100 kms. from Ujjain, the Holy city, and its Divisional Headquarters. It is 130 kms. away from Indore, the commercial capital of Madhya Pradesh. The nearest Airport is at Bhopal.

Jawaharlal Nehru Smriti Govt. Post Graduate College, Shujalpur, District Shajapur, MP., is situated about two kms. away from Shujalpur railway station, on the Pachore – Kannod Highway. Shujalpur is a purely Hindi-speaking belt of the *Malva* region of Madhya Pradesh. The local dialect is *Malvi*. Before the inception of the college, there was no facility for higher education in Shujalpur. Higher education facilities were confined to cities like Bhopal, Indore, Ujjain and Shajapur, all of which are at a distance of more than 50 kms. away from this place. The college started functioning on 1<sup>st</sup> August, 1964. It was founded in memory of the Late Prime Minister of India, Pt. Jawaharlal Nehru, by a Trust called *Mahavidyalaya Sthapna Samiti, Shujalpur* under the chairmanship of Shri Liladhar Joshi, the erstwhile Chief Minister of 'Central India.' The college was successfully run by the *Samiti* for seven years with three faculties – Arts, Science and Commerce. LLB Course was opened in 1968. Later on, considering the pace of its development and also its growth potential, the college was taken over by the State government from 22<sup>nd</sup> February, 1971. Further, taking into account its student strength and the local demand for advanced studies, it was given the status of a PG college in the year 1997 with eight PG Courses – Five in Arts stream, two in Science, and in Commerce. Presently it is running a total of six UG and 11 PG programmes.

That the college has all the potential for further development is visible from the GER for the last four years. In spite of the fact that during the last five years or so four private colleges and one government college have come up in its catchment area, the graph of the enrolment figure has consistently shown an upward trend. In the current year the college has a total student strength of 1845. Since the college is the premier institution for higher education in the locality, and all the district headquarters are 50 to 100 kms. away, the student strength of the college is expected to be

constantly on the rise in the years to come. It is a major positive factor in its growth potential.

### **Criterion I - Curricular Aspects**

Since the college is fully governed by the State government, the College Administration is bound to abide by the government policy of education and the syllabi prescribed by the affiliating university. However, every institution has some specific goals and objectives depending on its locale and the cultural and educational needs of the people in the area. Jawaharlal Nehru Government PG College, Shujalpur also has specific goals and objectives which are stated in the 'Right to Information' Manual, 2005. The prospectus of the college brought out at the beginning of every academic year also states these objectives and goals. The college is committed to catering to the needs of the rural community that forms the major part of its catchment area. The college visualizes becoming the educational hub of this region with all the courses of modern area along with traditional subjects. It is striving towards this goal which is evident in the fact that during the last five years, it has opened four self-financed courses and three self-financed optional subjects in Arts, Science, and Commerce streams.

The University designs the curricula for teaching for PG Courses. Since the syllabi for Undergraduate Courses are unified for the State, the Curriculum for Undergraduate Courses is designed and handed over to the Universities by the Central Board of Studies. The college contributes in the curriculum design by representation of its senior teachers in the various Boards of Studies of the affiliating university and also in the Central Board of Studies.

Under the existing system, the University/Central Board syllabi offer UG Courses with many elective subjects in Arts Faculty of which a student has to choose three. The professional courses/subjects offered as self-financed ones are beneficial to the students in acquiring jobs after graduation and provide improved academic mobility for higher studies. As regards PG courses, the college offers PG in three subjects in Science stream, and in Arts stream the college offers PG in seven subjects of which M.S.W is a professional course. In the Commerce stream the university offers M. Com in three groups viz., Accounting, Management and Taxation of which the college offers M. Com in Accounting group. The institution offers six Self-financed programmes and four self-financed subjects within various UG programmes. The college also conducts six self-financed courses and four self-financed optional subjects through which the students are in a position to opt for better career opportunities.

The Curriculum, once received from the University/Government, is divided into monthly teaching plan. Along with the attendance register, every teacher maintains a daily diary to record his/her daily teaching and other activities. The same is then monitored by the HOD, and the backlog, if any in teaching the curriculum, is completed through extra classes.

## **Criterion II - Teaching, Learning and Evaluation.**

The college conducts "College Chalo Abhiyan" in the feeding institutions in order to attract more and more students to take admission in the college. As regards transparency in the admission process, the admission is given through centralised online admission process by the Department of Higher Education, M.P. In the last five years the demand ratio fluctuated nominally without giving out clear trends. However, entry in UG has almost been consistent with 10% variations upward or downward. There are also a lot of internal shifting in PG classes thereby the number of admissions going up in one programme, and that coming down in another. However, the admission graph gives a steady increase in the total number of admissions in the last five sessions.

The college administration is committed to providing a very congenial learning atmosphere to the students. As regards making the newly entered students aware of the system, classroom awareness sessions are conducted in each faculty by the teachers. Internet facility is available to the students in the Library/Departments. For teaching the syllabi, the college follows the academic calendar issued by the State Government. In order to make learning more learner centric, the students are encouraged to participate in classroom workshops/seminars/GDs etc. The University has introduced internal evaluation system (CCE) for all the colleges. The CCE constitutes 15 % marks at UG level and 10% marks in PG. In the CCE system various modes of testing the performance of the students, viz., Question answer methods both objective and descriptive, assignment writing, oral tests, teaching by students, group discussions etc. are adopted. The CCE is a part of the university evaluation, and is transparent in the sense that the students are intimated of their performance in the test, and those students who under-perform are given further chances of improvement. The recently constituted IQAC has initiated quality improvement measures through framing its quality policy.

## **Criterion III – Research, Consultancy & Extension**

The college is presently not a recognized centre for research by the affiliating university. The institution always promotes research schemes/projects for faculty members. Many of the faculty members are either engaged in research work or have completed their research projects. The College Administration encourages the teachers to take up projects from various funding agencies like UGC, MAPCOST, DST etc. The college has five laboratories in the Science faculty, one for Geography and a computer laboratory. All the teaching staff and the Library have INFLIBNET membership. For students in-house projects are a part of the curriculum in the final semesters of both UG and PG Courses. The institutional budgetary allocations do not provide for research projects.

The college has plans to open research centres in the departments of Sociology, English & Economics. Most of the members of the teaching

faculty have published research papers in national/international research journals, and also as chapters in books. One teacher has published two books with ISBN. During the last four years, all the regular teachers have attended academic seminars/conferences and presented their papers. The Department of Economics of the college has conducted two national level seminars sponsored by the UGC during the last four years, and the proceedings were published as books with ISBN.

Presently no system of Consultancy services is prevalent in the college.

The college has an NCC unit (MP 42 Bn) of 53 cadets and an NSS unit of 100 volunteers. Through the NCC and the NSS units, the college promotes student engagement contributing to good citizenship and holistic development of students. The NSS volunteers and NCC cadets of the college have attended national integration camps and adventure and trekking camps respectively. The college regularly organizes through its NSS unit Blood Donation Campaigns at the college premises. Campus maintenance and environmental friendly activities of NSS, and NCC parades are regularly organized.

#### **Criteria IV – Infrastructure and Learning Resources.**

The Administration of Jawaharlal Nehru Govt. PG College fully realizes the importance of infrastructure in the teaching-learning process in the modern times, and is committed to effective and optimum use of its available infrastructure and continuous reduction of infrastructural deficiencies in order to facilitate its students compete with their counterparts in the bigger cities in the fields of technological learning and ICT. For developmental projects the college has three sources of funding as regards building infrastructure which are (a) State Government, (b) UGC, and (c) Janbhagidari Funds. \

The college has 22 classrooms, one SMART classroom, seven laboratories with moderate facilities, six departmental libraries, a central library with approx. 40,000 books (2500 titles), 43 desktop units, (25 in the computer lab and others in various departments and the central library) two laptops, 11 broadband internet connections connected to 17 computers, five LCD Projectors, four interactive boards, and Wi-Fi facility in the Library. There is a 30 seater women's hostel available in the college which is yet to start functioning.

Further building proposals worth Rs.2.35 crores and for Rs.85 lacs have been sent to the UGC under XII Plan and State Government respectively for construction of Classrooms, Administrative Block, laboratories, boundary wall, internal roads etc..

#### **Criterion V – Student Support and Progression.**

The college publishes its updated prospectus at the start of every academic year. The prospectus provides all the information about the college, regarding curricular, non-curricular activities, details of teachers, courses and subjects, welfare schemes and other facilities for students. In addition, through the 'Teacher-Parent Scheme' academic and personal counselling is provided by the respective teachers at the time of admission to various courses. Help is provided to the students in choosing the subjects particularly in Arts stream. The average progression of students from UG to PG stood at around 67%, the average pass percentage at UG level at 47%, and for PG it stood at 63% for the last four years.

Lectures, Workshops and Training modules are organized by the Career Guidance Cell to train students in self-employment and entrepreneurial skills. In the last four years eight such training programmes were organized in the college in which some 375 students have benefited. Welfare schemes like post-metric scholarships for SC/ST/OBC students, merit scholarships like *Gao ki Beti*, *Vikramaditya*, *Pratibha Kiran*, and schemes of general nature like *Awagaman*, and *Awasiya* are available from the State Government. Group Accident Insurance policy is available for all the students.

There are anti-ragging and student grievance cells in existence in the college. Presently the college does not have a registered Alumni Association but one is in the pipeline. The college facilitates student progression to higher level of education and towards employment through regular motivation and counselling by faculty members of the departments and other senior members of the college.

The college has a sports ground of around two hectares with facilities for almost all the common outdoor sports and games. It has also facilities for indoor games such as Table-Tennis, Chess, Badminton etc. The college conducts sports and cultural activities as per the University academic calendars and circulars published from time to time. A lot of students of the college have participated in the State as well as Zonal/National Level sports and cultural events in the last four years. There is no publication exclusively for students at present. Student participation is ensured in the College magazine "*Pathey*".

### **Criterion – VI - Governance, Leadership and Management**

The State government policies are framed at the State level and at the college level the Principal, as the Head of the institution, ensures that such policies are implemented in letter and spirit. The Principal delegates various responsibilities of the quality management to his senior faculty members, monitors and reviews the same periodically.

As regards the future growth plans, the Principal, along with the



faculty members, formulates and designs them accordingly, particularly in the areas of opening professional courses, infrastructure development, environment etc.

In order to maintain staff/student-discipline, to use innovative teaching methods, internal evaluation etc., improvements are brought into the organizational culture by continuous interaction between the Principal and the faculty members. For framing of policies, plans, and execution of projects, various committees are constituted by the Principal at the beginning of each academic year.

In areas such as taking decisions on policy matters, the Staff Council is the institutional statutory decision making body. This council meets as and when summoned by the Principal to make decisions on some vital issues related to the institutional functioning. For other important areas like Anti Ragging, Discipline, NAAC, UGC, IQAC, Purchase Committees and developmental projects, the Principal assigns the responsibilities to senior faculties. For sending proposals for the UGC developmental grants the Principal constitutes a separate Planning Board as per UGC norms. As regards the developmental activities utilizing local funds, the Janbhagidari Samiti approves them on a case to case basis.

## **Criterion – VII – Innovations and Best Practices**

### **Environment Consciousness**

The college is environment conscious and has done sufficient plantations, and developed gardens in the campus. Two water harvesting ponds have been constructed in the premises.

### **Innovations**

1. The college publishes its annual college magazines “*Pathey*” in which the staff and students actively contribute.
2. The college conducts teacher-student assembly in the morning session in which National Anthem and Madhya Pradesh Song are sung. Extempore speeches on topics of general and informative nature are given by students.

### **Best Practices**

1. Implementation and practice of Uniform Dress code for maintaining better discipline.
2. Career Fair in collaboration with Industry and Service sector for providing employment opportunities to students.

## **(B) SWOC ANALYSIS**

### **Strengths**

- **The only college with so many UG and PG Courses in a radius of 50 kms.**
- **Consistently growing student strength**
- **Catering to the higher educational needs of rural students of mostly Scheduled Castes and backward communities**
- **High growth potential due to the distant location of all district headquarters**
- **Qualified teaching faculty**
- **Runs six low-cost affordable self financed professional courses - 3 in UG and 3 in PG.**
- **Has six self-financed job-oriented optional subjects in B.A., B. Sc. & B. Com**
- **SMART Classroom for virtual classes (one of the 100 selected colleges in M.P.)**
- **Automated Central Library by July, 2015 with about 40,000 books and Network Resource Centre for students**
- **Six departmental libraries for PG Courses**
- **Eight departments with Computer and internet connections**
- **11 Broadband internet connections connected to 17 desktop computers**
- **Five LCD Projectors and Four Interactive Boards**
- **A Computer Laboratory with 25 computers, internet and intranet facilities**
- **INFLIBNET membership for all the regular teachers**
- **Career Guidance Cell conducting skill-development and other career counselling programmes.**
- **Well-equipped laboratories for all the subjects in Science stream & in Geography**
- **Internal Quality Assurance Cell**

- **A vast sports ground of about two hectares with facilities for all common outdoor sports and games.**
- **Facilities for indoor games**
- **A hall of moderate size and a dais for seminars and cultural programmes.**
- **Very active NCC and NSS units conducting outreach programmes (ISR) like Red Ribbon Club for HIV AIDS awareness programmes, Blood Donation Camps, Voters' Awareness programmes etc.**
- **Transparent and prompt disbursement of all types of scholarships**
- **Uniform Dress Code for students.**
- **College Magazine "*Pathey*"**
- **Clean Environment, Tree plantations, Gardens.**

### **Weakness**

- **Shortage of regular faculty owing to vacant positions in 50% of the posts.**
- **Shortage of sanctioned posts considering the magnitude of the student strength.**
- **Acute shortage of classrooms and laboratory spaces to accommodate the existing student strength, and departmental rooms.**
- **Need for bigger Central Library to accommodate the rising number of books every year.**
- **Need for a bigger computer laboratory to accommodate the students of various computer courses.**
- **Absence of PG courses in eight subjects negatively affecting student progression.**
- **Absence of research centres in any subjects resulting in lack of research facilities**
- **Absence of Alumni Association**
- **Lack of a formal feedback mechanism to find out student progression outside the institution.**

## **Opportunities**

- **Initiating remedial coaching, extension lectures and focusing more on learner-centric classrooms for better implementation of the curriculum.**
- **Opening Research Centres in many subjects provided sufficient infrastructural facilities are made available.**
- **Opening more PG courses both in general as well as professional subjects to ensure greater student progression to advanced courses, particularly girls.**
- **Opening more self-financed professional courses to cope with the competitive job market.**

## **Challenges**

- **Filling up vacant regular posts and getting more posts sanctioned from the government to cope with the student strength in each subject.**
- **Availability of highly qualified teachers for self-financed professional courses at low pay package.**
- **To sustain/increase the student strength in professional courses facing tough competitions from newly emerging private colleges.**
- **To bring down the dropout rate and improve the pass percentage and completion rate.**
- **To mobilise available funds for sufficient physical and other infrastructure considering the growing needs for classrooms, libraries, laboratories, books and equipments including computers.**
- **To sustain the interest of the students in general subjects vis-à-vis employability.**
- **To increase the participation of students in co-curricular and extra-curricular activities.**

## SECTION B: PREPARATION OF SELF-STUDY REPORT

### 1. Profile of the Affiliated College

#### 1. Name and Address of the College:

Name :	Jawaharlal Nehru Smriti Govt. P. G. College, Shujalpur	
Address :	City-Mandi Road, Shujalpur, Distt. Shajapur	
City Shujalpur, Distt.Shajapur	Pin :465 333	State :Madhya Pradesh
Website :	<a href="http://www.mphighereducation.gov.in">www.mphighereducation.gov.in</a>	

#### 2. For Communication:

Designation	Name	Telephone with STD code	Mobile		Email
Principal (In-Charge)	Dr. R. S. Pal	O:07360-244358 R: -	9826312325	-	hegjnscshu shg.mp.go
Vice Principal	N. A.	O: -	-	-	
Steering Committee Co-ordinator	Dr. J. K. Nair	O: R:	9425940869	-	<a href="mailto:jayanmol@yahoo.com">jayanmol@ yahoo.com</a>

#### 3. Status of the Institution

Affiliated College

☒

Constituent College

☐

Any Other (Specify)

☐

#### 4. Type of Institution:

a. By Gender

i. For Men

☐

ii. For Women

☐

iii. Co-Education

☒

b. By Shift

i. Regular

☐

ii. Day

☒

iii. Evening ☐

5. It is a recognized minority institution?

Yes ☐

No ☒

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Sources of funding:

Government ☒

Grant-in-aid ☐

Self-financing ☒

Any other - **UGC**

7. a. Date of establishment of the college: **01/08/1964 (dd/mm/yyyy)**

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

**Vikram University, Ujjain (Madhya Pradesh)**

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	<b>Pl ref doc attached (No.47)</b>	<b>Document issued by UGC, CRO, Bhopal.</b>
ii. 12 (B)	<b>-do-</b>	<b>-do-</b>

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC ( AICTE,

NCTE, MCI, DCI, PCI, RCI etc.) **Nil**

Under Section/ Clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year	Validity	Remarks
i.	<b>NA</b>			
ii.	<b>NA</b>			
iii.	<b>NA</b>			
iv.	<b>NA</b>			

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☐

No ☒

If yes, has the College applied for availing the autonomous status?

Yes ☐

No ☒

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐

No ☒

If yes, date of recognition: .....  
(dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes ☐

No ☒

If yes, Name of the agency .....**NA**..... and

Date of recognition: ...**NA**..... (dd/mm/yyyy)

10. Location of the campus  
and area in sq.mts:

Location *	Urban
Campus area in sq. mts.	<b>74017.30 Sq.Mtrs</b>
Built up area in sq. mts.	<b>3605 Sq. Mtrs.</b>

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

• Auditorium/seminar complex with infrastructural facilities

• Sports facilities

\* Play ground

☒

**The college has a sports ground of size 2 hectares and facilities for the following sports and games:**

**(i) Cricket, (ii) Basket Ball, (iii) Badminton (iv) Volley Ball (v) Table Tennis, (vi) Football, (vii) Hand ball, (viii) Kho-kho (x) Khabaddi (xi) (vi) Athletics**

\* swimming pool

\* gymnasium

• Hostel

Boys' Hostel : Nil

i. Number of hostels

ii. Number of inmates

iii. Facilities (mention available facilities)

Girls' hostel

☒

i. Number of hostels= **01**

ii. Number of inmates = **Nil**

**Not yet functional due to the absence of Hostel staff. The Department of Higher Education has sanctioned the posts.**



**However, the appointment of the staff is yet to take place.**

iii. Facilities (mention available facilities) **Not available yet.**

\* Working women's hostel **Nil**

i. Number of inmates

ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise) **Nil**
- Cafeteria — **Nil**
- Health centre

First aid, Inpatient, Outpatient, Emergency care facility,

Ambulance..... Health centre staff –

–(i) **First Aid facility** (ii) **108 Ambulance for emergency**

(iii) **Contact with**

**Blood Bank through the NSS unit of the college.**

Qualified doctor Full time ☐ Part-time

Qualified Nurse Full time ☐ Part-time

- Facilities like banking, post office, book shops:

**All these facilities are available within a distance of 1 km. from the College.**

- Transport facilities to cater to the needs of students and staff -

**Public transport system is sufficiently available for the transportation of the students.**

- Animal house : **Nil**
- Biological waste disposal : **Nil**
- Generator or other facility for management/regulation of electricity and voltage

(i) **One Diesel power generator**

(ii) **Eight numbers of Digital Inverters**

- Waste water management

- Water harvesting : Two ponds for water harvesting

12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Program me Level	Name of the Programme/ Course	Dura tion	Entry Qualifica tion	Medium of instruct ion	Sanctio ned/ approv ed Student strengt	No. of student s admitte d
	Under- Graduate	B. A.	3 Yrs.	12th Pass	Hindi	900	554
		B.Sc.	3 Yrs.	12th Pass	Hindi/Eng	900	511
		B. Com	3 Yrs.	12th Class	Hindi	750	346
		B.B.A.	3 Yrs.	12th Class	Hindi/Eng	150	27
		B.C.A	3 Yrs.	12th Class	Hindi/Eng	150	19
		L.L.B.	3 Yrs.	Graduation with min 45% marks	Hindi/Eng	240	96
	Post- Graduate	M. A. Economics	2 Yrs.	Graduation	Hindi	50	11
		M. A. English	2 Yrs.	Graduation	English	50	17
		M. A. Geography	2 Yrs.	Graduation	Hindi	50	02
		M. A. Hindi	2 Yrs.	Graduation	Hindi	50	42
		M. A. Sociology	2 Yrs.	Graduation	Hindi	50	25
		M. S. W.	2 Yrs.	Graduation	Hindi/Eng	60	21
		M. A. Public Adm.	2 Yrs.	Graduation	Hindi	40	06
		M. Com	2 Yrs.	B. Com	Hindi	80	92
		M. Sc. Physics	2 Yrs.	B. Sc. with Physics	English	50	21
		M. Sc. Mathematics	2 Yrs.	B. Sc. with Mathematics	English	50	37

		<b>M. Sc. Chemistry</b>	<b>2 Yrs.</b>	<b>B.Sc. with Chemistry</b>	<b>English</b>	<b>30</b>	<b>18</b>
	<b>Integrated Programme</b>	<b>Nil</b>	-	-	-	-	-
	<b>Ph.D.</b>	<b>Nil</b>	-	-	-	-	
	<b>M.Phil.</b>	<b>Nil</b>	-	-	-	-	-
	<b>Ph.D</b>	<b>Nil</b>	-	-	-	-	-
	<b>Certifica</b>	<b>Nil</b>	-	-	-	-	-
	<b>UG</b>	<b>Nil</b>	-	-	-	-	-
	<b>PG Diploma</b>	<b>Nil</b>	-	-	-	-	-
	<b>Any Other (specify and</b>	<b>Nil</b>	-	-	-	-	-

**13. Does the college offer self-financed Programmes?**

☒

**Yes**

☐

**No**

**If yes, how many?**

**14. New programmes introduced in the college during the last five years if any?**

<b>Yes</b>	<input checked="" type="checkbox"/>	<b>No</b>		<b>Number</b>	<b>5</b>
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**15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)**

Faculty	Departments (eg. Physics, Botany, History)	UG	PG	Research
Science	Botany	✓	-	--
	Chemistry	✓	✓	--
	Mathematics	✓	✓	--
	Physics	✓	✓	--
	Zoology	✓	-	--
	Computer	✓	-	--
	Microbiology	✓	-	--
Arts	Economics	✓	✓	--
	English	✓	✓	--
	Geography	✓	✓	--
	Hindi	✓	✓	--
	History	✓	-	--
	Political Science	-	-	--
	Public Administration	-	✓	--
	Sociology	✓	✓	--
	Social Work	-	✓	--
Commerce	Commerce	✓	✓	--
Others-	Law	✓	-	--
	BBA	✓	-	--
	BCA	✓	-	--

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. annual system
- b. semester system ☒

**The college runs 17 programmes with Semester System**

- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System : **Nil**
- b. Inter/Multidisciplinary Approach : **Nil**
- c. Any other (specify and provide details) : **Nil**

6. Does the college offer UG and/or PG programmes in Teacher Education?

Yes

☐

No

☒

If yes,

- a. Year of Introduction of the programme(s)...Nil.....  
(dd/mm/yyyy)

and number of batches that completed

☐

the programme

- b. NCTE recognition details (if applicable)

Notification No.:

.....

Date: .....

(dd/mm/yyyy)

Validity:.....

- c. Is the institution opting for assessment and accreditation of  
Teache Education

Programme separately?

Yes

☐

No

☒

19. Does the college offer UG or PG programme in Physical Education?

Yes

☐

No

☒

If yes,

- a. Year of Introduction of the programme(s).....  
(dd/mm/yyyy)

and number of batches that completed

☐

- the programme b. NCTE recognition  
details (if applicable)

Notification No.:

.....

Date: .....

(dd/mm/yyyy)

Validity:.....

- b. Is the institution opting for assessment and accreditation of Physical Education Programme s?

c.

Yes

No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Nonteachin g staff		Techni cal staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	F
Sanctioned by the State Government	5**		-	-	29**		15**		5**	
<i>Recruited</i>	3	1	-	-	14	13	7	-	2	-
<i>Yet to recruit</i>	1**		-	-	2**		8**		3	-
Sanctioned by the Management/ society or other authorized bodies					15**		12**		4**	
<i>Recruited</i>	-	-	-	-	9	6	10	2	4	-
<i>Yet to recruit</i>	-	-	-	-	-	-	-	-	-	-

\*M-Male \*F-Female

\*\* Male-female figures are not separately available in the 'sanctioned' and 'yet to recruit' figures.

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Mal	Female	Male	Female	Male	Female	
<b>Permanent teachers</b>							
<b>D.Sc./D.Litt.</b>	-	-	-	-	-	-	-
<b>Ph.D.</b>	2	1	-	-	5	1	9
<b>M.Phil.</b>	-	-	-	-	1	2	3
<b>PG</b>	-	-	-	-	2	3	5
<b>Temporary teachers</b>							
<b>Ph.D.</b>	-	-	-	-	2	1	3
<b>M.Phil.</b>	-	-	-	-	-	1	1
<b>PG</b>	-	-	-	-	7	4	11
<b>Part-time teachers</b>							
<b>Ph.D.</b>	-	-	-	-	3	3	6
<b>M.Phil.</b>	-	-	-	-	1	4	5
<b>PG</b>	-	-	-	-	3	-	3

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

14

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2010-11		2011-12		2012-13		2013-14	
	Male	Femal	Male	Female	Male	Female	Male	Female
SC	156	79	181	106	209	124	234	171
ST	3	1	9	2	7	2	9	3
OBC	405	271	477	311	444	355	454	442
General	141	170	176	156	177	186	174	210
Others	-	-	-	-	-	-	-	-
Total	705	521	843	575	837	667	871	826

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M.	Ph.D.	Total
Students from the same state where the college is located	1553	292	-	-	1845
Students from other states of India	-	-	-	-	-
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	1553	292	-	-	1845

25. Dropout rate in UG and PG (average of the last two batches)

UG 46.28%

PG 42.89%

26. Unit Cost of Education

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled )*

**(a) including the salary component**

**Rs.20347.00**

**(b) excluding the salary component**

**Rs. 886.00**

27. Does the college offer any programme/s in distance education mode (DEP)?

**No**

If yes,

a) is it a registered centre for offering distance education programmes of another University **NA**

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

**Yes**

**No**

✓

28. Provide Teacher-student ratio for each of the programme/course offered



S. No.	Name of the Programme	No. of Teachers	No. of Students Admitted in the Current Session	Teacher-Student Ratio
1	BA	16	554	1:35
2	B. Sc.	13	511	1:39
3	B. Com	05	346	1:69
4	BBA	02	27	1:14
5	BCA	02	19	1:10
6	LLB	03	96	1:32
7	M. A. Economics	03	11	1:4
8	M. A. English	04	17	1:4
9	M. A. Geography	02	02	1: 1
10.	M. A. Hindi	02	42	1:21
11.	M. A. Sociology	02	25	1:13
12.	M. S. W.	02	21	1:11
13.	M. A. Publ. Admn.	01	06	1:6
14.	M. Com	04	92	1:23
15.	M. Sc. Physics	03	21	1:7
16.	M. Sc. Mathematics	03	37	1:12
17.	M. Sc. Chemistry	02	18	1: 9

29. Is the college applying for

✓	Accreditation : Cycle 1
---	-------------------------

*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)*

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: ..... (dd/mm/yyyy) Accreditation Outcome/Result..... Cycle 2: ..... (dd/mm/yyyy) Accreditation Outcome/Result..... Cycle 3: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

**\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.**

**Not Applicable**

31. Number of working days during the last academic year. **294**

32. Number of teaching days during the last academic year  
(Teaching days means days on which lectures were engaged excluding the examination days) **197**

33. Date of establishment of Internal Quality

Assurance Cell (IQAC) IQAC : **15-10-2014**

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC. **Nil**

**(IQAC has only recently been established in the college.)**

AQAR (i)

.....

(dd/mm/yyyy) AQAR (ii)

.....

... (dd/mm/yyyy) AQAR

(iii) .....

(dd/mm/yyyy) AQAR (iv)

.....

(dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Donot include explanatory/descriptive information)

**Nil**

## **2. Criteria - wise Inputs**

### **CRITERION I: CURRICULAR ASPECTS**

#### **1.1 Curriculum Planning and Implementation**

- 1.1.1. State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Since the college is fully governed by the State government, the College Administration is bound to abide by the government policy of education and the syllabi prescribed by the affiliating university. Yet the curricula we teach reflect the overall aim of education as mentioned above.

Coming to the institutional vision, mission and objectives, though the college is a micro-level unit of a macro set up, yet it has its own peculiarities and uniqueness. Shujalpur is an agrarian economy. The college is situated in a place around which wide-ranging farms touching the borders of other districts can be seen. The college mostly caters to the higher educational needs of the students from the surrounding villages whose mother tongue is *Malvi*, a local dialect of Hindi. For the same reason, the feeding for the college is mostly from these agrarian villages. The college, therefore, caters to the needs of the village students who are not able to migrate to big cities for their higher educational needs. It perfectly matches with the country's vision of 'higher education for all'. As compared to the modern standards of hi-tech education, the region is backward. However, the college is slowly but surely succeeding in its mission of bringing these rural students at par with their counterparts in big cities in gaining modern job oriented education. The vision of the college is to develop the college as an educational hub with all modern facilities and branches of study. The college is striving continuously towards achieving this goal. With this vision in view, along with the traditional subjects, the college has opened five self-financing courses in the last four years, of which three are professional courses (BBA, BCA & MSW). In addition, the college offers self-financing subjects viz., Microbiology (B.Sc.), Computer Science (B.Sc.), Computer Application (B. A. & B. Com), and Tax Procedure & Practice (B. Com). With limited resources and infrastructure, the college has come of age in carving a niche in the

**locality as a valuable centre of learning.**

**In order to communicate the institutional goals however, some specific goals of the college are given in the Prospectus of the college that is brought out at the beginning of every academic year, and in the 'Right to Information' manual, 2005 published by the college, which are as follows:**

- 1. To provide qualitative traditional higher education to the students who hail mostly from the surrounding villages.**
- 2. To impart skill-based education for overall personality development of the students along with traditional education.**
- 3. To endeavour to make higher education meaningful and socially relevant to the extent possible.**
- 4. To change the various facets of education according to the needs of the time while keeping its basic structure intact.**
- 5. To give higher education a direction towards employment-oriented training.**

**Four major considerations addressed by the goals and objectives are as under:**

**(a) Education:**

**To provide higher education to the rural and economically backward sections of the society, so that they can be also brought to the main stream of national development.**

**(b) Training :**

**To impart skill-based training to interested students in various fields.**

**(c) Employment:**

**To prepare more and more students for direct employment after graduation/post-graduation.**

**(d) Equal opportunities:**

The college provides equal opportunities to both male/female categories and privileged/underprivileged sections of the society. There is a greater relaxation in the cut off level of marks for SC/ST students, so that they can also get admission to various courses along with the students of general category. The college also provides fee exemption to the deserving students in self-financed courses through reimbursement of fees through scholarships. Also there is a 'Poor Student Fund' in the college for the welfare of economically very backward students.

The college visualizes its future growth plan with more and more professional courses with the help of UGC as well as Janbhagidari Samiti.

The above-mentioned goals are a part of the State Government strategy for Higher Education in the State taking into consideration both UGC norms and regional standards. The curricula are also by and large indicative of these goals and mission. The Foundation Course which is compulsory in all the UG courses entertains the cultural, scientific, constitutional, environmental, social and technological aspects of Indian life both in the past and in the present contexts.

- 1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The Curriculum, once received from the University/Government, is handed over to the respective Heads of the Departments by the Principal. The syllabi, by and large, is unit-wise. The respective HODs then delegate the same to the teachers in their departments. A monthly plan is made by each teacher for teaching of the allotted portion. Every teacher maintains, along with the attendance register, a daily diary to record his/her daily teaching and other activities including the time spent in the Library, number of talented students motivated by him/her and the number of weak students guided by him. The same is then monitored by the HOD, and the backlog, if any in the teaching the curriculum, is completed through extra classes. The system works out effectively. This has

**been in practice from July, 2014.**

- 1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

**The University designs the curricula for teaching. For every subject it has a body called 'Board of Studies' which comprises senior faculty members from the University Teaching Departments and the affiliated colleges. The Boards of Studies meet once in every academic year for finalizing the curricula for the coming academic session. This board is authorized to make additions/alterations in the syllabi according to the development that has taken place related to the subject.**

**Apart from this, a Central Board of Studies is in existence in the State. Since the syllabi for Undergraduate Courses are unified for the State, the Curriculum for Undergraduate Courses is designed and handed over to the Universities by the Central Board of Studies. The University then finalizes the syllabi with maximum ten percent alterations.**

**As regards support from the college for effective translation of the curriculum, it provides to the teachers a good academic environment for effective transaction of the curriculum and its monitoring. It also encourages the teachers to adopt modern methods of teaching the syllabi, such as organizing workshops, seminars etc. within the classroom. They are provided projectors, interactive devices, computers with internet facilities to enable them use these modern technological devices in the classroom. The teachers are also given trainings in using these technological devices.**

- 1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

**Kindly refer to pt.1.1.2.**

- 1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

**A Career Guidance Cell is established in the college for providing counseling and placement to the deserving students. Career fairs are also organized in the college in which representation from industry, services sector, financial sector etc. are ensured in order to open up job opportunities to the deserving students.**

- 1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

**The Professors/Asstt. Professors of this college have regularly represented the Board of Studies of the affiliating university as well as in the Central Board of Studies which finalize the UG/PG curricula. During the last four years, the following Professors/Asstt. Professors have represented the college in the Board of Studies:**

- |                                    |                    |
|------------------------------------|--------------------|
| <b>1. Dr. Vinod Deshmukh</b>       | <b>- Sociology</b> |
| <b>2. Shri D. K. Budholiya</b>     | <b>- English</b>   |
| <b>3. Dr. B. K. Tyagi</b>          | <b>- History</b>   |
| <b>4. Dr. (Smt.) R. R. Khurana</b> | <b>- Economics</b> |

- 1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

**Presently the college does not run any such Course for which the curriculum has to be designed at the institutional level.**

- 1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

**In the prevailing system of Higher Education in the State, the objectives are general and not institution-specific. As long as the institution provides education to all sections of society including the weak, underprivileged and the needy, it believes that the missions, goals, and objectives of the curriculum are more or less achieved. Although there is no formal mechanism operative in**

**the institution, informally the college obtains information about the progression of the students passed out of this college. Over the past years many of the students of the institution have reached good positions in various fields such as Legal profession, Education, Higher Education and Public Administration.**

## **1.2 Academic Flexibility**

- 1.2.1 Specify the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

**There are no certificate/diploma/ courses presently offered by the institution. However, the Career Counseling and Guidance Cell of the college organizes periodical training courses/workshops in skill development in areas such as basic computer training, computer programming, beautician, food processing and preservation, horticulture, personality development courses, etc.**

- 1.2.2 Does the institution offer programmes that facilitate twinning / dual degree? If 'yes', give details. **No**
- 1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

Range of Core / Elective options offered by the University and those opted by the college

**Under the present system of subject selection, the affiliating University offers certain limited academic flexibility. As regards the UG Courses, those who have passed 10+2 in science stream have the freedom to choose either Science or Commerce, Arts, BCA or BBA. Those who are from Commerce stream at 10+2 level can go for either Commerce Arts, BBA or BCA, and those from Arts stream can choose Arts subjects or BBA or BCA. The PG Courses also follows the same pattern. These elective options are to be followed by the affiliated colleges.**

**Under the existing system, the University/Central Board syllabi offers UG Courses with many elective subjects in Arts Faculty of which a student has to choose three. But in Science and**



Commerce faculty, the subjects are predetermined. While in B. Com all subjects are mandatory, in B. Sc. there are two groups offered by the university viz., Mathematics group (Physics, Mathematics and Chemistry) and Biology group (Botany, Zoology and Chemistry).

However, in addition to these general subjects, the university offers certain self-financed subjects in Arts, Commerce and Science faculties. Of these the college offers the following to the students:

1. Computer Application in B. A.
2. Micro-biology in B. Sc. Biology group can replace Zoology
3. Computer Science in B. Sc. Mathematics group can replace Chemistry
4. Computer Application in B. Com can replace Business Mathematics
5. Tax Procedure & Practice in B. Com can replace Business Mathematics.

The college also offers BBA & BCA as self-financed courses.

In UG there is a compulsory Foundation Course of which the pattern for three years is as follows:

**First Year : Moral Values, Hindi Language, English Language & Entrepreneurship Development**

**Second Year: Hindi Language, English Language & Environmental Studies.**

**Third Year : Hindi Language, English Language & Basics of Computer**

The professional courses/subjects offered as self-financed ones are beneficial to the students in acquiring jobs after graduation and provide improved academic mobility for higher studies. Opting for these subjects also certainly improve their chances of getting employment after studies.

As regards PG courses, the college offers PG in three subjects in Science stream, and seven subjects in Arts stream of which MSW is a professional course. In the Commerce stream the

**university offers M. Com in three groups viz., Accounting, Management and Taxation of which the college offers M. Com in Accounting group.**

**(For details of the courses/subjects offered by the college, kindly refer pt.12 of "Profile of the College")**

- Choice Based Credit System and range of subject options : **Nil**

- Courses offered in modular form : **Nil**

- Credit transfer and accumulation facility: **Nil**

- Lateral and vertical mobility within and across programmes and courses: **Nil**

- Enrichment courses : **Nil**

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

**Yes. The institution offers six Self-financed programmes and four self-financed subjects within various UG programmes. They are:**

**A. Self Financed Programmes.**

- (1) M. S. W.,
- (2) M. A. Public Administration
- (3) M. Sc. (Chemistry),
- (4) BBA
- (5) BCA &
- (6) LLB.

**B. Self Financed Subjects within Programmes**

**(As optional subjects).**

S. No.	Name of the optional subject	Replacing
--------	------------------------------	-----------

1.	<b>Comp. Appl. in B.A</b>	<b>Any optional Subject</b>
2.	<b>Comp. Appl. In B.Com</b>	<b>Business Economics</b>
3.	<b>Computer Science in B. Sc. for Mathematics Group</b>	<b>Chemistry</b>
4.	<b>Microbiology in B. Sc. (Biology Group)</b>	<b>Chemistry</b>
5.	<b>Tax Procedure &amp; Practice</b>	<b>Business Economics</b>

The Self-Financed programmes are monitored by the Institutional Local Body called Janbhagidari (People's Participation). This is a Statutory Body constituted by the State Government. The finances are controlled by this body of which the Principal of the college is the Secretary. With regard to admission, the government norms are strictly followed. Since the seats in these programmes and subjects are limited, the admission is given merit-wise which is centrally administered by the Department of Higher Education of the State Government. The curriculum is provided by the Affiliating University only. As regards the teachers for the Self-Financing courses are concerned, The Janbhagidari Samiti sanctions the required number of posts and these posts are filled up through advertisements. Appointments of teachers for the Self-Financed Courses are on temporary full-time basis. However, as regards the qualifications etc., UGC norms are strictly followed.

- 1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programmes and the beneficiaries.

**No, presently no such programmes are conducted by the college.**

- 1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If 'yes', how does the institution take advantage of such provision for the benefit of students? **No**

### **1.3 Curriculum Enrichment**

- 1.3.1 Describe the efforts made by the institution to supplement the

University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

**Since the college is a government institution, and the University is also a semi-government body, the curriculum is designed in accordance with the general goals of the colleges in that particular region, and the same is overseen by the government.**

- 1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

**The Career Guidance Cell of the college regularly organizes short-term skill development courses such as Computer Application/Programming (eg. Tally, C#.Net) for specific student category and Basics of Computer for others. As mentioned in pt.1.2.1.other skill-based workshops are also conducted for different areas However, no regular curriculum-based courses are conducted for skill development. The participants are also given study materials, and at the end of the courses, they are issued certificates jointly by the college and the vocational training provider (VTP) that conducted the programme.**

- 1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

**In this regard the institution is bound to follow the curriculum supplied by the University/Central Board of Studies. The curriculum has a compulsory paper on Environment and ICT. As far as issues like Gender, Climate Change etc. are concerned, they are available in the syllabi for specific courses.**

- 1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

§ moral and ethical values

**- Included in the First Year Foundation Course Syllabus for UG.**

§ employable and life skills

**All the courses run by the college have curricula developed by experienced faculties in the country. The consideration for designing such curricula is both knowledge and skill development of the students so as to enable them to succeed in life by facing tough competitions.**

§ better career options

**The college conducts courses viz., LLB, MSW, BCA, BBA, and optional subjects like Microbiology, Computer Science, Computer Applications and Tax Procedure & Practice through which the students are in a position to opt for better career opportunities.**

§ community orientation

--

- 1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

**Curriculum enrichment is done at the institutional level based on the requirement of the students. For feedback on the curriculum the only means available with the college is internal evaluation (CCE). However, not much can be done by the college on this front.**

- 1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

**Since these programmes are included in the curriculum, the IQAC will monitor the programmes just as other programmes.**

#### **1.4 Feedback System**

- 1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

**As mentioned in pt. no.1.1.6, the college contributes in the design and development of curriculum by representation of its faculty members in the Boards of Studies of the University/Central Board of Studies.**

- 1.4.2 Is there a formal mechanism to obtain feedback from students and

stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

**No. There is no formal mechanism in place.**

- 1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

1.	Name of the Programme	Level	Rationale
1.	Master of Social Work (M.S.W.)	PG	Successful students of the undergraduate courses, particularly from Arts stream, look for better career options than doing a PG in general Social Sciences or Humanities. Since MSW helps students in making themselves competent in the field of social work, particularly with NGOs at the national as well as international level, a lot of students are interested in doing their PG in Social Work. Since there are limited seats available in the UTDs, a lot of willing students are deprived of the opportunities in the University catchment area. Therefore, the college, in consultation with its Janbhagidari Samiti, has opened self-financed MSW Course in the college.
2.	MA in Public Administration	PG	The targeted students for this course are Arts graduates who are interested in doing their further studies in Administrative field. However, the response to this Course was not very encouraging since its

			<b>inception.</b>
<b>3.</b>	<b>M.Sc. (Chemistry)</b>	<b>PG</b>	<p>The college was already running PG Courses in Physics and Mathematics in the Science stream. Since Chemistry is a common subject for the students of both the Mathematics and Biology groups (except for those who opt for Computer Application and Microbiology), a lot of students are interested in doing PG in Chemistry. Since, there is no PG course available in the college in Bio sciences, and all the district headquarters are more than 50 kms. away, many students, particularly girls, are deprived of higher studies after graduation. Considering these factors, the college opened M. Sc. (Chemistry) as a self-financed Course in 2012 and has found good response.</p>
<b>4.</b>	<b>B. C. A.</b>	<b>UG</b>	<p>B.C.A. has become a boon for opportunities in the IT field for non-engineering students. It is a course with dual advantage; after completing the Course one can either opt for employment, or go for MCA. It is run as a self-financed Course. The target group is students with mathematics background who want to do graduation in a field different from traditional science subjects.</p>

5.	B. B. A.	UG	<b>The college has opened BBA Course on self-financed basis with a view to help students, particularly from Arts and Commerce streams, who want to go for Management courses after completing their graduation. Successful completion of this Course also provides greater employment opportunities than a graduation in a traditional subject.</b>
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Any other relevant information regarding curricular aspects which the college would like to include.

**In addition to the abovementioned Courses, during the last four years, the college has also opened optional subjects for Arts, Commerce and Science students. They are-**

- 1. Computer Application (Self-financed) for B.A. students.**
- 2. Tax Procedure & Practice (Self-financed) for Commerce students.**
- 3. Microbiology (Self-financed) for Science (Bio) students.**



## **CRITERION II: TEACHING - LEARNING AND EVALUATION**

### **2.1 Student Enrollment and Profile**

2.1.1 How does the college ensure publicity and transparency in the admission process?

**The college conducts "College Chalo Abhiyan" in the feeding institutions in order to attract more and more students to take admission in the college. The college also convenes meeting of the Heads of the feeding institutions and takes their co-operation in motivating the students to take admissions in the college. Also at the beginning of the academic session, the college publishes its prospectus in which the details of the courses, fees, other facilities, and different welfare schemes and information on the teaching staff are given. As regards transparency in the admission process, the admission is given through online admission process the details of which are stated in the next point (2.1.2)**

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

**Admissions to all the courses conducted by the college, both run by the government and self-financed are on merit basis. The applications are filled by the students online through the Department of Higher Education, Govt. of M.P. website duly registered and verified by the college. The Department then publishes the merit list on the website for the individual colleges for each Programme for it to download the same and give admission to the students. Subsequent to the online counselling, the remaining applicants, if any, are admitted to various courses through a College Level Counselling on merit basis provided they had registered themselves with the online system and seats are vacant in the particular course. Transparency is already ensured through the online system.**

2.1.3 Give the minimum and maximum percentage of marks for

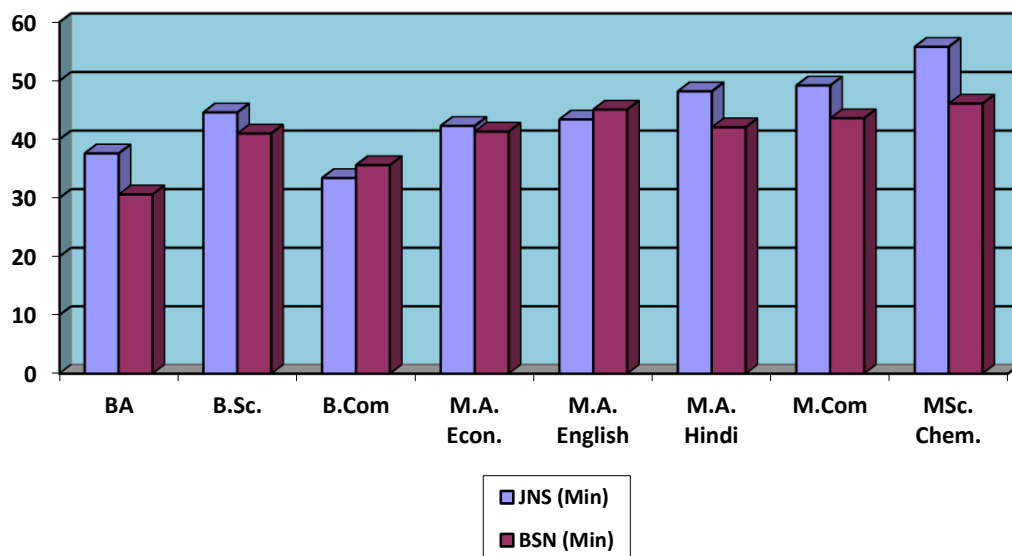
admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

**COMPARISON OF MAXIMUM & MINIMUM PERCENTAGES  
AT THE ENTRY LEVEL (COURSE-WISE)**

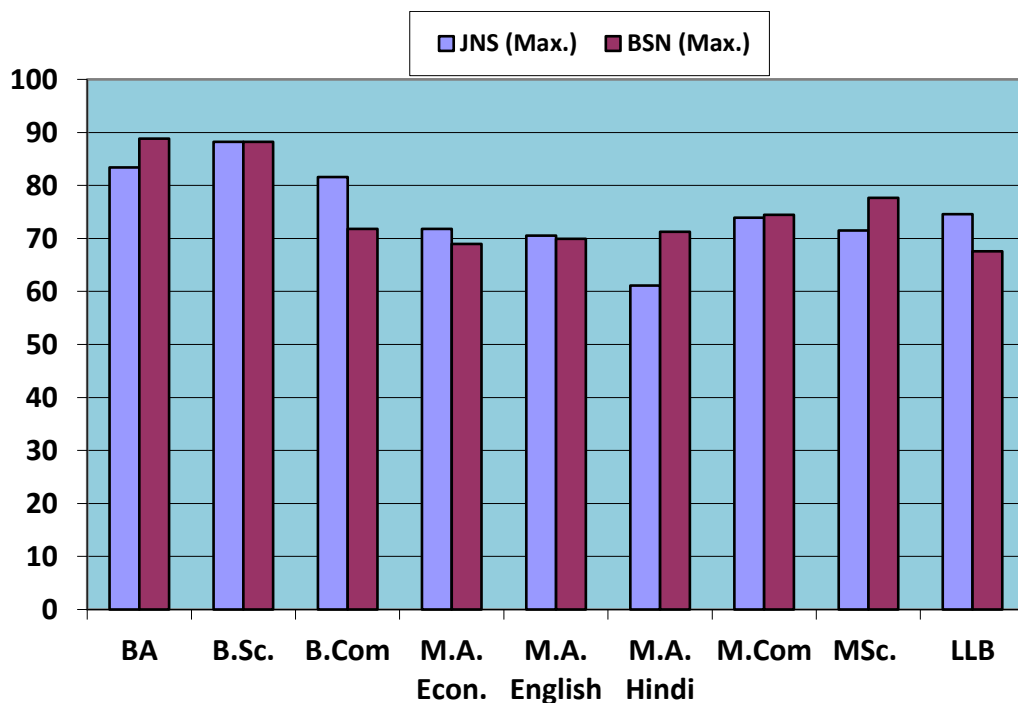
Name of Course	Govt JNS PG College Shujalpur		Govt BSN PG College Shajapur	
	Minimum	Maximum	Minimum	Maximum
1. B.A.	37.6	83.4	30.60	88.80
2. B.Sc.	44.6	88.2	41.00	88.20
3. B.Com.	33.4	81.6	35.60	71.80
4. MA Economics	42.3	71.8	41.33	68.98
5. MA English	43.4	70.5	45.08	69.95
6. MA Geography	Nil	Nil	NA	NA
7. MA Hindi	48.2	61.11	42.06	71.28
8. MA Sociology	37.4	54.5	NA	NA
9. M. A. Publ. Admn.	51.6	56.9	NA	NA
10. M. Com	49.2	73.9	43.61	74.48
11. M. Sc. Physics	54.3	70.6	NA	NA
12. M. Sc. Mathematics	54.5	78.2	NA	NA
13. M. Sc. Chemistry	55.8	71.5	46.11	77.67
14. LLB	42.4	74.6	42	67.59
15. BBA	38.8	81.6	NA	NA
16. BCA	42.2	75	NA	NA
17. MSW	50.7	80.2	NA	NA

**Comparative Chart of Minimum Marks at the Entry Level**

**(Coursewise)**  
**between JNS College, Shujalpur and BSN College, Shajapur\***



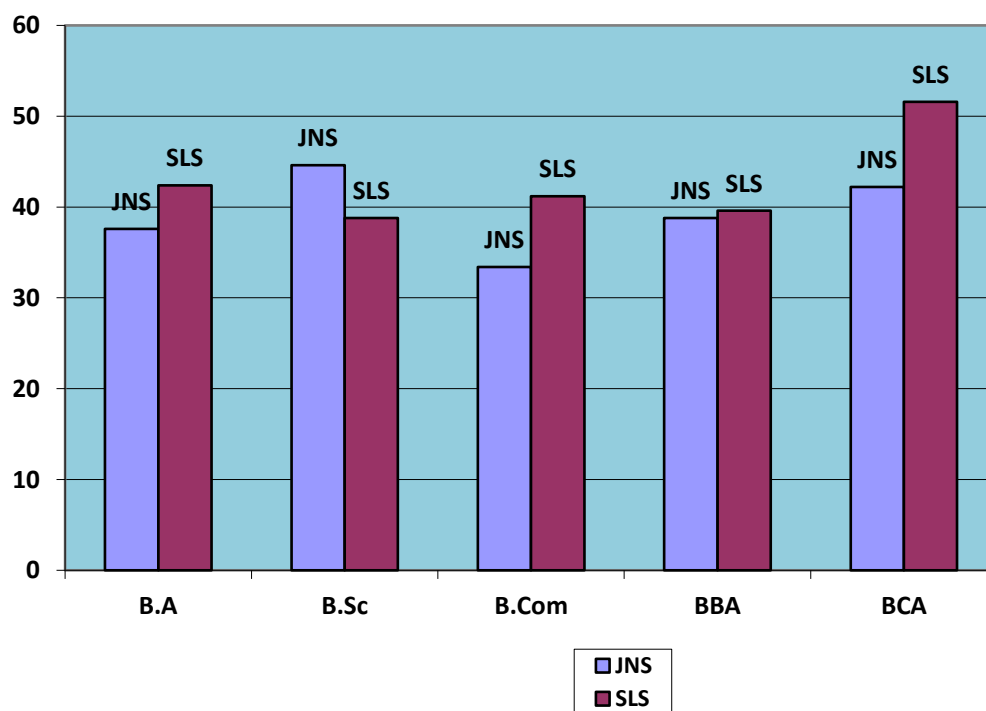
**Comparative Chart of Maximum Marks at the Entry Level**  
**(Course-wise)**  
**between JNS College, Shujalpur and BSN College, Shajapur\***



\* Rest of the courses are not available in the compared college.

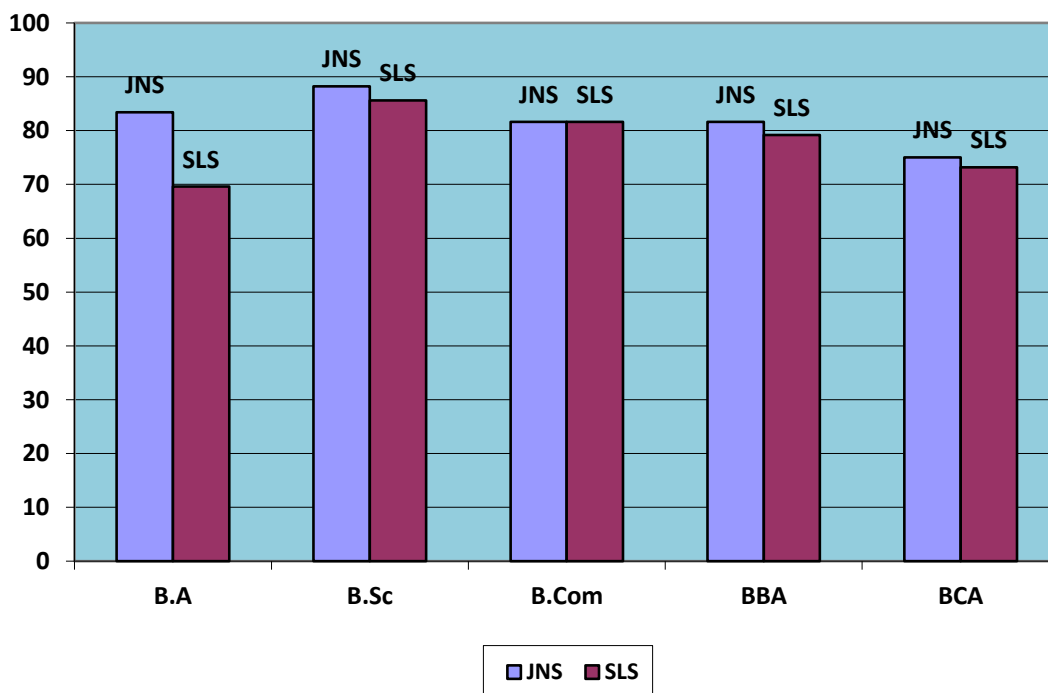
Name of Course	Govt JNS PG College Shujalpur		Shree Lal Saxena College, Shujalpur	
	Minimum	Maximum	Minimum	Maximum
1. B.A	37.6	83.4	42.40	69.60
2. B.Sc.	44.6	88.2	38.80	85.60
3. B.Com.	33.4	81.6	41.20	81.60
15. BBA	38.8	81.6	39.0	79.20
16. BCA	42.2	75.0	51.60	73.20

**Comparative Chart of Minimum Marks at the Entry Level  
(Course-wise)  
between JNS College, Shujalpur and SLS College, Shujalpur**



**Comparative Chart of Maximum Marks at the Entry Level (Course-**

wise) between JNS College, Shujalpur and SLS College, Shujalpur



- 2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

**As stated in pt.2.1.1 & 2.1.2, the admission process is controlled by the central computer of the Department of Higher Education, Govt. of M.P. So at the institutional level presently there is no such mechanism operational.**

- 2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- \* SC/ST
- \* OBC
- \* Women
- \* Differently abled
- \* Economically weaker sections
- \* Minority community
- \* Any other

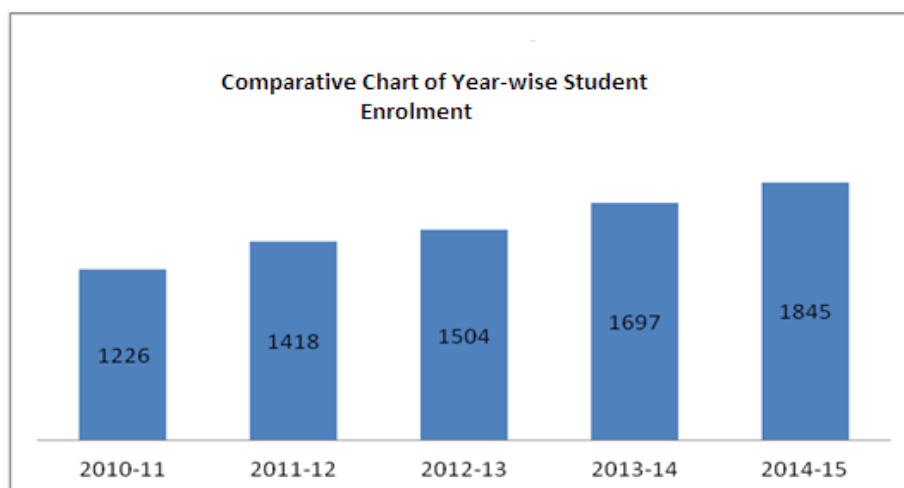
The college is bound to follow the reservation policies laid down by the Department of Higher Education, Govt. of M.P. from time to time. Towards this purpose a booklet on admission rules are published by the Department every year prior to the start of the admission process. In the framing of such rules, the government ensures that there is increased access for the abovementioned categories of students to the higher education. According to the reservation rule, for SC 22%, for ST 7%, for OBC 14%, seats are reserved. 30% seats in each category are reserved for women of that category. 2% seats are reserved for the differently abled.

- 2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programme	2011-12			2012-13			2013-14			2014-15		
	Number of Applications	Number of Students Admitted	Demand Ratio	Number of Applications	Number of Students Admitted	Demand ratio	Number of Applications	Number of Students Admitted	Demand ratio	Number of Applications	Number of Students Admitted	Demand Ratio
<u>U.G.</u>												
1.B.A.	206	206	1:1	201	201	1:1	250	250	1:1.2	237	237	1:1
2.B.Sc.	195	195	1:1	222	222	1:1	224	224	1:1	245	245	1:1
3.B.Com.	170	170	1:1	131	131	1:1	167	167	1:1	152	152	1:1
<u>P.G.</u>												
MA Economics	15	15	1:1	15	15	1:1	14	14	1:1	07	07	1:1
MA English	20	20	1:1	09	09	1:1	09	09	1:1	11	11	1:1
MA Geography	Nil	Nil	NA	06	06	1:1	02	02	1:1	Nil	Nil	NA

MA Hindi	29	29	1:1	17	17	1:1	23	23	1:1	25	25	1:1
MA Sociology	05	05	1:1	12	12	1:1	08	08	1:1	16	16	1:1
M. A. Publ. Admn.	NA	NA	NA	06	06	1:1	02	02	1:1	04	04	1:1
M. Com	44	44	1:1	35	35	1:1	47	47	1:1	50	50	1:1
M. Sc. Physics	09	09	1:1	18	18	1:1	14	14	1:1	14	14	1:1
M. Sc. Mathematics	21	21	1:1	24	24	1:1	23	23	1:1	25	25	1:1
M. Sc. Chemistry	NA	NA	NA	15	15	1:1	14	14	1:1	08	08	1:1
<u>Value Added</u>												
LLB	20	20	1:1	34	34	1:1	59	59	1:1	47	47	1:1
BBA	NA	NA	NA	15	15	1:1	03	03	1:1	14	14	1:1
BCA	NA	NA	NA	03	03	1:1	05	05	1:1	10	10	1:1
MSW	27	27	1:1	05	05	1:1	10	10	1:1	13	13	1:1

**The admissions at the entry level in UG classes by and large depend on the Higher Secondary results of that particular year. In the last five years the demand ratio fluctuated nominally without giving out clear trends. However, entry in UG has almost been constant with 10% variations upward or downward. The slight decrease that is visible in the figures of 2014-15, compared to that of 2013-14, may be due to coming up of a few private colleges in the catchment area of this college, which offer professional courses in the field of Management and I.T. As mentioned elsewhere, for reasons of other PG colleges being very far away, the entry level admissions in PG are supposed to go up in this college. There are also a lot of internal shifting in PG classes thereby the number of admissions going up in one Programme, and that coming down in another. However, the admission graph gives a steady increase in the total number of admissions in the last five sessions:**



## **2.2 Catering to Student Diversity**

- 2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

**This is taken care of in the admission policy of the State Government. 2% seats are reserved for differently-abled students**

- 2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

**Yes. Based on the needs of the students felt over a period of time the college administration proposes new programmes and submits the same to the Janbhagidari Samiti/State Government. After the necessary approval from both the above agencies, the college applies to affiliating university for affiliation process. To raise the GK level of each faculty zero classes for students at entry level are conducted in which topics of common nature are transacted.**

- 2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

**At present for the students admitted to BCA without the background of Mathematics, the university provides for a bridge course in mathematics as a mandatory paper in the syllabus itself.**



**Additionally, for this purpose the college has submitted proposal for remedial courses, language laboratory etc. under RUSA mission initiated by the HRD Ministry, New Delhi. The details are given in point no.2.2.4 below.**

- 2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

**The college has taken innovative initiatives in this area. Since 2012, the college has introduced the system of Uniform Dress Code in the college with a view to do away with the gap among students from different economic background. To sensitize the staff and students towards maintaining good environment, the college organizes tree plantations with the co-operation of different external agencies like State Forest Department, National Power Grid Corporation, Nanaji Deshmukh Trust (NGO). A Tree Plantation Committee has been constituted in the college comprising both faculty members and students. Debates and speeches are organized on different occasions on issues like gender equity, environment, drug prohibition etc.**

**As has been stated in point no.2.2.3 above, the college has recently been sanctioned Rs.3,00,000/- under RUSA in 'Equity Initiatives' for which a Detailed Project Report (DPR) has been submitted to the government. Under the said programme the college will initiate activities in the following areas:**

- (a) Equal opportunity Cell**
- (b) Remedial Classes/Language Lab**
- (c) Financial Aid and Scholarships for socially and economically backward students.**
- (d) Equity and gender sensitization campaigns.**
- (e) Innovative Schemes/ Programmes to enhance equity and inclusion.**

- 2.2.5 How does the institution identify and respond to special educational/ learning needs of advanced learners?

**The institution provides help in the areas of technology, books, journals etc. to the advanced learners. E. Library and internet facility are available to the students in the Library/Department. Advanced learners are inspired to submit proposals for**

**minor/major research projects to DST, CSIR, UGC, MAPCOST etc.**

- 2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

**As far as academic performance is concerned, no system of analyzing data is presently available. For the economically backward students there are various schemes operated by the State Government in order to financially assist them in continuing their studies. The following schemes are available for students from the State Government:**

- 1. Scholarships for SC, ST & OBC students.**
- 2. Gao ki Beti Yojana (Daughter of the Village Scheme)**
- 3. Pratibha Kiran Yojana (Ray of Talent Scheme)**
- 4. Avasiya Yojana (Scheme for those who stay away from Home for study.**
- 5. Awagaman Yojana (Travelling expenses for students who from a distance more than 5 kms.**

## **2.3 Teaching-Learning Process**

- 2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

**For teaching the syllabi, the college follows the academic calendar issued by the State Government. The calendar includes the annual schedule for academic, sports and cultural activities, and the students' union election etc. The University syllabi follow a unit-wise system. The syllabus is further divided into monthly teaching plan at the college level by the respective teachers, and classes are engaged accordingly. The time-table is monitored according to this teaching plan. Backlogs, if any, at the end of the month is completed with extra classes etc. Every teacher has to maintain a daily diary which is endorsed by the H.O.D and the Principal.**

**As regards evaluation, the college follows the procedure of a Continuous Comprehensive Evaluation (CCE) per semester as prescribed in the syllabi. Though the CCE is an internal evaluation, it is considered as a part of the university examinations in the sense that the CCE marks constitute 15% of the total marks in each subject in UG, and 10% of that in each paper in PG. However, passing in CCE is mandatory for a student to be declared passed in the university examinations.**

- 2.3.2 How does IQAC contribute to improve the teaching –learning process?

**As mentioned in pt.6.2.4, the IQAC has just been established in the college, and the activities are at the initial stage. Therefore, it is too early to evaluate the outcome. Since its inception it has initiated action on monitoring and improving the overall academic performance of the college.**

- 2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

**As far as the support system is concerned, the faculty members, librarian, lab technicians etc. are available on 24 x 7 basis to provide guidance to the students. The college administration is committed to providing a very congenial learning atmosphere to the students. The college has earned its name for a calm and quite environment.**

**In order to make learning more student centric, the students are encouraged to participate in classroom workshops/seminars/GDs etc. As a part of the internal tests, particular topics are given to students to write/speak on the same. They are also made to prepare notes on particular topics.**

- 2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

**The teachers allow the students to comment on various contemporary issues, problems and situations facing the country. It is done through debates, short extempore lectures, essays-writing etc. for which a period is allotted every weekend generally on Saturdays. This exercise also nurtures objectivity and scientific temper among the students.**

- 2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

**The following facilities are used by the faculty members for effective teachings:**

- 1. Virtual classrooms**
- 2. Broadband internet connections under the NME-ICT**
- 3. E-Library through INFLIBNET**
- 4. Projectors**
- 5. Interactive Board**

- 2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

**The faculty is encouraged to attend academic seminars/workshops on their respective subjects. PG students get exposure to such activities as and when a seminar is conducted in the college. In the last four years, following two seminars were organized in the college in the Faculty of Social Sciences, and the proceedings were published in Book form with ISBN numbers.**

**1. Seminar in Economics in 2011 : Proceedings Published in the form of Book with ISBN Number, entitled: "*Bharat Mein Udarikaran evam Vashvikaran : Prakriti evam Prabhav*"**

**2. Seminar in Economics in 2012 : Proceedings Published in the form of Book with ISBN Number : *Adhunik Bharat Nirman: Samajik, Rajnaitik evam Arthik Paryavaran*".**

**In the Department of Law, a Moot Court was organized in the year 2012, on the topic of 'honour killing'. Legal experts and senior Law faculty members from neighbouring institutions attended the said Moot Court.**

**A State Level seminar on 'Environment' is to be organized in March, 2015 in which PG students and faculty members will participate and present papers.**

- 2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

**A Career Counseling Cell (Swamy Vivekanand Career Guidance Cell) is functioning in the college backed by the Department of Higher Education, Govt. of M.P. The said cell organizes various counseling programmes according to the calendar supplied by the Office of the Director, Career Guidance Scheme, Indore.**

**At every weekend willing students are given counselling in the areas of personality development, skill development, self-employment, and preparation of competitive examinations. Approximately 600 students have taken the benefit of such counselling sessions.**

**Apart from the above, a Career Fair was organized in February, 2014 in the college premises in which twelve stalls were installed representing job providers/advisors from various fields viz., manufacturing, marketing, finance, insurance etc. Three hundred fifty eight students were registered in the event and twenty-four participants were short-listed for employment by various firms. Participants were also guided/encouraged by the District Commerce & Industry Centre for seeking self-employments.**

- 2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

**As already stated in Pt.2.3.3, student centric teaching methods are partly used in the classrooms.**

- 2.3.9 How are library resources used to augment the teaching- learning process?

**Apart from various reference books, the teaching-learning process is enriched through establishment of Network Resource Centre (NRC)for teachers in all the Departments for faculty members through membership in INFLIBNET, and NRC in the Central Library for students.**

- 2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

**Yes. Since the college follows a Semester system, the curriculum has to be completed within a limited time-frame. So it becomes very difficult to cover the syllabi as planned. Apart from this, frequent extra duties of the faculty members in general / local body elections disturbed the teaching schedule to a great extent. In such cases the curriculum is completed by taking extra classes.**

- 2.3.11 How does the institute monitor and evaluate the quality of teaching/ learning?

**The quality of teaching/learning is reflected in the results of the internal evaluation process (CCE). The IQAC has recently planned a student feedback system by which it is expected to improve the quality of teaching/learning.**

## **2.4 Teacher Quality**

- 2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management(recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest Qualification	Professor		Associate Professor		Asstt. Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D.Litt	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Ph. D.	02	01	-	-	05	01	09
M. Phil	-	-	-	-	01	02	03
PG	-	-	-	-	02	03	05
Temporary Teachers							
Ph. D.	-	-	-	-	02	01	03
M. Phil	-	-	-	-	-	01	01
PG	-	-	-	-	07	04	11
Part-Time							
Ph. D.	-	-	-	-	03	03	06
M. Phil	-	-	-	-	01	04	05
PG	-	-	-	-	03	-	03
Total							46

- 2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

**On the introduction of new self-financed courses in the modern areas, appointments of teachers are done by Janbhagidari Samiti through advertisement in the national newspapers. The appointment is done strictly on merit basis as per UGC norms as regards qualification, experience etc. However, qualified senior faculty is scarcely available for teaching the new courses.**

- 2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

**Staff development programmes are done through Refresher Courses and Orientation programmes conducted by various Academic Staff Colleges of the country. During the last four years the following number of faculty members have attended Refresher/Orientation Courses:**

a) Nomination to staff development programmes

<b>Academic Staff Development Programmes</b>	<b>Number of faculty</b>
Refresher courses	03
HRD programmes	Nil
Orientation programmes	Nil
Staff training conducted by the university	Nil
Staff training conducted by other	Nil
Summer / winter schools, workshops, etc.	Nil

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- ❖ Teaching learning methods/approaches
- ❖ Handling new curriculum
- ❖ Content/knowledge management
- ❖ Selection, development and use of enrichment materials
- ❖ Assessment
- ❖ Cross cutting issues
- ❖ Audio-Visual Aids/Multimedia
- ❖ OER's
- ❖ Teaching learning material development, selection and use

**A training programme for the use of internet, LCD Projectors and Interactive Board is planned by the IQAC in the month of February, 2015 for faculty members.**

c) Percentage of faculty

- \* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies **Nil**



- \* participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies.

**AND**

- \* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

**88 % (Out of 17 regular faculty members fifteen members have attended conferences/seminars in the last four years.)**

- 2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

**Research grants are provided by the UGC, DST, MAPCOST etc. while Teacher-Fellowships and study leave is jointly granted by the UGC and the State Government to the permanent faculty members. Institutional support is given to those who take up Minor/Major Research projects from UGC and/or other government agencies by granting them short leave as per government norms for library visits, field work etc.**

- 2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

**Nil**

- 2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

**Such a system has yet not been initiated in the college.**

## **2.5 Evaluation Process and Reforms**

- 2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

**Both the internal and external evaluation processes are a part of the curriculum provided by the University/Central Board of Studies. Since the faculty members are already in-charge of the admission/evaluation process, they are already aware of the system. As regards making the newly entered students aware of the system, classroom awareness sessions are conducted in each faculty by teachers.**

- 2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

**AND**

- 2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

**AND**

- 2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system

**AND**

- 2.5.5 Detail on the significant improvements made in ensuring rigour and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.

**As already stated in pt. no. 2.3.1, in the last four years, the University has introduced internal evaluation system (CCE) for all the colleges. Since the CCE is a part of the university evaluation process, the marks are to be forwarded to the university after conducting the CCE. It is ensured at the institutional level that the CCE is conducted strictly as per the university norms.**

**In the CCE the system adopts various modes of testing the performance of the students, viz., Question answer methods both objective and descriptive, assignment writing, oral tests, teaching by students, group discussions etc.**

**The CCE, though a part of the university evaluation, and is transparent in the sense that the students are intimated of their performance in the test, and those students who underperform is given further chances of improvement. For summative assessment, the semester examinations are in place.**

- 2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

**No such specifications are found to be stated in any of the University documents. For this purpose, UGC norms are to be taken as the basis of the graduate attributes, according to which the syllabi for various courses are designed by the university.**

- 2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

**As regards the evaluation system, at the institutional level a committee is constituted under the Semester Cell comprising the Heads of the different faculties in order to deal with complaints, if any, received from the students regarding the award of marks in the CCE. The committee randomly cross-checks around ten per cent of the valuation done by the respective teachers. The Principal also at his discretion can cross-check the valuation.**

**At the University level, the facilities of 'Re-totalling' and 'Revaluation' are available after charging a particular fees. The answer books for which such applications are received, are sent by the university to a second valuer. The already awarded marks are changed only if there is an upward increase of at least 10% from the previously awarded marks. Valuation of the Foundation Courses are done through OMR for which no grievances are entertained by the university.**

## **2.6. Student performance and Learning Outcomes**

- 2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

**No such systems are available in the present system.**

- 2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement

across the programmes/courses offered.

**AND**

- 2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

**AND**

- 2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

**The present teaching, learning and assessment strategies are based on employment careers for students. Since the curriculum is supplied by an external agency like the University/Central Board of Studies, at the institutional level the achievement of students can be assessed only through the percentage of marks obtained in their examinations/tests for traditional courses. As far as the professional courses are concerned the outcomes can be assessed based on their attaining career opportunities after successful completion of the Courses. The college has started working towards this objective by establishing a placement cell and organizing career fairs etc.**

- 2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

**AND**

- 2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

**In order to improve the student-performance during the course of the programme and bring down the dropout rate, the newly constituted IQAC has recently planned to take measures through implementing certain mechanisms. Improvement of attendance in the classrooms is a major area that needs attention. This, along with other strategies, are mentioned in pt. no.6.2.4 & 6.5.1.**

- 2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide

details on the process and cite a few examples.

**Such analyses and planning are done by the individual teachers in transacting the curriculum in the classrooms. However, specific examples are not available.**

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include. **Nil**

### **CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**

#### **3.1 Promotion of Research**

- 3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

**AND**

- 3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

**AND**

- 3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

§ autonomy to the principal investigator

§ timely availability or release of resources

§ adequate infrastructure and human resources

§ time-off, reduced teaching load, special leave etc. to teachers

§ support in terms of technology and information needs

§ facilitate timely auditing and submission of utilization certificate to the funding authorities

§ any other

**The college is presently not a recognized centre for research by the affiliating university. The institution always promotes research schemes/ projects for faculty members. Many of the faculty members are either engaged in research work or have completed their research projects.**

**The College Administration encourages the teachers to take up projects from various funding agencies like UGC, MAPCOST, DST etc. It also takes appropriate measures to facilitate the non-Ph. D. faculty members to pursue their Ph. D. research work by permitting them leave etc. The college administration extends all the help to the teachers who apply for Teacher Fellowship from UGC or Study Leave from the Department of Higher Education.**

**The institution has adequate resources like computer and internet, available in about all departments. Each of the regular teachers is having INFLIBNET password through which s/he can browse e-libraries on the net. The college has a Central Library with about 2500 titles. It has computer and internet facilities.**

**The UGC section of the college extends all the help to the teachers in the processing of the teacher-fellowship and Projects awarded by UGC in terms of payments auditing of bills, sending the utilization certificates to the UGC etc. Prompt action is always ensured in the process and settlement of accounts for the research projects.**

- 3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

**Ever since the Semester system was started, in-house job-oriented projects were a part of the curricula in all the semesters carrying a maximum of 50 marks. Presently projects are confined only to the final semesters of UG and PG Courses. The idea behind prescribing job-oriented projects was to inculcate a research culture among students and initiate them to carry out some field/library activities along with general subjects of study.**

- 3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

(a)

**1. Dr. Vinod Deshmukh, Professor of Sociology, is a registered Ph. D. Research Guide guiding at present 4 scholars. He has as of date produced one Ph. D. and one scholar has submitted his thesis.**

**2. Dr. J K Nair, Asstt. Professor (English), is currently guiding 6 Ph. D. Scholars.**

**(b) In addition, the following faculty members have forwarded Minor Research Project proposals to UGC, Central Regional Office, Bhopal for approval.**

- 1. Dr. Vinod Deshmukh, Professor of Sociology.**
- 2. Dr. B. K. Tyagi, Asstt. Professor (History)**
- 3. Dr. J. K. Nair, Asstt. Professor (English)**

**(c) The following faculty members are pursuing their Ph. D. Research work.**

- 1. Smt. Chhaya Deshmukh, Asstt. Professor (Botany)**
- 2. Shri P. S. Malviya, Asstt. Professor (Physics)**
- 3. Ms. Jyoti Athiya, Asstt. Professor (Mathematics)**
- 4. Ms. Sandhya Solanki, Asstt. Professor (Geography)**
- 5. Mrs. Arti Borasi, Asstt. Professor (Mathematics)**

- 3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

**Although there are no specific programmes conducted in this area, project-related guidance is given to students in the classrooms for their in-house project work to acquaint the students with collecting data and conducting field survey etc.**

- 3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

**As mentioned in pt. no.3.1.5 (a),**

**(i) Dr. Vinod Deshmukh, Department of Sociology is guiding Ph. D. Scholars. He is specialized in the area of Rural Development.**

**(ii) Dr. J. K. Nair, Asstt. Professor (English) is a research guide and he is specialized in the field of Indian Women Poetry, and Feminist Studies.**

- 3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

**Presently no such arrangements are in place in the college.**

- 3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve



the quality of research and imbibe research culture on the campus? **Nil**

- 3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

**Nil**

### **3.2 Resource Mobilization for Research**

- 3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

**AND**

- 3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

**As of date research projects are pursued with the help of external funding agencies like UGC. The institutional budgetary allocations does not provide for research projects.**

- 3.2.3 What are the financial provisions made available to support student research projects by students? **Nil**

- 3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.

**Nil**

- 3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

**Depending on the nature and topic of research projects the faculty members of the college use the ICT facilities and the Library and Laboratories for their purpose. They are free to use the facilities**

**available in the college for the purpose of their individual research needs.**

- 3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

**No**

- 3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

**The College Administration encourages and provides all possible help and guidance to its faculties for sending project proposals to funding agencies like UGC. The following are the details of ongoing and completed projects during the last four years by the faculty members:**

Nature of the Project	Name of the Investigator	Duration Year From To	Title of the Project	Name of the Funding Agency	Total Grant		Total Grant Received Till Date
					Sanctioned	Received	
Minor Projects	Dr. J K Nair (English)	2008-10	Western Feminist Theories and Indian Women Poets in English.	UGC	55000	44217	44217/-  Utilized and settled the accounts
-Do-	Dr. B. K. Tyagi (History)	2010-12	Trade Relations of India with central Asia and its future Prospects.	UGC	120000	75000	98565/-  Utilized and settled the accounts
-Do-	Shri P. S. Malviya (Physics)	2009-2011	Wave-wave Interactions in Material with Strain Dependent Dielectric	UGC-	120000/-	95000/-	Utilized and util. certificate sent to UGC

			<b>Constant.</b>				
<b>-do-</b>	<b>Shri D K Budholiya</b> <b>(English)</b>	<b>2012-2013</b>	<b>From Traditional to Stylic: Need for a Methodological Shift in Approach to Teaching Poetry at Advanced Level.</b>	<b>UGC-</b>	<b>95000/-</b>	<b>72500</b>	<b>72500/-</b>
<b>-Do-</b>	<b>Smt. Chhaya Deshmukh</b> <b>(Botany)</b>	<b>2012-13</b>	<b>Effects of Chemical Fertilizers, Bio-Fertilizers, Farmyard Manure and Vermicompost on the Growth, Yield and Quality of Lentil (Lens Culinaris Medik) under Rainfed conditions.</b>	<b>UGC</b>	<b>70000/-</b>	<b>47500</b>	<b>47500/-</b>

### **3.3 Research Facilities**

3.3.1 What are the research facilities available to the students and research scholars within the campus?

1. **Laboratories - Chemistry, Physics, Zoology, Botany, Microbiology, Geography.**
2. **Central Library with Network Resource Centre and Departmental Libraries.**
3. **Computer, Internet, and INFLIBNET facilities to each department.**

3.3.2 What are the institutional strategies for planning, upgrading and

creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

**The college has plans to open research centres in the departments of Sociology, English & Economics. Presently there are infrastructural deficiencies for creating a good research environment. Once this is resolved, the college plans to augment its research facilities.**

- 3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

**Nil**

- 3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

**Presently the sole research centres available for the scholars who register themselves with the affiliating university, are the Schools of Studies of the University in various subjects. All the research scholars are to pursue their research in the laboratories/libraries available in the School of Studies of the respective subjects. As regards other research laboratories, advanced research scholars can take the benefit of Raja Ramanna Centre for Advanced Technology (RRCAT), Indore, and UGC-IUAC laboratory in the campus of Devi Ahilya Vishwa Vidyalaya, Indore.**

- 3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

**Only common facilities are available.**

- 3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

**Nil**

### **3.4 Research Publications and Awards**

- 3.4.1 Highlight the major research achievements of the staff and students in terms of

- \* Patents obtained and filed (process and product) : **Nil**
- \* Original research contributing to product improvement

**Smt. Chhaya Deshmukh, Asstt. Professor, Botany, has done her Ph. D. Research work on Lentil (Lens Culinaris) related to its yield vis a vis use of Chemical Fertilizers, Bio-fertilizers, Vermi-compost and Farmyard manure on them. The outcome is that with integrated use of chemical fertilizers and organic manure maximum productivity can be achieved.**

- \* Research studies or surveys benefiting the community or improving the services:

**AND**

- \* Research inputs contributing to new initiatives and social development

**Dr. J K Nair has done a research project and the same was published in book form on feminist theories and Indian women poetry. The study focuses on women's question globally vis a vis their status in the country.**

- 3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

**Nil**

3.4.3 Give details of publications by the faculty and students:

- \* Publication per faculty
- \* Number of papers published by faculty and students in peer reviewed journals (national / international)
- \* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Monographs
- \* Chapter in Books
- \* Books Edited

- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

A. Publication in Journals

<b>Name of Faculty &amp; Department</b>	<b>Inter national/</b>	<b>National</b>	<b>Peer Re-viewed</b>	<b>Refe-rred</b>	<b>Impact Factor</b>
<b>Dr. Kusum Jajoo Political Science</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Smt.Chhaya Deshmukh Botany</b>	<b>5</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>-</b>
<b>Dr. B K Tyagi History</b>	<b>2</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Dr. J K Nair English</b>	<b>4</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>2</b>
<b>Dr. (Smt.) R. R. Khurana Economics</b>	<b>1</b>	<b>4</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Smt. Mumtaz Zafar Siddiqui Sociology</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>-</b>
<b>Shri P. S. Malviya Physics</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>

<b>Smt. Arti Borasi Mathematics</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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**B. Publication - Chapters in Books**

<b>Name of Faculty &amp; Department</b>	<b>Book with ISBN Number</b>	<b>Books with ISBN Number- Edited/Co-Edited</b>
<b>Dr. Kusum Jajoo Political Science</b>	<b>4</b>	<b>-</b>
<b>Dr. Vinod Deshmukh</b>	<b>2</b>	<b>1</b>
<b>Dr. B K Tyagi History</b>	<b>2</b>	<b>2</b>
<b>Dr. J K Nair English</b>	<b>8</b>	<b>2</b>
<b>Dr. (Smt.) R. R. Khurana Economics</b>	<b>3</b>	<b>2</b>
<b>Smt. Mumtaz Zafar Siddiqui Sociology</b>	<b>1</b>	<b>-</b>
<b>Ms. Sandhya Solanki</b>	<b>2</b>	<b>-</b>
<b>Mrs. Arti Borasi Mathematics</b>	<b>1</b>	<b>-</b>

**C. Books Published**

<b>Name of Faculty &amp; Department</b>	<b>Name of the Book</b>	<b>Name of the Publishers &amp; ISBN Number-</b>
<b>Dr. Jayakrishnan Nair</b>	<b>Cutting Edges: Biology of Experience in the Poetry of Kamala Das</b>	<b>Adhyayan Publishes &amp; Distributors, New Delhi. 2009 ISBN 978-81-8435-123-1</b>
<b>Dr. Jayakrishnan Nair</b>	<b>The Female Garden: Western Feminist Theories &amp; Indian Women Poetry in English</b>	<b>Adhyayan Publishes &amp; Distributors, New Delhi: 2014 ISBN 978-81-8435-420-1</b>

3.4.4 Provide details (if any) of

- \* research awards received by the faculty : **Nil**
- \* recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally : **Nil**
- \* incentives given to faculty for receiving state, national and international recognitions for research contributions. : **Nil**

### **3.5 Consultancy**

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

**Organizing Career Fair in which firms from industry/service sector are invited to participate to select the talents from the college. This was initiated in the year 2014 and the college plans to regularly conduct the same.**

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

AND



- 3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

AND

- 3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

AND

- 3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

**Presently no system of Consultancy services is prevalent in the college. Therefore, no income is generated from consultancy services.**

### **3.6 Extension Activities and Institutional Social Responsibility (ISR)**

- 3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

AND

- 3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

**Through NCC (MP 42 Bn), and the NSS units of the college, the college promotes student engagement contributing to good citizenship and holistic development of students. The college has an NCC unit of 53 cadets and an NSS unit of 100 volunteers. These cadets and volunteers are engaged in various social and national service camps. (Kindly refer to pt. 3.6.4 for further details).**

- 3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

**Through inviting suggestions and feedback from students and parents through complaint box and Jansunvai centre. In**

**addition, the Janbhagidari Samiti members also contribute to the betterment of the institutional mechanisms on various aspects through their valuable suggestions during the sittings.**

- 3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

#### **NCC**

- **1 NCC Cadet attended the *Thal Sena Camp* (TSC) in New Delhi in the year, 2011.**
- **5 NCC Cadets attended the National Integration Camp (NIC) in Mysore in May/June, 2014.**
- **5 NCC Cadets attended the All India Trekking at Amarkantak in May/June, 2014.**
- **6 NCC Cadets attended All India Trekking at Hemkunt Sahib, Dehradun in August/September, 2014.**

#### **NSS**

- **1 Volunteer of NSS has participated in the NIC and Adventure Camp in Uttarakhand in 2009.**
- **2 Volunteers have participated in the NIC in Chennai in the year, 2013.**
- **2 Volunteers have participated in the NIC at Bangalore in 2014.**

**Under the Banner of NSS the college has conducted the following extension activities during the last four years:**

- **Organized Voters' Awareness Programme for inclusion of names in the voters' list. 99 voters were newly enlisted in the voters' list of Shujalpur / Kalapipal Constituencies through this campaign.**
- **The college regularly organizes through its NSS unit Blood Donation Campaigns at the college premises. During the last four years 87 units of blood were donated to the Blood Bank of the District Hospital, Shajapur District.**
- **Under the banner of Red Ribbon Club four HIV/AIDS Awareness Programmes and Blood Test Camps were also organized along with blood donation camps. 81 people underwent blood test for**

**HIV/AIDS. However, no HIV positive cases were reported.**

- **A 3 day District level Peer Educators Residential Training Camp was organized from 24th to 26th November, 2010 by the NSS unit of the college in sponsored by MPSACS, Bhopal in which 50 NSS Volunteers selected from the various units of Shajapur District were trained.**

- 3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

**At the time of admission the students are encouraged to take entry in NCC and also become volunteers of NSS. However, these memberships are mutually exclusive. A lot of students get interested in the extension activities of the college through NCC and NSS units.**

**Campus maintenance and environmental friendly activities of NSS and NCC parades are regularly organized. Every year a 7 day camps are organized by the NSS unit in the nearby villages selected on the basis of some themes given by the NSS headquarters to be carried out in the village in consultation with the village panchayat. The themes are related to sanitation, water harvesting, environmental hygiene etc.**

- 3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

**Nil**

- 3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

**AND**

- 3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its

activities?

**In the One-Week NSS Camp organized in the nearby villages every year based on the the theme prescribed for that particular year the NSS headquarters ensures community participation throughout. Suggestions and co-operation of the village community are solicited in successfully conducting the Camp.**

- 3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.\

**Nil**

- 3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

**Dr. Mohd. Yaseen Ansari, Asstt. Professor (Commerce) of the college and the District Organizer of the NSS for Shajapur District, has been awarded State Level Appreciation Prize for the best Organizer in the State in the year 2012-13. He was also awarded the Best Organizer Prize in the catchment area of the Affiliating University in the year, 2011-12.**

**As regards activities and contributions to the social/community development, kindly refer to the answer to question no. 3.6.4.**

### **3.7 Collaboration**

- 3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

**Nil**

- 3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

**Nil**

- 3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

**Nil**

- 3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

**During the last four years, the college had organized two National Seminars in the Department of Economics, sponsored by UGC. The details are as follows:**

	Department/ Year	Topic	Level	Eminent Participants
	<b>Economics March, 2011*</b>	<b>The Negative Impact of Globalization and Liberalization on the Lower and Lower Middle Classes in India.</b>	<b>National</b>	<b>Prof. O.P. Agrawal Ex-Head, Department of Economics, Meerut University, Meerut.</b>
	<b>Economics September,2 012*</b>	<b>Building Modern India: Social, Economic &amp; Political Environment – The Present Scenario</b>	<b>National</b>	<b>(1) Prof.M.K. Ghodoliya Director, Distance Education, Jaipur National University, Jaipur (2) Dr. Rekha Acharya,</b>

				<b>Programme Officer, IGNOU, New Delhi</b>
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**\* The proceedings of both the seminars were published in book form with ISBN (Ref. Pt. 2.3.6.)**

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

- a) Curriculum development/enrichment
- b) Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Public
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

**Nil**

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

**Nil**

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

**Nil**

## **CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 Physical Facilities**

- 4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

**The Administration of Jawaharlal Nehru Govt. PG College fully realizes the importance of infrastructure in the teaching-learning process in the modern times, and is committed to effective and**

optimum use of its available infrastructure and continuous reduction of infrastructural deficiencies in order to facilitate its students compete with their counterparts in the bigger cities in the fields of technological learning and ICT. The College Administration has been striving towards this objective for the past many years. It has considerably increased its physical infrastructure during the past few years and is planning to further increase the same in the coming years. Thus the institution wants to achieve the final goal set by the Department of Higher Education i.e. 'value-based qualitative education'. The college has three sources of funding as regards building infrastructure which are (a) State Government, (b) UGC, and (c) Janbhagidari Funds. It has a policy of utilizing these funds primarily for developmental purposes.

#### 4.1.2 Detail the facilities available for

- a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

##### (a) Classrooms

**Old Building : 8 Classrooms**

**New Building: 14 Classrooms**

##### b) Technology Enabled Learning Space

#### **1. Virtual Classroom**

**2. The following Departments of the college are equipped with Desktop Computers, Internet facilities and Printers with power back-up facility (Digital Inverters), internet facility and Printers:**

- (i) Department of English**
- (ii) Department of Geography**
- (iii) Department of Sociology & Social Work**
- (iv) Faculty of Commerce**
- (v) Department of Mathematics**
- (vi) Department of Physics**
- (vii) Department of Botany, and**



**(viii) Department of Economics**

**3. The College has a Computer Laboratory with 25 Desktop units.**

**(c) Seminar Hall**

**There is a Hall with a seating capacity of 100 for conducting seminars/workshops, cultural programmes. The same is also used as classroom during academic sessions.**

**(d) Laboratories**

**The college has the following laboratories:**

- (i) Geography**
- (ii) Botany**
- (iii) Zoology**
- (iv) Microbiology**
- (v) Physics**
- (vi) Chemistry**

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

**The college has facilities for the following sports and games:**

**(a) Sports**

**A playground of area around 2 hectares with a 400 metre track, facilities for long jump and high jump, single/double bars for exercise, Javeline and Discus throw spaces.**

**(b) Games**

**(i) Outdoor**

- **Football**
- **Cricket**
- **Volley Ball**
- **Basket Ball**
- **Hand Ball**
- **Kho-kho**

➤ **Kabbadi**

(ii) **Indoor**

➤ **Table-Tennis**

➤ **Badminton**

➤ **Chess**

(c) **NSS unit of 100 students.**

(d) **NCC unit (4 MP bn) of 53 Cadets**

(e) **A stage and dais for Public Speaking and Cultural activities with Mike set.**

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

**The available infrastructure is not enough for an institution which is on the path of continuous growth. Therefore, it has further plans of augmenting its infrastructure using various funds. However, the college effectively utilizes the available spaces by so planning the various classes spread over a time-period from 8.00 am to 4.20 pm. as to evenly distribute the spaces to different faculties. In the past four years, the institution has constructed the following spaces from UGC and State Government Funds.**

**1. State Government**

**(ii) Six Classrooms - Cost Rs.28.73 Lakh**

**(iii) Boundary Wall - Cost Rs.42.96 Lakh**

**(iv) Staff Room - Cost Rs. 3.00 Lakh**

**2. UGC**

- (i) Library Building - Cost Rs. 9 lakh
- (ii) Hall - Cost Rs. 5 Lakh
- (iii) Girls' Common Room - Cost Rs. 1 Lakh

Presently the college has in the pipeline the following projects for approval by State Government/UGC (XII Plan).

**Proposals pending with the State Government**

- 2. Zoology and Botany Laboratory Buildings in the New Building premises estimated at Rs.22.32 Lakh.
- 2. Internal Approach Roads estimated at Rs.30.52 Lakh.
- 3. Remaining portion of front Boundary Wall estimated at Rs.13.32 Lakh.
- 4. Staff Room Building estimated at Rs.18.33 Lakh.

**Proposals forwarded to UGC for consideration in the XII Plan.**

In addition to the above, the following project proposals for buildings have been sent to the UGC, Central Regional Office, Bhopal for approval in the XII Plan.

**(A) Buildings**

S. No.	Description	Estimated Cost(Rs. Lakh)
1.	Classrooms	30.00
2.	Laboratory - Chemistry & Geography	20.00
3.	Library Building	20.00
4.	Seminar Hall	25.00
5.	Administrative Building	40.00

In addition to the above the college has also forwarded Proposals for Buildings worth Rs.1 Crore as additional grant requirement

**from UGC under the XII Plan.**

- 4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

**Presently all the buildings have ramps on the ground floor for physically disabled students.**

- 4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility – Accommodation available

**The College has a women's hostel with Ten three seater rooms to accommodate 30 inmates. The hostel was constructed with special grant from UGC under XII Plan. However, it is still not operational since the appointment of hostel staff is pending with the State Government.**

- Recreational facilities, gymnasium, yoga center, etc.

**Yoga classes are organized on every Saturday in the morning.**

- Computer facility including access to internet in hostel NA
- Facilities for medical emergencies

**First Aid and Facility of 108 Ambulance which quickly provides its services in a phone call.**

- Library facility in the hostels NA
- Internet and Wi-Fi facility

**Yes. There is Wi-Fi facility in the Library. The college has 11 broadband internet connections which are connected to 17 computers in the campus.**

- Recreational facility-common room with audio-visual equipments Nil

- Available residential facility for the staff and occupancy  
Constant supply of  
safe drinking water

**There is no residential facility available for staff in the campus but there is 24 hrs. safe drinking water supply available for staff and students.**

- Security

**Two night-watchmen are deployed.**

- 4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

**The playground of the college campus is available for students for morning walks, jogging, and yoga etc.**

- 4.1.7 Give details of the Common Facilities available on the campus

–spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- 1. IQAC - For IQAC office has been presently set up.**
- 2. There is a Career Guidance Office & Placement Unit.**
- 3. For safe drinking water three water coolers with water purifiers are installed in the college premises. (Two in the Old Building and one in the New Building).**

**.2 Library as a Learning Resource**

- 4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

**Yes, there is an Advisory Committee for the upkeep of the Library. The committee comprises of the Librarian, three faculty members and a member from non-teaching. The library has recently had a face-lift as regards its arrangement of furniture and books is concerned. Recently two computers with internet facility have been installed as NRC for students.**

- 4.2.2 Provide details of the following:

\* Total area of the library (in Sq. Mts.) : **500 Sq.mts.**

\*Total seating capacity **20 Seats**

- \* Working hours (on working days, on holidays, before examination days, during examination days, during vacation)

**1. Working days : 10.30 am to 5.30 pm**

- 2. Holidays** : --
- 3. Vacation** : 10.30 am to 5.30 pm
- 4. Examination days** : 10.30 am to 5.30 pm

- \* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

**The Library purchases books and journals from UGC as well as Janbhagidari funds. Special grants are received from the State Government for Book bank for SC/ST students. Books and journals are procured strictly as per the requirements received from the concerned departments. After the receipts of books in the library, confirmation from the H.O.D.s are obtained before taking them into accession register and making payments.**

Lib rary hold ings	Year -1		Year – 2		Year - 3		Year - 4	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	1834	191975	1461	312279	1747	314431	673	159806
Reference	175		130		160		55	
Journals/	8	16,555	6	11,010	-	-	-	-
e-resources	-	-	-	-	-	-	-	
Any other (specify)	-	-	-	-	-	-	INFLIB NET	5,000

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- \* OPAC - Nil
- \* Electronic Resource Management package for e-journals Nil
- \* Federated searching tools to search articles in multiple databases Nil

\* Library Website **Nil**

\* In-house/remote access to e-publications **Nil**

\* Library automation

**Library Automation is underway in the College. Expected to be operational by July, 2015**

\* Total number of computers for public access

**Three Computers with internet facility and one printer installed for students and staff.**

\* Total numbers of printers for public access:

**One in the library for students.**

\* Internet band width/ speed 2mbp / 10 mbps  $\frac{1}{4}$  gb

**Broadband with 1 GB**

\* Institutional Repository : **Nil**

\* Content management system for e-learning : **Nil**

\* Participation in Resource sharing networks/consortia (like Inflibnet)

**Inflibnet username and password for each faculty**

4.2.5 Provide details on the following items:

\* Average number of walk-ins : **75**

\* Average number of books issued/returned : **100**

\* Ratio of library books to students enrolled

**40,000 books / 1845 students = : 21 : 1**

\* Average number of books added during last three years : **1409 per year**

\* Average number of login to opac (OPAC) **NA**

\* Average number of login to e-resources **Nil**

\*Average number of e-resources downloaded/printed  
**Nil**

\* Number of information literacy trainings organized  
**Nil**

\* Details of “weeding out” of books and other materials

**As per the rules of the State Government, on the recommendations of the Library Committee, in the session 2013-14, 157 books have**

**been written off.**

4.2.6 Give details of the specialized services provided by the library

\* Manuscripts    No

\* Referenc **Yes, on demand of the students/teachers** **refernces are provided based on availability.**

\* Reprography    No

\* ILL (Inter Library Loan Service) No

\* Information deployment and notification (Information Deployment and Notification) **No**

\* Download        **Yes**

\* Printing          **Yes**

\* Reading list/ Bibliography compilation **No**

\* In-house/remote access to e-resources    **Yes**

\* User Orientation and awareness        **Yes**

\* Assistance in searching Databases       **Yes**

\* INFLIBNET/IUC facilities                **Yes**

4.2.7    Enumerate on the support provided by the Library staff to the students and teachers of the college.

**The Library staff provides information on the availability of the books on particular topics required by the students/teachers. Information on the arrival of New books is provided to the students and teachers.**

4.2.8    What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

**As regards infrastructural facilities, the Library is accessible to physically challenged persons. Presently there are no visually challenged students/teachers enrolled/employed in the college.**

4.2.9    Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)



**Yes. The IQAC has recently devised a feedback form to collect feedback from the users. Based on the feedback, further improvements in the Library will be recommended by the Library Committee.**

### **4.3 IT Infrastructure**

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system)

S.No.	Name of the System	QUANTITY	CONFIGURATION	Location
1	Zenith	6		Computer Lab
2	Hp Computer	7	Intel core 2 duo CPU 3.00 Ghz 2 GB RAM OS- Windows 7 SP 1	4 Comp. Lab + 1 Principal Chamber+ 1 office+ 1 Physics Deptt.
3	Compaq Computer	14	Intel core 2 duo CPU 2.93 Ghz 2 GB RAM OS- Windows 7 SP 1	13 Computer Lab + 1 Library
4	Hp Compaq Computer	1	Intel Core I3 3.30 Ghz 2 GB RAM Windows 7 Professional sp 1	Maths Deptt.
5	Hp Compaq Computer	1	Intel Core I3 3.30 Ghz 2 GB RAM Windows 7 Professional sp 1	NRC Staff Room
6	Hp Compaq Computer	3	Intel Core I3 3.30 Ghz 2 GB RAM	1 library+ 1 msw + 1 eco

			Windows 7 Professional sp 1	
7	Hp Compaq Computer	3	Intel Core I3 3.30 Ghz 2 GB RAM Windows 7 Professional sp 1	1 botany + 1 commerce + 1 English
8	Hp Compaq Computer	2	Intel Core I5 4GB RAM Windows 8	Library
9	Hp Compaq Computer	1	Intel Core I5 4GB RAM Windows 8	Library
10	Hp Compaq Computer	1	Intel Core I5 4GB RAM OS Linux	Physics
11	Hp Compaq Computer	2	Intel Core I3 3.30 Ghz 2 GB RAM Windows 7 Professional sp 1	1 Geography + I CG
11	HCL	2	Pentium dual core 2.70 Ghz 1 GB RAM	Computer Lab
	Total Computer	43		
	Laptop	2	HP Core I5-1 HP Core I3- 1	

- Computer-student ratio **46: 1**
- Stand alone facility **Nil**
- LAN facility

**15 Desktop Computers are connected through LAN in the Computer Laboratory.**

- Wifi facility

**Yes. Available in the Library**

- Licensed software

**Yes. Windows 7 (11 Desktops)& Windows 8 (3 Desktops) and Linux (1 Desktop)**

- Number of nodes/ computers with Internet facility

**17 Computers with internet facility**

- Any other

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

**1. For faculty and students, 6 Departments and the Network Resource Centre in the Staff Room have internet facilities available.**

**2. For students of Computer Science, and Computer Applications, 25 computers are installed in Computer Laboratory**

**3. In the Library there are 3 desktop computers installed for the purpose of Network Resources Centre for students/staff.**

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

**1. The present Computer Lab can accommodate only 25 computers. Considering the number of students in Computer Science, Computer Applications, BCA, and M. Sc. Mathematics & M. Sc. Physics who have a paper in Computer, the college plans to construct a bigger computer lab which can accommodate around 50 desktop computers. The present Computer Laboratory can then be allotted to PG and BCA students.**

**2. The college will also acquire sufficient number of computers for the new laboratory.**

**Since most of the students of computer are in Self-financed courses, the above plans have to be executed with Janbhagidari funds with the approval by Janbhagidari Samiti. As the tenure of the Samiti is now over and the new one is yet to be nominated by the State Government, the plans are only at the initial stage. As and when the Samiti will be in existence, the plans will be tabled for approval.**

- 4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year-wise for last four years)

**The procurement and maintenance of computers depend on the fund availability. Therefore, there are no budgets allocated in the annual plans. The procurement is basically from UGC and Janbhagidari funds depending upon the allotment/approval respectively. Following are the actual expenditure incurred on procurement and maintenance of computers and other ICT equipments like LCD Projectors/Interactive Boards, Power back ups in the last four years.**

2010-11	2011-12	2012-13	2013-14
Rs.	Rs.	Rs.	Rs.
5,97,906.00	1,29,950.00	7,35,627.00	70,885.00

- 4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

**AND**

- 4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

**The teachers are prompted to use ICT resources in classrooms for transforming the classroom-teaching to learner-centric. Teachers are trained to use the equipments like computers, internet and projectors.**

**In addition, the Department of Higher Education organizes lectures through virtual classrooms for all the subjects of UG and PG. This college is one of the colleges in which virtual classroom is installed by the Department. The students and teachers benefit**

from attending such lectures. A subject-wise module is published by the Department every week.

Through ICT-enabled teaching the participation of students in the learning process becomes much more than it is in the traditional system of lecture method. Students can give CCE through Power Point presentation etc. which is very motivating and exciting for the other learners also.

- 4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

**INFLIBNET Facility is directly availed by the college.**

#### **4.4 Maintenance of Campus Facilities**

- 4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

**During the last four years, the college has moderately developed its facilities by spending the available resources efficiently. With the opening up of new Courses a big demand of computers and accessories came up which was met out to a satisfactory manner. However, still there is a lot to develop as far as ICT facilities are concerned.**

S. No.	Description	Amount (Rs. Lakhs)			
		10-11	11-12	12-13	13-14
a.	Building	17.77	27.87	13.68	1.55
b.	Furniture	3.32	8.88	6.14	1.90
c.	Equipment	1.35	3.82	8.73	0.04
d.	Computers	5.97	1.30	7.35	0.70
e.	Vehicles	0.00	0.00	0.00	0.00
f.	Any other	0.00	0.00	0.00	0.00

- 4.4.2 What are the institutional mechanisms for maintenance and upkeep

of the infrastructure, facilities and equipment of the college?

**AND**

- 4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

**The maintenance and upkeep of the infrastructure is need-based and no specific budget is allocated.**

- 4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

**Constant power supply is ensured with digital inverters and online/offline UPS systems. In the laboratories, there are no equipments which require continuous water supply.**

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include. **No**

## **CRITERION V: STUDENT SUPPORT AND PROGRESSION**

### **5.1 Student Mentoring and Support**

- 5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

**Yes. The college publishes its updated prospectus at the start of every academic year. The prospectus provides the following information about the college:**

- a. Aims and Objectives of the college.
- b. Code of Conduct
- c. The prescribed Dress Code
- d. The rules regarding attendance
- e. Notification regarding prevention of ragging in the colleges.
- f. Information related to online admission process
- g. Introduction to Semester System
- h. Information regarding Courses available in the college
- g. List of faculty members and non-teaching staff.
- h. Information on various Welfare Schemes for students run by the State Government eg. various Scholarships etc.
- i. Information related to various facilities available in the college
- j. Information on schemes like NCC, NSS & Vivekanand Career Guidance Cell
- k. Total fee structure including that of self-financed courses.
- l. Citizen Charter
- m. Madhya Pradesh Song.

The college reviews the information given in the Prospectus prior to its publication every year through a Committee consisting of faculty members and in consultations with student representatives. Any anomalies found/reported by anyone are rectified before its publication. The Prospectus is revised every year incorporating the changes within the institution with regard to teachers/staff, and also the additions/alterations in the admission rules and in scholarships.

- 5.1.2 Specify the type, number and amount of institutional scholarships / free-ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

**1. Poor student relief fund** **2012-13**

**a. Anand Dhangar-B.A. I** **Rs. 1544/-**

**b. Ms. Pratibha Sindal- B. Sc.-I** **Rs. 2500/-**

- 5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>
	%	%	%	%
(a) <u>State Government</u>				

**1. Post-Metric Scholarship**

(a) SC	16.64	18.15	19.80	19.51
(b) ST	0.35	0.33	0.47	0.54
(c) OBC Scholarships	34.84	38.16	39.60	41.63
2. Pratibha Kiran Scheme	0.85	2.73	1.29	0.70
3. Gao ki Beti Scheme	4.23	4.85	5.28	3.30
4. Vikramaditya	1.62	1.06	2.69	3.30
5. Awagaman Scheme	8.67	10.17	17.08	17.13
6. Avasiya Scheme	-	-	-	3.74

**Note: From the Schemes from (2) to (6) a total of 1469 students have availed the facility in the last four years.**

**(b) Central Government.**

1. Minority Scholarship	5	1	Nil	3
	students	student		students

**5.1.4 What are the specific support services/facilities available for**

- ❖ Students from SC/ST, OBC and economically weaker sections

**Other than scholarships, Book Bank and stationery facility is available for SC/ST students (Books worth Rs.1500/- and Stationery worth Rs.500/ to each student of these categories.) Reservation Quotas are available in admission for SC/ST/OBC students.**

- ❖ Students with physical disabilities

**Reservation Quota is available for physically handicapped students.**



- ❖ Overseas students NA

.

- ❖ Students to participate in various competitions/National and International

**No specific schemes are available in this area**

- ❖ Medical assistance to students: health centre, health insurance etc.

**Group Accident Insurance for all the students is available in which the insurance Company pays Rs. 50,000/- to the family of students in the unfortunate event of the death of a student.**

- ❖ Organizing coaching classes for competitive exams

**AND.**

- ❖ Skill development (spoken English, computer literacy, etc.,)

**Recently a proposal for setting up a Language Laboratory has been forwarded to the government under RUSA. Special computer classes are organized for both computer and non-computer students by the Career Guidance Cell of the college.**

- ❖ Support for “slow learners”

**From the teachers' end extra periods are engaged for slow learners in addition to the prescribed periods. Guidance is also given to the students facing problems in grasping the lessons.**

- ❖ Exposures of students to other institution of higher learning/ corporate/business house etc.

**Nil**

- ❖ Publication of student magazines

**Student participation is ensured in the College magazine "Pathey"**

- 5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

**Lectures, Workshops and Training modules are organized by the Career Guidance Cell to train students in self-employment and entrepreneurial skills. The following programmes were conducted by the college during the last four years:**

<b>S. No.</b>	<b>Session</b>	<b>Programme</b>	<b>Duration</b>	<b>No.of Students Participated</b>
<b>1</b>	<b>2011-12</b>	<b>C.#Net (For B.Sc. CS Students)</b>	<b>40 hrs.</b>	<b>50</b>
<b>2</b>	<b>2011-12</b>	<b>Tally (For B. Com Comp. Appl. students)</b>	<b>40 hrs.</b>	<b>50</b>
<b>3</b>	<b>2011-12</b>	<b>Basic Computer (For non-computer students of BA)</b>	<b>40 hrs.</b>	<b>50</b>
<b>4</b>	<b>2012-13</b>	<b>Horticulture</b>	<b>3 Weeks</b>	<b>38</b>
<b>5</b>	<b>2012-13</b>	<b>Beautician</b>	<b>3 Weeks</b>	<b>50</b>
<b>6</b>	<b>2013-14</b>	<b>Personality Devt.</b>	<b>3 Weeks</b>	<b>50</b>
<b>7</b>	<b>2014-15</b>	<b>Food Processing &amp; Preservation</b>	<b>3 Weeks</b>	<b>38</b>
<b>8</b>	<b>2014-15</b>	<b>Beautician (For girls)</b>	<b>3 Weeks</b>	<b>50</b>

**In addition to the above a job-oriented project work is assigned to the students in the final semesters of both UG and PG.**

- 5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate

and discussions, cultural activities etc.

\* additional academic support, flexibility in examinations

**For those who participate in Sports and Games and Cultural and Literary activities at the university level and above, attendance is taken care of at the college level. As far as flexibility in examinations is concerned, the university takes care that these dates do not clash with the competitions. In special cases separate examinations are conducted for students who attend National level sports events during examinations. At the college level flexibility is provided to such students as well as the students in NCC/NSS camps in the internal examinations (CCEs).**

\* special dietary requirements, sports uniform and materials

**Sports and Games Kits and uniforms are provided to players who play at the District level or above. TA/DA is also paid to the participating students.**

\* any other

**For those who participate in the sports and games competitions at the university level and above, blazers are provided by the university. They are also felicitated in the Annual Social Gathering of the college.**

- 5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

**AND**

- 5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

**AND**

- 5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

**Presently guidance is provided to students in preparing for**

**competitive exams through career guidance cell. No specific coaching is conducted in the college for this purpose.**

**Through the 'Teacher-Parent Scheme' academic and personal counselling is provided by the respective teachers at the time of admission to various courses. Help is provided to the students in choosing the subjects particularly in Arts stream.**

**On every working Saturday Career related counselling is provided to the students of different faculties as per a schedule prepared by the Vivekanand Career Guidance Scheme of the Department of Higher Education, Govt. of M.P.**

- 5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

**Yes, the institution has a student grievance cell.**

1. 19.02.2014 - Complainant : Mr. Deepak Parmar (B.Com IV Sem)  
Accused : Mr. Raize Bhai (B.Com VI Sem)  
Nature : Misbehaviour  
Redressal : Case was referred to the Police
2. 16.12.2014- Complainant : Ms.Dwarika Chordia (B. Sc.III Sem)  
Accused : Mr. Wahid Ansari (B.Sc. III Sem)  
Nature : Misbehaviour  
Redressal : The matter was resolved after obtaining a written apology from the accused.

- 5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

**There is a Committee for dealing with issues related to sexual harassment of women (both staff and students). However, no case has been registered before the Committee during the last four years.**

- 5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been

taken on these?

**Yes. There is an anti-ragging committee in existence in the college. No case has been reported during the last four years.**

5.1.13 Enumerate the welfare schemes made available to students by the institution.

**1. Group insurance to all students with New India Assurance Co. whereby in the unfortunate event of death of a student an amount of Rs.50,000/- is paid to the family of the deceased. About the other types of schemes, kindly refer to question no. 5.1.3.**

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

**Presently the college does not have a registered Alumni Association. The process of forming an alumni association has been initiated.**

## **5.2 Student Progression**

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student Progression	%			
	2010-11	2011-12	2012-13	2013-14
UG to PG*	<b>42.15</b>	<b>86.29</b>	<b>57.04</b>	<b>83.00</b>
PG to M. Phil	NA	NA	NA	NA
PG to Ph.D.	NA	NA	NA	NA
Employed				
- Campus selection	-	-	-	<b>24</b>
- Other	<b>Students</b>			

than campus recruitment	<b>Many students have been employed, but the exact figures are not available.</b>
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**\* The admission figures in PG Classes include the students passed out from other UG colleges in the near-by areas. Therefore, the trend as regards this college is not exactly visible in the figures.**

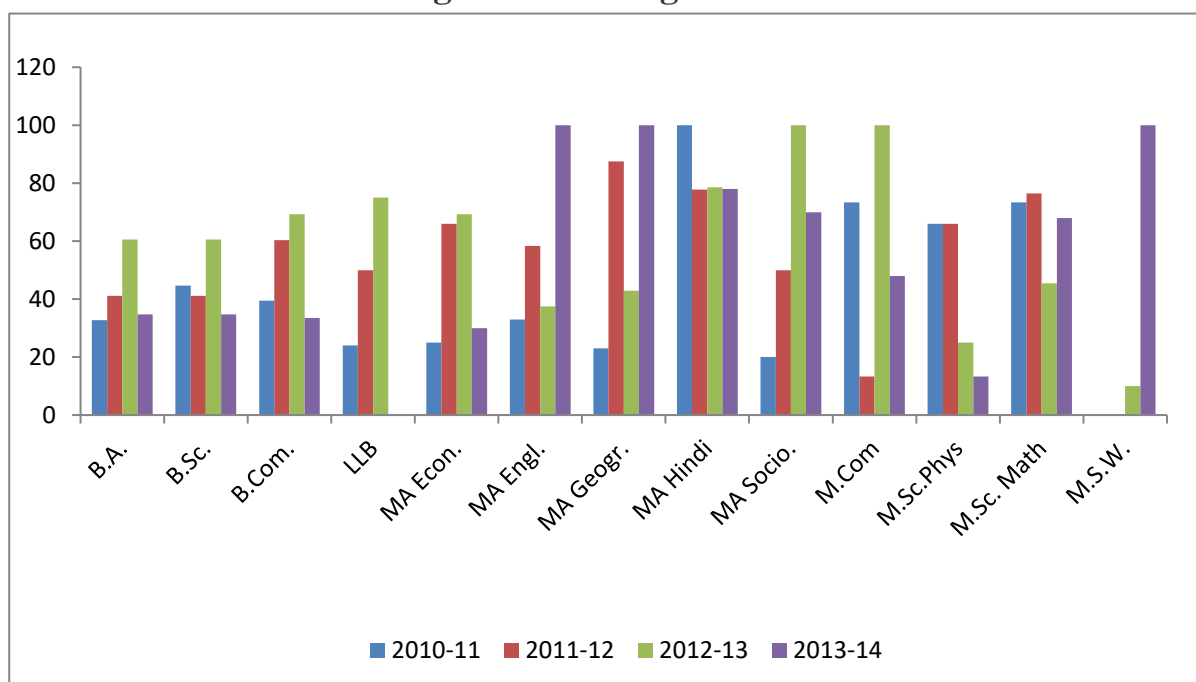
5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

**Jawaharlal Nehru Smriti Govt. College, Shujalpur**

Programme-wise Pass Percentage for the last four years					Completion Rate			
Name of the Programme	2010-11	2011-12	2012-13	2013-14	2010-11	2011-12	2012-13	2013-14
1. B.A.	32.72	41.17	60.56	34.75	3.:1	2.4:1	1.6:1	2.8:1
2. B.Sc.	44.68	43.35	56.80	46.55	2.2 :1	2.3:1	1.7:1	2.1:1
3. B.Com.	39.42	60.31	69.23	33.54	2.5:1	1.6:1	1.4:1	3.:1
4. LLB	24.00	50.00	75.00	NA	4.1:1	2 : 1	1.3:1	-
5. MA Economics	25.00	66.00	69.23	30.00	4 : 1	1.5:1	1.4:1	4.3:1
6. MA English	33.00	58.33	37.50	100	3 : 1	1.7:1	2.6:1	1 : 1
7. MA Geography	23.00	87.50	42.85	100	4.5:1	1.1:1	2.3:1	1 : 1
8. MA Hindi	100.00	77.77	78.57	78.00	1:1	1.3:1	1.3:1	3.2:1
9. MA Sociology	20.00	50.00	100	70.00	5:1	2:1	1:1	1.4:1
10. M. A. Publ. Admn.	-	-	-	83.33	-	-	-	1.2:1
11. M. Com	73.33	13.33	100	48.00	1.4:1	7.5:1	1:1	1.9:1
12. M. Sc. Physics	66.00	66.00	25.00	13.33	1.5:1	1.5:1	4:1	1:1
13. M. Sc.	73.33	76.47	45.45	68.00	1.3:1	1.3:1	2.:1	1.5:1

Mathematics								
14. M. Sc. Chemistry	-	-	-	85.71	-	-	-	1.2:1
15. MSW	-	-	10	100			10:1	1:1

### Comparative Chart for Programme-wise Year to Year Pass Percentage of the College.



5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The college facilitates student progression to higher level of education and towards employment through regular motivation and counselling by faculty members of the departments and other senior members of the college. In addition Career Guidance Cell of the college also organizes special lectures and training programmes & career fair with the help of experts from both in and out of the institution.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

**By providing extra guidance and motivation and counselling.**

### **5.3 Student Participation and Activities**

- 5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

**AND**

- 5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

**The college conducts sports and cultural activities as per the calendars provided by the affiliating university every academic year.**

**The college has a sports ground of size 2 hectares and facilities for the following sports and games:**

**(i) Cricket, (ii) Basket Ball, (iii) Badminton (iv) Volley Ball  
(v) Table Tennis, (vi) Football, (vii) Hand ball, (viii) Kho-kho  
(ix) Khabaddi (x) Athletics, and (xi) Wrestling**

**As regards cultural and literary competitions, the following events are conducted every academic year as a part of the Youth Festival competitions.**

#### **Literary**

- 1. Essay Writing**
- 2. Quiz**
- 3. Debate**
- 4. Elocution**

#### **Cultural**

- 1. Solo Song (Classical)**
- 2. Group Song**
- 3. Solo Dance (Classical)**
- 4. Group Dance**



**5. Instrumental Music (Percussion & Non-Percussion)**

**6. Skit**

**7. Mimicry**

**8. Mime**

**9. One-Act Play**

**In sports, the winners are sent to participate in the competition at the:**

**1. District level**

**2. Inter-District University level**

**3. Inter-University State level**

**4. Zonal level, and**

**5. National level competitions.**

**A lot of students have participated in the District, & University level competitions during the last four years. A few students have also participated in the State as well as Zonal level sports and cultural events. The following are the details:**

**A.Cultural**

Session	Name of the Student	Class	Event	Level / Venue	Position
2010-11	Savita Mirku	B.Sc. Final	1. Rangoli	Univesity, Ujjain	II
			2.Group Song	University, Ujjain	-
			3.Skit	University, Ujjain	III
			4. Collage	State (Indore, M.P.)	-
2011-12	1.Kapil Panwar 2.Juned Quadri	M. Sc. Maths	Quiz	University, Ujjain	-
	1.Lokesh Malviya 2.Kalpana Jadaon 3.Nikita Sharma 4.Sudeep Rai	B. Sc.	Group Song	University, Ujjain	-
	Alka Rathore	M.A. Geography	Clay Modelling	State Level (Gwalior)	II

2012-13	Ravindra Vaishnav	M. A. English	1. Light Vocal	University, Ujjain	III
			2.Solo Percussion	State (Chhatarpur, M.P.)	-
	Alka Rathore	M. A. Geography	1.Clay Modelling	State Level (Jabalpur, MP)	-
			2.Collage	University, Ujjain	II
	1.Sourabh Rai 2.Kalpana Jadaon	B. Sc.	Choric Song (Western)	University, Ujjain	-
	Pooja Yadav	B. Sc.	Rangoli	Univiersity, Ujjain	II
	Stuti Sharma	B. A.	Classical Dance (Kathak)	University, Ujjain	II
	1.Kapil Panwar 2.Chander Singh Rajkumar	M. Sc. (Maths)	Quiz	University, Ujjain	-
2013-14	Rohini Parmar	B.A.	Debate	Univesity, Ujjain	II
	Hiramani Patidar	B. Sc.	Elocution	Univesity, Ujjain	-
	1.Satish Goyal 2.Hiramani 3.Megha Yadav 4. Diksha	MSW B.Sc. B.A. B.Sc.	Group Song	University, Ujjain	-
	Alka Rathore	M. A.	Clay Modelling	State Level (Jabalpur)	-
	Seema Parmar	M. A.	Rangoli	University, Ujjain	II
	Aarti Jat	B. A.	Solo Western	University, Ujjain	III

### B.Sports

Session	Name of the Students	Class	Event	Level	Posn.
2011-12	Rishabh Bhagat	B.Com	Table Tennis	National (Nagpur)	-
2012-13	Rishabh Bhagat	B.Com	Table Tennis	National (Baroda)	-

	<b>Manoj Mewada</b>	<b>B.Sc.</b>	<b>Half Marathon</b>	<b>National (Calcutta)</b>	<b>-</b>
<b>2013-14</b>	<b>Manoj Mewada</b>	<b>B.Sc</b>	<b>Half Marathon</b>	<b>National (Patiala)</b>	<b>-</b>
<b>2014-15</b>	<b>Manoj Mewada</b>	<b>B.Sc.</b>	<b>Cross Country</b>	<b>National (Kottayam, Kerala)</b>	<b>-</b>
	<b>Manoj Mewada</b>	<b>B.Sc.</b>	<b>Track &amp; Field</b>	<b>National (Bangalore)</b>	<b>-</b>
	<b>Pratap Singh Sisodiya</b>	<b>B.Sc</b>	<b>Badminton</b>	<b>West Zone (Bhopal)</b>	

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

**No such feedback system is in place at present.**

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

**In the college magazine published every year, the students also actively participate in the form of contributing articles, poems and other educative and informative pieces of writing. There is no publication exclusively for students at present.**

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

**The last student union election (indirect) was held in the year 2011-12. There has been no student union elections after this due to the ban imposed by the State Department of Higher Education.**

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

**1. E-News Letter Committee**

**2. Tree Plantation Committee.**

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

**Not available at present.**

Any other relevant information regarding Student Support and Progression which the college would like to include.

Nil.

## **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 Institutional Vision and Leadership**

- 6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

**Though the college is governed by the State Government, and the college administration is bound by the policies framed by the Department of Higher Education from time to time, based on the locality, the local culture, occupation of the inhabitants, the kind of students that the college caters to, the language and dialect the**

locals speak, this college has some individual vision and mission. The primary objective of the college is to cater to the higher educational needs of the rural students. As mentioned in the answer to point no.1.1.1., the vision of the college is to develop the college as an educational hub with all modern facilities and open all branches of study for the student community which will provide them with equal opportunities as the urban student community. The college is striving continuously towards achieving this goal. With limited resources and infrastructure, the college has come of age in carving a niche in the locality as a valuable centre of learning.

In order to communicate the institutional goals and objectives, , however, some specific goals and objectives of the college are given in the 'Right to Information' manual, 2005 brought out by the college, which are as follows:

1. To provide qualitative traditional higher education to the rural students.
2. To impart skill-based education for overall personalit development of the students along with traditional education,
3. To endeavour to make higher education meaningful and socially relevant to the extent possible.
4. To change the various facets of education according to the needs of the time while keeping its basic structure intact.
4. To give higher education a direction towards employment-oriented training.

The college visualizes its future growth plan with more and more professional courses that will help the students opt for subjects both in UG and PG for better career opportunities.

- 6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The State government policies are framed at the State level and at the college level the Principal, as the Head of the institution, ensures that such policies are implemented in letter and spirit. As

regards the quality policy, again, the institution is bound by the quality policy of the State government. However, at the institutional level the Principal, in consultation with the faculty members, is empowered and can play a big role in adopting quality measures, implementing them and even improving upon that laid down by State government. For instance certain fund for implementation of IQAC has been allotted to this college and the sole responsibility of constituting the IQAC as per the norms laid down by the UGC, fund management, and ensuring the outcome of the IQAC lies with the Principal. The Principal delegates various responsibilities of the quality management to his senior faculty members, monitors and reviews the same periodically.

6.1.3 What is the involvement of the leadership in ensuring :

- the policy statements and action plans for fulfillment of the stated mission

The principal ensures that the teaching, learning and evaluation policies of the institution vis-a-vis the curricula received from the University/Central Board of Studies are implemented and are running according to the academic calendar, and the same is reflected in the results. The Principal also suggests and/or invites suggestions from other faculty members for improvements in the methods and modalities of the teaching/learning system, and monitors the implementation of the suggestions and ensures continuous improvement in the outcome. He also oversees that the State government policies on education, reservation, various types of financial assistance in the form of grants etc., are strictly followed by the concerned departments/sections.

- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

At the college level, the Principal, along with the Faculty members, formulates the future growth plans of the institution and designs plans accordingly, particularly in the areas of opening professional courses, infrastructure development, environment etc. These plans are then translated into various project proposals and the same are forwarded to the State Government, District Planning Board and/or the Janbhagidari Samiti for approval in principle and/or approval of funds. Once the plans and the funds are approved by the concerned agency,

**specific plans are made for executing the projects**

- Interaction with stakeholders

**And**

- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders.

**As regards interaction with stakeholders, the Janbhagidari Samiti along with the College Administration, determines the needs of the college in respect of utilizing the local funds available. This is mostly done with respect to infrastructure development, maintenance, institutional discipline, appointment of teachers for self-financed courses etc.**

- Reinforcing the culture of excellence

**And**

- Champion organizational change

**As regards staff/student discipline, innovative teaching methods using modern technological devices, internal evaluation etc., changes are brought into the organizational culture by continuous interaction between the Principal and the Faculty**

**Through continuous interaction with Faculty members and staff council meetings, attempts are made to bring changes into the Organizational culture.**

- 6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

**For framing of policies, plans, and execution of projects, various Committees are constituted by the Principal at the beginning of each academic year. These committees are responsible for the particular projects assigned to them and are accountable to the Principal about their progress. Periodic meetings are organized by the Principal along with the Committees in order to review the progress and problems faced, if any, in the implementation of the plans/projects.**

- 6.1.5 Give details of the academic leadership provided to the faculty by the top management?

**By--**

- **Encouraging individual teachers for taking up Research Projects from UGC or other funding agencies from time to time.**
- **Encouraging different departments for organizing Seminars in**

different departments sponsored by funding agencies like UGC, State Government, MAPCOST etc.,

- Providing 'On Duty Leave' to teachers for attending academic Seminars/Conferences in specific/general subjects and presenting research papers.
- Encouraging individual teachers in the area of research particularly in writing and publishing of research papers on relevant topics.
- Facilitating methodological change in classroom teaching using technological devices such as computers and internet, projectors, interactive boards, virtual classrooms etc.

6.1.6 How does the college groom leadership at various levels?

Under the present organizational structure, the Principal is the sole head of the activities of the college, both Academic and Administrative. Yet, there are certain areas where he needs assistance from the senior faculty members. In areas such as taking decisions on policy matters by Staff Council, and other important areas like Anti Ragging, Discipline, NAAC, UGC, IQAC, Purchase Committees and developmental projects, the Principal assigns the responsibilities to senior faculties. However, these are internal arrangements, and the final decision making power and the responsibility for each area lie with the Principal.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The Head of each department is given autonomy and responsibility for planning and implementation of the respective curriculum for teaching, paper-wise/unit-wise distribution of curriculum among the teachers, taking Comprehensive Continuous Examinations (CCEs), planning practical classes, and both internal and external practical examinations. They are also empowered to form strategy for future development of the department and plan developmental projects, send proposals to UGC, plan seminars in their departments etc.

6.1.8 Does the college promote a culture of participative



management? If 'yes', indicate the levels of participative management.

**Yes. It is practised through the various levels of committees in Janbhagidari Samiti. Its three organs are 1). General Body, 2)Management Committee, and 3)Finance Committee. All these committees are constituted with the senior faculty members of the college as well as the members of Janbhagidari Samiti**

## **6.2 Strategy Development and Deployment**

- 6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

**The quality policy is laid down by the State government from time to time. The years 2011-12 and 2012-13 were declared by the Department of Higher Education, Govt. of M.P. as 'Quality Year.' A Quality manual was published by the Department with an action plan. The said quality policy is reflected in the curricular as well as extra-curricular activities of the college. Seminars/Workshops were conducted in different colleges of the State in which the teachers from this college also participated and presented research papers. At the institutional level, an IQAC has been recently established in the college. The details are mentioned in Pt. No. 6.5.1**

- 6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

**For the last ten years, the college has been on the path of development in various aspects. As stated elsewhere, it has opened many self-financed courses resulting in the number of students increasing year by year. The number of computers installed in the college in the last ten years has gone up from 1 unit in 2006 to 43 units in 2014. As a consequence the college has been facing a big demand for physical infrastructure like classrooms, computer laboratory buildings and other laboratory buildings. Since there is a geometric increase in the number of books procured in the Central Library every year, need for another Library building also has come up. Therefore, the aspects included in the future plans are:**

- (a) Physical infrastructure**
- (b) Technology-enabled classrooms**
- (c) Professional Courses that can create more job opportunities for students.**

6.2.3 Describe the internal organizational structure and decision making processes.

**At the institutional level the Principal is the final authority on administrative matters. As far as the financial matters are concerned, the Principal manages the utilization of all government funds. For the utilization of UGC grants the Principal constitutes a separate UGC committee as per UGC norms. For spending of local developmental funds, a Janbhagidari Samiti is constituted at the institutional level consisting of the President nominated by the State Government, the District Collector or his representative as the Vice-President, the Principal of the college as the Secretary and other members representing teachers, parents and eminent local people. For all the developmental activities of the college from the Janbhagidari funds, the Annual Budget is approved by the Samiti. The Samiti also manages the Self-financed Courses.**

**Staff Council is the sole Body functioning in the college, the decisions of which have the statutory standing.**

**An Organization Chart including the Principal and the Staff is enclosed for reference.**

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning
  - **To bring down the drop out rate of students by improving their pass percentage.**
  - **To regularize the attendance of students in the classrooms.**
  - **To create a learner-centric system of learning in the classrooms.**

- **To organize training sessions for teaching staff to enable them to use technological teaching devices in the classrooms.**
- **To devise a format for feedback from students and parents.**
- **To devise a uniform format for Curriculum planning and implementation in the departments.**
- Research & Development
- **To organize seminars in as many subjects as possible so that involvement of teachers is ensured.**
- **To encourage teachers to attend academic seminars /conferences both national and international.**
- Community engagement
- Through NSS, Law Department, Department of Social Work etc. the college organizes Camps through students for various social activities.**
- Human resource management
- **The college administration plans optimum utilization of available human resources by effectively deploying the administrative and services staff.**
- Industry interaction
- **To organize Career Fair for student placements in which participation of various business organizations will be ensured.**

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

A 'Jansunvai' Centre is available in the college through which suggestions/grievances are received from students/parents. The Principal and the senior faculty members address these problems/suggestions on Tuesdays. In addition, through continuous interaction with the teachers and students, the Principal collect information on various academic/extra-curricular activities of the college and uses this information for

**further improvement.**

- 6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

**Same as already mentioned in Pt.6.1.4**

- 6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

**The institutional decision making body is called "Staff Council" which has a statutory standing. This council meets as and when summoned by the Principal to make decisions on some vital issues related to the institutional functioning. The Committee had met five times in the last one year and following are some decisions made and executed/implemented:**

**1. Date of the Meeting : 13.07.2013**

**Resolution:**

**Since the Uttarakhand calamity has gone beyond the State's capacity to overcome it, many States are contributing to the welfare of the victims. The Staff Council of the college has decided to contribute one day's salary to the cause.**

**Status: This was done in the month of July, 2013.**

**2. Date of the Meeting : 26.07.2013**

**Resolution:**

**In the meeting it was decided to instal CCT Camera in both the premises of the college.**

**Status: : But this was later put off due to non-availability of funds.**

**3. Date of the Meeting: 19.8.13**

**Resolution:**

**It was decided to increase the number of temporary teachers one to two in the department of Chemistry from Janbhagidari Samiti to take care of M. Sc. Chemistry.**

**Status: The decision was implemented**

**4. Date of the Meeting : 17.12.13**

**Resolution: (a) It was decided to initiate work on the third issue of the college magazine "Pathey".**

**Status : The third issue of "Pathey" came out in June, 2014.**

**Resolution (b) To expedite the installation of the statue of Swami Vivekananda in the new building premises.**

**Status : The statue has already been installed. The unveiling is yet to take place.**

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

**No. The affiliating university does not provide autonomy to the colleges.**

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

**Yes. The following committees are constituted by the Principal at the start of every academic year:**

- 1. Anti Ragging Committee**
- 2. Human Rights & Women Justice Implementation and Sexual Harassment Complaint Committee.**
- 3. Disciplinary Committee**

**The mechanism works as follows:**

**As soon as a complaint worthy of hearing is received by the Principal, the same is handed over to the Coordinator of the related Committee with a time-bound schedule for disposal of the case. The Coordinator then convenes a meeting to discuss the complaint. The committee summons both the complainant and the accused, if they so wish, and after the examinations and recording the statements of both the parties, and evaluation of the whole situation, arrives at an appropriate conclusion, and makes recommendations to the Principal for necessary action.**

- 6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

**No. There had been no court case filed by or against the college in the last four years.**

- 6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

**For feedback of the students a grievance box is kept in the college. Also, informally constructive suggestions from student representatives are entertained in the interest of the institution.**

### **6.3 Faculty Empowerment Strategies**

- 6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

**The college encourages its teaching staff in taking up Research Projects from the UGC and other funding agencies and facilitates their visits to various libraries and fieldwork related to their research work. On duty leave is permitted for attending academic seminars /conferences / workshops. Encourages departments for organizing seminars in the relevant topics.**

- 6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

**Training for use of technological devices such as computers, internet, LCD Projectors, Interactive Boards are imparted for**

**both teaching and non-teaching staff members.**

- 6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

**For the regular teaching staff, the college follows the same "Academic Performance Index" format as was devised by the UGC and adopted by the State Government. In the said API format, in addition to teaching, information on all the activities assigned to each faculty is objectively evaluated and scores awarded to eventually arrive at the final scores. The following are the criteria assessed in the API format:**

- 1. Teaching, tutorials, and evaluation work done**
- 2. Reference/Study materials provided to the students.**
- 3. Participation of the individual teacher in the Co-Curricular activities of the college.**
- 4. Research, Publication and other Academic contributions**

- 6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

**In the present system, there is no mechanism by which the outcome of the assessment is communicated to the Stakeholders. The performance appraisal is done by a three member committee chaired by the Principal of the college, which is then forwarded to the Additional Director for his comments before being forwarded to the final authority on the matter i.e. the Commissioner, Higher Education, Government of M.P. At the Commissioner level, the API ratings are taken into account in the promotions and placements of individual teacher/non-teaching staff.**

- 6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

**Welfare schemes available to teaching and non-teaching staff are limited to the following:**

- 1. Medical Reimbursement Scheme for all regular staff members**

for hospitalization as well as home treatment, provided the treatment has either been done in a government hospital or in a private hospital earmarked by the State Government for specialized treatments. In the last four years only 3.5% of staff have availed this facility. Only one case was submitted for reimbursement in the last four years.

## **2. Handicap Allowance.**

An allowance of Rs.250/- per month is given to handicapped staff members. There have been two handicapped staff members who have been availing the facility.

- 6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

Since the college is a government institution, all the appointments, postings etc. are the prerogative of the Department of Higher Education of the State Government. Apart from creating a congenial working atmosphere, the college administration does not have much say in this area.

## **6.4 Financial Management and Resource Mobilization**

- 6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

1. As regards utilization of the government funds, there are two kinds of budgetary allocations viz., Plan and Non Plan. All the recurring expenditures like salaries and wages, various regular allowances including TA/DA, maintenance expenses like water, electricity, telephone, come under Non-Plan and any allocations for special projects like construction of buildings, procurement of equipments/books, various maintenance jobs come under Plan expenditure. Since the last three years Non-Plan expenditures have been under 'global system' which means allocations on actual basis.

2. As far as the use of other funds are concerned, basically there are the following two sources:

### **a) Janbhagidari Fees :**

An annual fees of Rs.250/- per student is collected for various



developmental work. For utilization of the said amount, the College requires sanction from Janbhagidari Samiti. The Management committee of the college prepares various project proposals considering both short term and long term plans and requirements of the college in academic and other areas such as staff/student welfare. Different projects are approved after considering their pros and cons in detail. The resolutions, so passed, have statutory standing and are recorded in the register. The responsibility of the execution of the various projects so sanctioned lies with the college administration.

**b) UGC Developmental Grants**

The UGC developmental grants are allotted based on the Proposals submitted by the college during each five-year plan. A Planning Board constituted by the Principal prepares a detailed proposal to be submitted to the UGC. For this purpose, the Board considers the long-term developmental plan of the institution in areas such as academic, infrastructure, equipment and books. Thus at the time of the receipt of the grants, the various projects and areas for the utilization of UGC grants are pre-determined. The Principal is empowered to utilize the amount for the approved item based on the purchase/construction rules and parameters as laid down by the State government/UGC from time to time.

- 6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

**(1) All the government funds are audited by**

- (i) The Department of Higher Education, Govt. of M.P. &**
- (ii) The Office of the Accountant General, M.P.**

**However, the last audit took place in the year 2003.**

**(2) UGC funds are audited by a Chartered Accountant and the audited accounts are sent to the UGC, Central Regional Office, Bhopal. The Auditing for UGC grants is done for each head under which funds are allocated, such as Building Construction, Purchase of equipments/books and journals,**

**furniture, computers, expenses incurred by Career Guidance Cell etc.**

**(3) Since Janbhagidari Samiti is registered under The Registrar, Firms and Societies, its accounts are audited by a Chartered Accountant and the annual audited accounts are forwarded to the said authority.**

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with the Institution, if any.

**1 Since the college is a government institution, all the regular expenses are funded by the State Government. The other two sources of funding are (a) UGC Development Grants and (b) Janbhagidari Fees. Details have already been dealt with in Pt. '6.4.1.' above.**

**2. The income and expenditure statements for the last four years are enclosed.**

**3. As on 31.3.2014 the following developmental funds were available with the college.**

**(i) UGC -**

**(ii) Janbhagidari -**

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

**Government, Janbhagidari and UGC are the sole sources of funding to the college. For additional funding the college keeps sending proposals to UGC. An additional grant of Rs.13.00 Lakh was sanctioned to the college in the XI Plan which was utilized for the purpose of equipment purchase..**

**Also under XII Plan, the college has forwarded proposals for an additional grant of rupees one crore for infrastructure development. (Classrooms and Administrative Block).**

## **6.5 Internal Quality Assurance System (IQAS)**

### **6.5.1 Internal Quality Assurance Cell (IQAC)**

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

**Yes; an amount of Rs. 3 Lakh has been allocated by the UGC, Central Regional Office, Bhopal to this college for establishment of IQAC, and the cell has been initiated in the college only recently; to be precise, from 15.10.14. Till now two meetings have taken place and an institutional quality policy has been framed in which the following major areas are enlisted.**

#### **Quality Policy**

- 1. To bring down dropout rate of the students and enhance the pass percentage of the college by 10% in the next two years. The following action plans were drawn towards achieving this.**

##### **a. Academic Upliftment**

- (i) To ensure maximum attendance of the students in the classrooms, it was resolved to send letters to the guardians about the status of the attendance of their wards.**
- (ii) To train the teaching faculty to use audio-visual teaching methods in the classrooms.**
- (iii) To shift from teacher-centric to learner- centric teaching with the help of Seminars /Workshops /Group Discussions etc.**
- (iv) To conduct Unit tests in addition to the CCE as prescribed in the Syllabi and Remedial Classes for weak students.**
- (v) To include point (iii) & (iv) in the monthly teaching plan by the individual teachers, and get their regular feedback on the implementation.**
- (vi) To motivate for carrying out SWOT analysis by each student in the classroom.**
- (vii) To get feedback from the students on teaching-learning and Library system of the institution on a uniformly devised format.**

**(viii) To arrange weekly special classes for language-improvement, communication skill & personality development.**

**(ix) To establish Network Resource Centre (NRC) for students in the Central Library. At least three Desktop Computers with internet facility and printer have to be installed in the NRC.**

**(x) To conduct awareness classes for teachers and students for maximizing the use of physical as well as e-library in the college.**

**(xi) To expedite and complete the Library Automation work with a time-bound programme.**

## **2. Administrative**

**(i) To Decentralize administrative power from the Principal to various Heads of the Departments and different management committees**

**(ii) To develop a software for computer-aided Management Information System through DBMS.**

## **3. Environment**

**(i) To initiate green audit of the plantations done in the college premises for the last few years.**

- b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

**The above decisions were approved by the College administration. Point Nos. 1 (ix) on 'NRC' & 3 (i) on 'environment' have been already implemented and action on the rest of them are being initiated.**

- c. Does the IQAC have external members on its committee?  
If so, mention any significant contribution made by them.

**There is a provision to nominate two external members from either industry or any other professional field who can contribute to the quality policy adopted by the college. Accordingly two persons from industry sector have been nominated to the Cell.**

- d. How do students and alumni contribute to the effective functioning

of the IQAC?

**Since the IQAC is at its initial stage, it would be too early to speak on this area. However, the Alumni Association of the college is being formed, and this along with the present student community will be consulted in future with regard to the functioning of IQAC. ?**

- e. How does the IQAC communicate and engage staff from different constituents of the institution?

**In case of this college, it is a single institution. The policy framed by the IQAC with regard to enhancement of academic as well as administrative quality of the college is communicated to its staff through the Heads of various departments and sections of the college, and directions given for implementing them. Feedback is taken by devising different formats. The implementations of such quality measures are being monitored by IQAC.**

- 6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.

**As mentioned in point no.6.5.1, the newly constituted IQAC is in the process of making such a framework.**

- 6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

**Yes. However, it is at the initial stage.**

- 6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

**The academic audit system is not in place. In future, the IQAC may initiate the same.**

- 6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

**Not yet operational.**

- 6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure,

methodologies of operations and outcome?

**Although there is no regular mechanism, this is carried out by the Principal through frequent meetings with the heads of the various departments. In such meetings, the various norms laid down by the State government on quality front are also communicated to the heads for implementation. They are also reviewed by the Principal at certain intervals.**

- 6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

**Under the present system, all the information all the mechanisms that are operational in the college is stated in the college's Prospectus published at the beginning of every academic year. It is mandatory for the student to obtain the same from the college at the time of admission, and go through the same in order to have an overall idea of the courses, fees, quality policies, rules on discipline, faculty members, welfare schemes etc. existing in the college.**

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

**Nil**

## **CRITERIA VII: INNOVATIONS AND BEST PRACTICES**

### **7.1 Environment Consciousness**

- 7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

**The activities of the college by and large do not pollute the environment as there are no effluents or hazardous gases emitted by the institution. Yet the college is environment conscious and has done sufficient plantations, developed gardens in the campus.**

- 7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- \* Energy conservation      **N. A.**
- \* Use of renewable energy    **N. A.**
- \* Water harvesting

**Two water harvesting ponds of size 73' x 45' x 12'. (Old Buiding**

**premises) and 85' x 63 x 5'. (New Building premises) to recharge the tube-wells have been constructed in the campus.**

- \* Check dam construction N. A.
- \* Efforts for Carbon neutrality N. A.
- \* Plantation

**The college has two premises viz., 'Old Building' and 'New Building'. During the last four years, around 2200 trees have been planted in the New Building Premises with the help of (a) National Power Grid Corporation, (b) Forest Department, (c) Bhaskaracharya Shikshan Sansthan, and (d) Teachers and Students of the college. Out of the above, around 1700 have survived. In the Old Building premises some 700 trees were planted in the last four years, out of which 482 trees have survived.**

**Besides the above, both the Old and the New Building premises gardens have been developed with flower plants, lawns and benches for students.**

- \* Hazardous waste management N. A.
- \* e-waste management N. A.

## **7.2 Innovations**

- 7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

### **1. Publication of College Magazine "Pathey"**

**The College had initiated publication of its annual magazine "Pathey" from the session 2011-12. The objectives behind such an initiative was to highlight the activities of the college both in curricular and extracurricular fields. It also provides a suitable platform for both teachers and students to express themselves in creative and innovative ways on current issues facing the country and also to share knowledge and perspectives on higher education.**

**There was good response both from the teachers and students, and the college has successfully brought out three issues of the magazine till 2013-14. The next issue is expected to come out in May/June 2015.**



## **2. Assembly and Extempore Speeches.**

The college has been conducting Teacher-Student Assembly in the morning session since the academic year 2011-12 in which the assembly sings National Anthem and Madhya Pradesh Song. Immediately after this, the students are informed of the important regular activities of the college. Students are also invited to the dais to speak extemporily on topics such as time-management, discipline, culture and heritage of the country, great personalities etc.

This has impacted the overall performance of the college in the areas of student attendance, punctuality of teachers, exchanging ideas, disseminating knowledge/information among students and above all a collective presence of the staff and students of the college at one place.

### **7.3 Best Practices**

- 7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

#### **4. Format for Presentation of Best Practice**

##### **BEST PRACTICE NO.1**

1. Title of the Practice

##### **Implementation of Uniform Dress Code for Students**

2. Goal

The goal behind the implementation of Uniform Dress Code among the students is to inculcate the feeling of uniformity with respect to their social and economic status in the society. Secondly, it helps in maintaining discipline among them which is a key factor in their development as future responsible citizens of the country. It also helps the college administration in identifying anti-social elements and/or outsiders who often tend to mix with the regular

students in order to create nuisance in the college premises. The Uniform Dress Code is also useful in identifying the students of this college and those from other colleges during the time of examinations since this college is the Examination Centre for four more colleges in the nearby areas.

### 3. The Context

Generally there is the system of Uniform Dress Code at the school level upto Higher Secondary level both in government and private schools in the State. Implementing it in the schools is not very difficult because the students at this level are not fully exposed to fashion and are not independent decision makers. However, when they come to the college level, they have a penchant to display their personal ideosyncrasies as regards dress and fashion. For the same reason the implementation of Uniform Dress Code for students was done after a long debate among the staff members and the members of Janbhagidari Samiti since most of the colleges- both government and private - have not been able to adopt any such practice owing to resistance from the student community. However, the college could convince the student representatives and the Janbhagidari Samiti for this good practice, and the college was eventually able to successfully implement it.

### 4. The Practice

The resolution to implement the Uniform Dress Code was passed in the Staff Council Meeting. Subsequently, the Uniform Dress Code was implemented in the college from the academic year 2012-13. For the male students grey-coloured trousers and skyblue-coloured shirts, and for female students skyblue-coloured Salwar and grey-coloured kurta were prescribed. However, they are exempted from wearing the uniform dress on Thursdays. The practice of Uniform Dress Code is unique in the Higher education system since it inculcates the spirit of equality among the student community with regard to their social and economic status. It also highlights the spirit of discipline in the college campus. Similarly, when they are in the uniform the regular students of the college would not indulge in anti-social activities even outside the college campus since their identification becomes easy.

To maintain the consistency of the practice, the Disciplinary Action Committee of the college does flying check ups in the classrooms at random. And those students who are found without uniform dress are not allowed to attend the classes. The practice is running successfully for the last three academic sessions.

## 5. Evidence of Success

The evidence of success with regard to the targets set by the college administration can be clearly observed with respect to a sharp decline in the presence of anti-social and/or outside elements in the college premises resulting in good maintenance of discipline and decorum within the campus. It is in the beginning of every session when new entrants come to the college that it takes some time for all the students to come in uniform dress. Past photographs of the assembly are available in the college showing students wearing uniform dress code.

## 6. Problems Encountered and Resources Required

As has already been mentioned the main problem in implementing this practice was from student leadership who resisted it by citing the illustration of other colleges who had not developed any such practice in their institutions. The college administration found it difficult to convince the student's leaders and had to go through the members of Janbhagidari Smiti to take the student representatives into confidence regarding its positive far reaching consequences for the well being of the college. No financial resources were required for the implementation this practice since the cost of procuring uniform was to be borne by the students themselves.

## 7. Notes (Optional) Nil

## 8. Contact Details

Name of the Principal: **Dr. R. S. Pal**

Name of the Institution: **Jawaharlal Nehru Smriti Govt. PG  
College, Shujalpur**

City: **Distt. Shajapur**

Pin Code: **465333**

Accredited Status: **Not Accredited**

Work Phone : **07360244358**

**Fax:** Nil **Website:**  
**highereducation.mp.gov.in**

E-mail :

**hegjncshushg@gov.in**

Mobile: **9826312325**

## **BEST PRACTICE NO.2**

### 1. Title of the Practice

## **Organizing Career Fair**

## 2. Goal

The aim of the practice is to provide a platform for the students to get employment opportunities after they complete their degrees, both UG and PG. The concept of a Career Fair is quite similar to that of the campus selections of national and multinational companies that come to various private and public sector institutions for on-the-spot placement of its alumni/graduates. Since academic institutions such as this college, with mostly general and a few professional courses, located in small towns and remote places, are unable to cater to the needs of big national or multi national companies, they are prompted to organize Career Fairs for the interaction between the local employers and the students seeking employment in small and medium level organizations.

## 3. The Context

The concept of organization of a Career Fair is with reference to the problem of unemployment among educated youth whose number is increasing enormously every year. It was with this issue in mind that Swami Vivekananda Career Guidance Scheme (SVCG) was launched by the Department of Higher Education MP in the academic year 2004-05. Swami Vivekananda Career Guidance Cell, which is a unit of this Scheme, has been functioning in the college since then. It looks after the policies related to the employment guidance and placement issues of the youth who complete their graduation or post-graduation. It was under the auspices of this Cell that a one day Career Fair was organized by the college for the purpose of enhancing placement activities in the academic year 2013-14. The Fair was open to all graduates/postgraduates from local colleges of Shujalpur. Though it was found that there were a lot of posts lying vacant in the companies for which they were unable to find suitable candidates, the main challenge in organizing the Fair was to attract both private and public companies/organizations in and around Shujalpur as they need skilled graduates from technical and professional institutions rather than plain graduates .

## 4. The Practice

The organization of a Career Fair in this college was an ambitious and challenging plan for the college. The fund for its organization was allotted by the Department of Higher Education MP but the organizational challenges were to be faced by the Cell with the help of the institution. The direction and guidelines for its organisation were provided from time to time by the director of SVCGS who plays a key role in collecting the report of the fair and the utilisation

**certificates of the amount disbursed to the colleges.**

**The college decided to organize this event since the students studying in various technical courses such as B.B.A, B.CA, B.A. with computer, B.Sc. with Microbiology, B.com with Tax Procedure and Practice and MSW could find employment in the present job market. For this purpose the college invited many local companies, private banks, LIC and other agencies that are often in need of a large number of Salesmen, Sales executives, Managers , Accountants etc. Now it was up to the companies and other private organizations to select the youth according to their parameters and requirements. There were in all twelve stalls that were allotted to such reputed companies as HDFC Bank, Mahindra Finance, Muthoot Finance, ICICI Bank, LIC, Rathi Motors, Adani Wilmer Soya Plant, Atulya Industries etc. Besides them the college also invited private colleges of the city as S.L.S., S.L.V etc. who were in need of good teachers in Science and Commerce faculties. For the students interested in self employment, District Commerce and Industry Centre Shajapur, and Janpad Panchayat, Shujalpur, had set up their stalls for providing authentic information regarding the preparation of project report and sanctioning loans for the purpose of setting up small scale/domestic manufacturing units. The response from the students was overwhelming as more than 350 applicants got themselves registered during the Fair.**

#### **5. Evidence of Success**

**The target of success set by the college was partly achieved since out of 350 registrations only 24 applicants were short-listed by various companies for further process of interview and selection at higher level. The candidates were short-listed for various posts such as welder, mechanic, sales representative, computer operator, collection officer etc. Besides that a few candidates who were interested in self employment decided to submit their project report to the manager of District Commerce and Industry Centre, Shajapur. Since it was a maiden attempt of the college to organize such a Fair, the short-listing of a few candidates for selection at higher level can be considered a mile-stone in providing placements to the unemployed youth of the college. Another evidence of its success was that the students of the surrounding colleges also got motivated for preparing themselves for jobs after taking feed back from companies regarding their requirements in future.**

6. Problems Encountered and Resources Required

Since generally the companies have apprehensions about availability of talented students for their purpose in general colleges run by the government, the college administration faced problems in obtaining favourable response from different firms for setting up their stalls in the fair. For this purpose extensive advertisement on both print and electronic media was done. As far as economic resources are concerned, the college was sanctioned an amount of rupees Thirty Thousand from the Department of Higher Education for the purpose. Besides this, the college also generated a modest sum by way of registration of participants, which was used for partly meeting the organizational expenses of the Fair. To make it a regular practice for the benefit of more and more students, the college plans to organize career fairs in its campus regularly with or without financial help from SVCGS.

7. Notes (Optional)

The college administration, after interaction with the executives of the companies came to know that though the colleges are producing a large number of educated youth every year, what they lack is a good working knowledge of computers and soft skills such as spoken and written language. Hence the government and the management of the colleges should provide greater thrust to this area if graduates and the postgraduates have to be employable, they should be given academic training in this area. The present system of language-teaching in the general colleges of the State is not enough to make the students confident in handling languages. Technological skills and language proficiency are the major areas which can make Career Fairs and placements more result-oriented.

8. Contact Details

Name of the Principal: **Dr. R. S. Pal**

Name of the Institution: **Jawaharlal Nehru Smriti Govt. PG College, Shujalpur**

City: **Distt. Shajapur**

Pin Code: **465333**

Accredited Status: **Not Accredited**

Work Phone : **07360244358**

Fax: -Website:

**highereducation.mp.gov.in**

E-mail :

**hegjncshushg@gov.in**

Mobile: **9826312325**

### **3. Evaluative Report of the Departments**

The Self-evaluation of every department may be provided separately in about

3-4 pages avoiding the repetition of the data.

1. Name of the department- **Economics**
2. Year of Establishment- **1964**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)-

**UG: Economics as a subject in B.A.**

**PG : M. A. Economics**

4. Names of Interdisciplinary courses and the departments/units involved-  
**Nil**
5. Annual/ semester/choice based credit system (programme wise)-  
**Semester**
6. Participation of the department in the courses offered by other departments-- **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. -**Nil**
8. Details of courses/programmes discontinued (if any) with reasons-**Nil**
9. Number of Teaching posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	01	01
Associate Professors	-	-
Asst. Professors	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)- Two faculty from Janbhagidari fund.

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. G. R. Gangle	Ph. D. in Economics	Professor*		20	
Dr. Raj Rani Khurana	M.A., Ph.D.	Asstt. Prof		24	Nil
Dr. Seema Tare	M.Phil, Ph.D.	Guest Faculty		10	Nil
Dr. Sweta Srivastva	M.Phil, Ph.D.	Guest Faculty		10	Nil

**\*Presently on deputation as Controller of Examinations with the Affiliating University.**

11. List of senior visiting faculty-1. **Dr. Tapan Choure, Head, School of Studies in Economics, Vikram University, Ujjain - Delivered a lecture on "The Changing Forms of Public Revenue" on 10.04.2012.**



12. Percentage of lectures delivered and practical classes handled(programme wise)

by temporary faculty- **UG : 66%**

**PG : 64%**

13. Student -Teacher Ratio (programme wise)- **UG : 53 : 1**

**PG : 4 : 1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled--**Nil**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. - Ph. D-

**Ph.D. : 3**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-**Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**Nil**

18. Research Centre /facility recognized by the University-**Nil**

19. Publications: --**Attached on separate sheet.**

\* a) Publication per faculty-

\* Number of papers published in peer reviewed journals (national /international) by faculty and students-

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited-

\* Books with ISBN/ISSN numbers with details of publishers

\* Citation Index

\* SNIP

\* SJR

\* Impact factor

\* h-index

20. Areas of consultancy and income generated-**Nil**

21. Faculty as members in

- a) National committees
- b) International Committees
- c) Editorial Boards....:

22. Student projects-

- a) Percentage of students who have done in-house projects including inter

departmental/programme-

**In-house projects are a part of the final semester in both UG & PG. (B. A. VI Sem : 16 & M.A. IV Sem : 13)**

- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies-**Nil**

23. Awards / Recognitions received by faculty and students-**Nil**

24. List of eminent academicians and scientists / visitors to the department-**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) **National- Two seminars sponsored by the UGC.**

- b) **International : Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass per centage
			*M	*F	
B.A.	46	46	22	24	NA
M.A.	15	15	09	06	60%

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	-Nil -	-Nil -
M.A.	100%	-Nil -	-Nil -

28. How many students have cleared national and state competitive examinations such as NET,

SLET, GATE, Civil services, Defense services, etc.? **-Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>10.76%</b>
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	<b>Nil</b>
<b>Employed</b> • Campus selection • Other than campus recruitment	<b>Nil</b> <b>Data not available</b>
Entrepreneurship/Self-employment	

30. Details of

Infrastructural

facilities

a) Library- **Departmental &**

**Central Libraries**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility- **Nil**

d) Laboratories- **No**

31. Number of students receiving financial assistance from college, university, government or other agencies- **UG : 123 SC/ST/OBC students**

**PG : 11 -do-**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts—**Nil**

33. Teaching methods adopted to improve student learning-

**Presentation, lecture method, smart virtual class, LCD projector**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities- **Health Awareness Program :**

**Through participation in the NSS/NCC etc.**

35. SWOC analysis of the department and Future plans-

### **Strength**

**The Department has four posts of regular teachers of which two are now posted. It has a departmental room and a departmental library. It has computer and internet facilities for staff and students. The department has an LCD projector. At UG level the department has good student strength. Many students of the department had attained ranks and distinction in the university examinations in the past.**

### **Weakness**

**The student strength at PG level has not been very encouraging during the last few years. Although the department has four posts of regular teachers, in effect it has only one teacher at present. Out of the two regular teachers posted in the department, Professor Dr. G. R. Gangle is now on deputation to the Affiliating University as Controller of Examinations.**

### **Opportunities**

**The graduates and post-graduates in Economics have good opportunities in various fields of employment. They can perform in various competitive examinations better than the students of other subjects. So the department with more regular teachers can attract more and more students particularly at PG level.**

### **Challenges**

Since Economics is a traditional subject and not considered as a professional course in the present era of technological education, it is getting more and more difficult to attract students towards this subject. Yet with good research facilities and infrastructure, the department can fare better in the future.

### **Future Plans**

To upgrade the infrastructure in order to develop the department as a research centre in Economics

### **Publications by Faculty**

#### **Papes Published in Journals**

खुराना, राजरानी। " खुदरा बाजार में प्रत्यक्ष विदेशी निवेश के दुष्प्रभाव " , रिसर्च एनालिसिस एण्ड इवैल्युएशन। राजस्थान जयपुर। मार्च 2012 वोल्यूम III. 90 से 92

खुराना, राजरानी। "स्वयं सहायता समूहों का ग्रामीण महिलाओं के जीवन पर प्रभाव " राजस्थान झूझूनु, मार्च 2014 वोल्यूम 1 Issue 2। 28 से 29

#### **Papers Published in Books.**

खुराना, राजरानी। " वैश्वीकरण का भारतीय अर्थव्यवस्था पर प्रभाव " , भारत में वैश्वीकरण एवं उदारीकरण प्रकृति एवं प्रभाव। नई दिल्ली, अध्ययन पब्लिशर्स एण्ड डिस्ट्रीब्यूटर्स। 111 से 116

खुराना, राजरानी। " महिला उद्यमी चुनौतियाँ और संभावनाएँ " , महिला उद्यमिता का ग्रामीण विकास में योगदान। सागर एन.डी. पब्लिकेशन। 137

खुराना, राजरानी। " भारत में मानव संसाधन का विकास " , आधुनिक भारत निर्माण सामाजिक आर्थिक एवं राजनीतिक पर्यावरण। नई दिल्ली, अध्ययन पब्लिशर्स एण्ड डिस्ट्रीब्यूटर्स। 180 से 186

### **Evaluative Report of the Departments**

1. Name of the department : **Department of English**
2. Year of Establishment : **UG = 1964-65**  
**PG = 1990-91**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :  
**B. A. with English Literature as an Optional subject M. A. English Literature**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise):  
**UG = Semester**  
**PG = Semester**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
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Professors	01	Nil
Associate Professors	-	-
Asst. Professors	03	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
<b>Mr. D K Budholiya</b>	<b>M.A. (English), PGDTE, CIEF</b>	<b>Asstt. Professor</b>	<b>Linguistics &amp; Stylistics</b>	<b>29</b>	<b>Nil</b>
<b>Dr. J K Nair</b>	<b>Ph. D. (English)</b>	<b>Asstt. Professor</b>	<b>Indian Women Poetry in English &amp; Feminist</b>	<b>20</b>	<b>6</b>
<b>Ms. Sona Chouhan</b>	<b>M. Phil</b>	<b>Guest Faculty</b>	<b>Drama</b>	<b>2</b>	<b>Nil</b>
<b>Mr. Sunil Tiwari</b>	<b>M. A. (English)</b>	<b>Guest Faculty</b>	<b>-</b>	<b>2</b>	<b>Nil</b>

11. List of senior visiting faculty : -

12. Percentage of lectures delivered and practical classes handled (programme wise)

by temporary faculty: **UG : 75 %**

**PG : 25 %**

13. Student -Teacher Ratio (programme wise) : **UG : 6 : 1**

**: PG : 2 : 1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Centralized Staff**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  

<b>Ph. D.</b>	<b>– 1</b>
<b>M. Phil</b>	<b>- 1</b>
<b>M. A. , PGDTE</b>	<b>– 1</b>
<b>M.A.</b>	<b>- 1</b>
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre /facility recognized by the University: **Nil**
19. Publications:
  - \* a) Publication per faculty : **As per the list attached**
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students : **04**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : **Nil**
  - \* Monographs : **Nil**
  - \* Chapter in Books:  
**As per the list attached**
  - \* Books Edited **As per the list attached**
  - \* Books with ISBN/ISSN numbers with details of publishers  
**As per the list attached**
  - \* Citation Index: **Nil**
  - \* SNIP: **Nil**
  - \* SJR: **Nil**
  - \* Impact factor: **Nil**



\* h-index: **Nil**

20.Areas of consultancy and income generated : **Nil**

21.Faculty as members in

- a) National committees : **Nil**
- b) International Committees
- c) Editorial Boards.... **Nil**

22.Student projects

- (a) Percentage of students who have done in-house projects including inter departmental/programme :

**In-house project is a part of the curriculum in the final semester both for UG and PG.**

- (b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

**Nil**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department: **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National: **Nil**
- b) International **Nil**

26. Student profile programme/course wise:

Batch : **UG : 2011-12 to 2013-14**

**PG : 2012-13 to 2013-14**

Name of the Course/programme (refer question no. 4)	Applica-Tions received	Select ed	Enrolled		Pass Percenta ge
			*M	* F	
<b>B.A. with English Litt.</b>	<b>05</b>	<b>05</b>	<b>01</b>	<b>04</b>	<b>NA</b>
<b>M.A. English Litt</b>	<b>09</b>	<b>09</b>	<b>06</b>	<b>04</b>	<b>33%</b>

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of student s from the same	% of students from other States	% of students from abroad
<b>B.A. with English Literature</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>
<b>M. A. English Litt</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	- NA
PG to Ph.D.	- NA
Ph.D. to Post-Doctoral	- NA
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	<b>Nil</b> <b>Data not available</b>
Entrepreneurship/Self-employment	<b>Data not available</b>

30. Details of

Infrastructural

facilities

a) Library Yes.

**Departmental**

**Library is**

**available.**

b) Internet facilities for Staff & Students : **Yes**

c) Class rooms with ICT facility

: Nil

d) Laboratories: **Language Laboratory Proposed under RUSA**

31. Number of students receiving financial assistance from college, university, government or other agencies :

**In the current academic year total 20 students are eligible to get SC/ST/OBC scholarships.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning: **Through Projectors**

**and Workshops along with lectures.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Nil**

35. SWOC analysis of the department and Future plans

### **Strengths**

**Presently there are two qualified regular teachers against four sanctioned posts. The students are regular and hardworking. There is a separate classroom and departmental library. Computer with internet facility and LCD projector are available in the department.**

### **Weakness**

**Although the Department is running M. A. English course, the students who take admission in the Course are from Hindi medium. Therefore, they are not well versed with spoken and written form of English. It takes a lot of efforts on the part of the teachers to explain lessons. Most of the students who take admission in the department are from Science and Commerce streams without the background of English. They are, thus, compelled to take extra help of pre-digested material from the market to prepare for the examination.**

### **Opportunities**

**The department offers good opportunities to students who graduate and postgraduate in English since there are a lot of vacancies for the post of English teachers in the nearby schools and colleges. Knowledge of English also helps them crack competitive**

examinations and progress to further higher studies. There is good potential for the department to set up research centre provided more number of regular teachers are available. One of the teachers in the department is a research guide presently guiding six Ph.D. Scholars.

### **Challenges**

The major challenges facing the Department of English are as follows:

1. Teaching English language and literature to vernacular medium students.
2. To inculcate in the students a language culture to cope with the competitive job market.
3. To arrest the declining trend in the number of students opting for English Literature in UG and PG Courses by motivating them to opt for the subject at both UG and PG levels so that more and more students take the advantage of the Department.

### **Future Plans**

- To start Functional English Classes at the UG level.
- To establish a language laboratory.
- To have more classrooms and books for attracting more and more students to English Literature.
- To increase the number of admissions in BA/MA English classes by more counselling at the time of admissions.
- To try to establish research centre in the department.

**DEPARTMENT OF ENGLISH**

**List of Papers Published by Faculty (Ref. Pt.19)**

**Published in Journals**

**Nair, Jayakrishnan. “Aesthetic Experience : The End of Poetry and Art.”**

***The Quest*. Vol.17. No. 2. Dec. 2002**

**Nair, Jayakrishnan. “Indian Classical Dramatic Arts: Need for a New Academic Paradigm.” *Acme International Journal of Multidisciplinary Research*. Vol. II, Issue III. March, 2014.**

**Nair, Jayakrishnan and Pulkita Anand. “Pinter – An Absurdist Par Excellence”. *Acme International Journal of Multidisciplinary Research*. Vol. II, Issue III. March, 2014.**

**Nair, Jayakrishnan and Pulkita Anand. “Drama of Language”. A Study of Harold Pinter’s Dialogic Art.” *Research Expo International Multidisciplinary Journal*. Vol. - IV, Issue – I March, 2014 Section II**

**Nair, Jayakrishnan and Pulkita Anand. “Macrocosm through Microcosm in Kolatkar’s Sarap Satra”. *International Journal of Research (IJR)*, Vol. - I, Issue - 6, July 2014**

**Books Published.**

**Nair, Jayakrishnan. *Cutting Edges: Biology of Experience in the Poetry of Kamala Das*. New Delhi: Adhyayan Publishers & Distributors, 2009.**

**Nair, Jayakrishnan . *The Female Garden: Western Feminist Theories and Indian Women Poetry in English*. New Delhi: Adhyayan Publishers & Distributors, 2014.**

**Chapters in Books**

**Budholiya, D. K. "Kamala Das's "A Hot Noon in Malabar" – A Stylistic Appraisal". *India in New Millennium, Issues, Goals and Policies*. Vol. I. Ed. Virendra Singh Yadav. New Delhi: Omega Publishers, 2010.**

**Jayakrishnan. "The Onset of Poetic Rebellion: An Explication of Kamala Das's "An Introduction". *Indian Writing in English*. Manmohan K. Bhatnagar (Ed.) New Delhi: Atlantic Publishers and Distributors, 1999.**

**- - -. "Myth and Reality of Values in Kamala Das's Poetry." *Perspective on Indian English Literature*. Vinod Kumar Maheshwari (Ed). New Delhi: Atlantic Publishers and Distributors, 2002**

**- - -. "The Eunuch's World of Vacant Ecstasy: Kamala Das's Waste Land." *Indian Poetry in English- Roots and Blossoms*. S. K. Paul and Amarnath Prasad (Eds.). New Delhi: Creative Books, 2007**

**- - -. "Beyond Eros: Manifestation of Human Solidarity in Kamala Das's Poetry". *Seeds in Spring: Contemporary Indian English – Poetry*,**

***Drama & Critics.* O.P. Budholiya (Ed.) New Delhi: Adhyayan Publishers & Distributors, 2008.**

**- - -. “Feminism: An Overview.” *India in New Millennium: Issues, Goals and Policies.* Virendra Singh Yadav (Ed). New Delhi: Omega Publications, 2010.**

**- - -. “So Much on a Postcard: Imtiaz Dharker as a Poet of Humanity.” *Socio-Cultural Consciousness : Contemporary Indian Writing in English.* Alka Rani Purwar. New Delhi: Omega Publications, 2011.**

### **3. Evaluative Report of the Departments**

1. Name of the department- **Geography**
2. Year of Establishment- **1964**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)-

**UG: Geography as a subject in B. A.**

**PG: M. A. Geography**

4. Names of Interdisciplinary courses and the departments/units involved-  
**-Nil**
5. Annual/ semester/choice based credit system (programme wise)-

#### **Semester**

6. Participation of the department in the courses offered by other departments-- **-Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **-Nil**
8. Details of courses/programmes discontinued (if any) with reasons-**Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	01	-
Associate Professors	-	-
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)-



Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ms. Sandhya Solanki	M.Phil	Asstt.Prof.	<b>Nil</b>	<b>03</b>	<b>Nil</b>
Dr. Manish Jhala	Ph.D.	Guest Faculty	<b>Nil</b>	<b>12</b>	<b>Nil</b>

11. List of senior visiting faculty-**Nil**

12. Percentage of lectures delivered and practical classes handled(programme wise)

by temporary faculty-**UG : 33 %**

**PG : 50 %**

13. Student -Teacher Ratio (programme wise)- **UG- 75:1**

**PG- 1:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled—**Sanctioned-02**

**Filled -01**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

**Ph.D. – 1**

**M. Phil -- 1**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-**Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**Nil**

18. Research Centre /facility recognized by the University-**Nil**

19. Publications: **Attached on separate sheet**

\* a) Publication per faculty-

\* Number of papers published in peer reviewed journals (national /

international) by faculty and students-

\* Number of publications listed in International Database (For Eg:

Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- \* Monographs
- \* Chapters in Books
- \* Books Edited-
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated- **Nil**

21. Faculty as members in

- a) National committees b) International Committees
- c) Editorial Boards....

22. Student projects-

- a) Percentage of students who have done in-house projects including inter departmental/programme-

**In-house projects are a part of the curriculum in the final semesters of UG and PG Courses.**

- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies-  
**Nil**

23. Awards / Recognitions received by faculty and students-**Nil**

24. List of eminent academicians and scientists / visitors to the department-**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National- - **Nil**
- b) International-

**Nil**

26. Student profile programme/course wise: **UG Batch : 2011-12 to 2013-14**

**PG Batch : 2012-13 to**

**2013-14**

Name of the Course/programme (refer question no. 4)	Applica- tions received	Selected	Enrolled		Pass per centage
			*M	*F	
<b>B.A. with Geography</b>	17	17	14	03	NA
<b>M.A. Geography</b>	06	04	03	01	100%

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>B.A.</b>	100%	-Nil -	-Nil -
<b>M.A.</b>	100%	-Nil -	-Nil -

27. How many students have cleared national and state competitive examinations

such as NET, SLET, GATE, Civil services, Defense services, etc.? -

**Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	Nil
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Nil Data not available.

Entrepreneurship/Self-employment	<b>-Do-</b>
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30.Details of

Infrastructural facilities

- a) Library **Departmental Library Available.**
  - b) Internet facilities for Staff & Students—**Nil**
  - c) Class rooms with ICT facility-
  - d) Laboratories- —**Nil**
31. Number of students receiving financial assistance from college, university, government or other agencies-
- Total 127 Students are eligible for SC/ST/OBC Grants from the State Govt.**
32. Details on student enrichment programmes (special lectures /workshops /seminar) with external experts—**Nil**
33. Teaching methods adopted to improve student learning-
- Presentation, Lecture Method, Smart Virtual Class, LCD Projector, Interactive Board**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities- —**Nil**
36. SWOC analysis of the department and Future plans-

#### **Strength**

**The Geography department has three sanctioned posts of regular teachers including one post of Professor. It has a full fledged laboratory sufficient to cater to the needs of both UG and PG students. It has a Departmental Library and sufficient books for PG Courses. There are sufficient books in the Central Library for UG students. Geography is offered as an optional subject at BA level. The department also offers MA Geography. In UG it has good strength.**

#### **Weakness**

**Over the years due to the fluctuating strength of qualified teachers aspirants of PG in Geography have deserted the department opting**

for other subjects or migrating to other institutions. Presently the department has only one regular faculty and the other two posts are handled by guest faculties.

### **Opportunities.**

The subject of Geography has always been a favourite subject in Arts Stream. Since it is almost near to the science stream, a lot of students get attracted to the subject. If the department has sufficient infrastructural as well as qualified teaching staff, more and more students will be attracted to doing PG in Geography. The subject offers good chances in the employment market particularly in teaching and scientific fields.

### **Challenges**

To persuade the graduates with Geography as a subject to opt for MA Geography is a major challenge for the department, particularly in this era of professional courses in technological fields. Another hurdle that faces the department is shortage of qualified regular teachers.

### **Future Plans**

- To bring back the student strength in PG department to the full.
- To persuade the Department of Higher Education to fill the vacant posts of regular teacher

## **Publications by the Faculty**

### **Chapters in Books**

सोलंकी संध्या एवं बी.एल.पाटीदार।"आधुनिक भारत निर्माण मे बाँधो की भूमिका" आधुनिक भारत निर्माण  
—सामाजिक,आर्थिक एवं राजनीतिक पर्यावरण। संपा.—जी.आर.गांगले व अन्य।अध्ययन  
पब्लिशर्स एण्ड डिस्ट्रीब्यूटर्स नयी दिल्ली — 2014। 72—78

सोलंकी संध्या एवं बी.एल.पाटीदार । "प्राकृतिक जल संसाधनो का प्रबंधन एवं संरक्षण" ग्रामीण एवं  
नगरीय क्षेत्रों में जल संकट नियोजन एवं प्रबंधन। मु.संपा.—मोहन निमोले व अन्य ।  
अक्षरविन्यास,उज्जैन — 2014A 62&6

### **Evaluative Report of the Departments**

1. Name of the department : **Department of Hindi**
2. Year of Establishment : **UG - 1964**  
**PG - 1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **B. A. with Hindi Literature**  
**M. A. Hindi Literature**
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/ semester/choice based credit system (programme wise):  
**UG & PG : Semester System**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts: **02**

	<b>Sanctioned</b>	<b>Filled</b>
Professors	<b>Nil</b>	<b>Nil</b>
Associate Professors	<b>Nil</b>	<b>Nil</b>
Asst. Professors	<b>02</b>	<b>Nil</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.  
/Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Dharmendra Verma	Ph. D. Hindi	Guest Faculty	Surdas	09	-
Dr. K N Malviya	Ph. D. Hindi	Guest Faculty	Kavyasastra	05	-

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise)  
by temporary faculty: **100%**
13. Student -Teacher Ratio (programme wise): UG : 155 : 1  
P G: 21 : 1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**Ph. D. - 2**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre /facility recognized by the University: No
19. Publications: **Nil**
20. Areas of consultancy and income generated : Nil
21. Faculty as members in  
a) National committees



- b) International Committees
- c) Editorial Boards....Nil

22. Student projects

- a) Percentage of students who have done in-house projects including in departmental/programme :

**In-house project is the part of the syllabus in the final semester of both UG/PG**

- b) Percentage of students placed for projects in organizations outside the institution i.e.in  
Research laboratories/Industry/ other agencies : **Nil**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department: **Nil**

25. Seminars/ Conferences/Workshops organized & then sources of funding

- a) National : **Nil**
- b) International : **Nil**

26. Student profile programme/course wise:

**UG Batch : 2011-12 to 2013-14**

**PG Batch : 2012-13 to 2013-14**

Name of the Course/programme (refer question no. 4)	Applica- tions received	Selected	Enrolled		Pass per centage
			*M	*F	
B. A. with Hindi Literature	75	75	57	18	N. A.
MA Hindi Literature	29	29	12	17	45%

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>UG</b>	<b>100</b>	<b>Nil</b>	<b>Nil</b>
<b>PG</b>	<b>100</b>	<b>Nil</b>	<b>Nil</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	<b>Nil</b>
PG to Ph.D.	<b>Nil</b>
Ph.D. to Post-Doctoral	<b>Nil</b>
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	<b>Nil</b> <b>Data not available</b>
Entrepreneurship/Self-employment	<b>Data not available</b>

30. Details of

Infrastructural  
facilities

a) Library : **Not available**

b) Internet facilities for Staff & Students : Yes, on sharing basis.

c) Class rooms with ICT facility

d) laboratories

: **Nil**

31. Number of students receiving financial assistance from college,

university, government or other agencies: **Nil**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Nil**

33. Teaching methods adopted to improve student learning:

**Lecture method/Group Discussion method**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

**Nil**

35. SWOC analysis of the department and Future plans

### **Strength**

Since the college is situated in Hindi speaking belt the students are well conversant with the language as well as culture of Hindi Literature. Hence they find literature in Hindi more interesting and easy to handle than English Literature. Highly qualified (Ph. D. /NET/SLET cleared) teachers are available in Hindi. The student strength of the Department has always been high, particularly female students who are regular in attending the classes.

### **Weakness**

For the last ten years or so no permanent faculty member has been posted in the Department. Therefore, 100 % classes are conducted by the Guest Faculty. Considering the number of students in the department, two posts are not sufficient. The department is yet to get a room, separate computer and internet facility. Also research facilities are not available in the department.

### **Opportunities**

Since the country is slowly waking up to the use of Hindi in more and more areas, the chances of Hindi students are good. Also a lot of vacancies are there in the government schools for teachers.

### **Challenges**

The biggest challenge facing the department is to make it a full fledged one with regular faculty. Though, this is to be done by the Department of Higher Education, the college is trying to convince the department for posting regular teachers in Hindi Department. Another area is infrastructure. In the near future the department is expected to get separate room and facility for Library.

**Future Plans**

- To develop the department as a research centre for advanced studies.
- To have both the posts of regular teachers filled.
- To set up Departmental Library.

### **3. Evaluative Report of the Departments**

1. Name of the department- **History**
2. Year of Establishment- **1964**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- **UG**
4. Names of Interdisciplinary courses and the departments/units involved- **-Nil**
5. Annual/ semester/choice based credit system (programme wise)- **Semester**
6. Participation of the department in the courses offered by other departments-- **-Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **-Nil**
8. Details of courses/programmes discontinued (if any) with reasons-**Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	-	-
Associate Professors	-	-
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)- Two faculty from Janbhagidari fund.

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

Dr. B.K. Tyagi	Ph.D. in History	Asstt.Prof.	Central Asian Studies and Modern Indian Studies	26	-Nil
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11. List of senior visiting faculty-**Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty- **Nil**
13. Student -Teacher Ratio (programme wise)- **150:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled--**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ **Ph.D**/ MPhil / PG.  
**Ph. D - 1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**Nil**
18. Research Centre /facility recognized by the University-**Nil**
19. Publications: --
  - \* a) Publication per faculty :
  - \* Number of papers published in peer reviewed journals (national /international) by faculty and students-
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs
  - \* Chapter in Books
  - \* Books Edited-
  - \* Books with ISBN/ISSN numbers with details of publishers
  - \* Citation Index
  - \* SNIP
  - \* SJR
  - \* Impact factor

\* h-index

20.Areas of consultancy and income generated-**Nil**

21.Faculty as members in

- a) National committees b) International Committees
- c) Editorial Boards.... -**Nil**

22.Student projects-

- a) Percentage of students who have done in-house projects including inter departmental/programme- **10**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies-**Nil**

23.Awards / Recognitions received by faculty and students-**Nil**

24.List of eminent academicians and scientists / visitors to the department-**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National- -**Nil**
- b) International-**Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass per centage
			*M	*F	
<b>B.A. with History</b>	41	41	36	05	N. A.

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>B.A.</b>	100%	-Nil -	-Nil -

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **-Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Nil  Data not available
Entrepreneurship/Self-employment	-Do-

30.Details of

Infrastructural

facilities a)

Library- **Nil**

b) Internet facilities for Staff & Students—**Nil**

c) Class rooms with ICT facility- —**Nil**

d) Laboratories- —**Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies- Various scholarships related to Government norms for ST, ST, women, and other categories.



32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts—**Nil**
33. Teaching methods adopted to improve student learning- **Presentation, Lecture Method, Smart Virtual Class etc**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities- Students are participating in NCC and NSS activities and faculty member is also functionary as associate NCC officer.

### **Strength**

**The Department of History is a UG department with good student strength. It has one regular experienced faculty.**

### **Weakness**

**The department has no separate room or computer/internet facility at present. It has only one regular teacher. Looking at the student strength the department needs one more post of regular teacher. A lot of students opt for History as optional paper in BA, but since there is no PG in the subject run by the college, they face stagnation after graduation as far as PG in the subject is concerned.**

### **Opportunities**

**The department attracts good student strength at UG level and there is good scope for opening PG department provided sufficient infrastructural facilities and teaching strength is available.**

### **Challenges.**

**To keep up the interest in the subject among students is the major challenge that faces the Department today. Opening up MA History is an option but it should be a Course offered by the government and not a self-financed one.**

### **Future Plan**

- **To take up with the Department of Higher Education of the State for sanctioning more posts in order to start PG in History.**
- **To get more infrastructural facilities with modern teaching facilities.**

### **Publications by Faculty**

#### **Published in Journals**

Tyagi, B. K. "Pre British Indian Economy and Self-Sufficient Village Community" \_Journal of commerce and Trade, Vol. V No. 2 Oct. 2010, Meerut.

Tyagi, B. K. Etihāsik Srot evaṃ Rāmāyaṇ ki Prasāṅgikṭā, International Journal of New Era Research, Vol. 1, Issue 2 March 2014, Jhunnjhunu, Rajasthan

Tyagi, B. K. \_Adhunik Shikṣā Padhātī evaṃ Swami Vivekānand\_ International Journal of New Era Research, Vol. 1, Issue 4 Sep. 2014, Jhunnjhunu, Rajasthan.

#### **Published in Books**

Tyagi, B. K. Globalization, Liberalization and Trade in India: A study of its impact in the Historical Perspective, Published in Bharat me veshvikaran evaṃ Udarikaran (Ed.), Addhayan Publishers and Distributers New Delhi, 2012

Tyagi, B. K. Building Modern India and role of its foreign trade policy, Published in Adhunik Bharat Nirman Samajik, Arthik evaṃ Rajnitik paryavaran (Ed.), Addhayan Publishers and Distributers New Delhi, 2014

### **Evaluate Report of the Departments**

1. Name of the department : **Department of Political Science**
2. Year of Establishment : **1964**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :

#### **B. A. with Political Science as a Subject**

4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise):  
**Semester System**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	01
Associate Professors	-	-
Asst. Professors	01	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.  
/Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
<b>Dr. Kusum Jajoo</b>	<b>Ph. D. Pol. Science</b>	<b>Professor</b>	<b>-</b>	<b>34 Yrs.</b>	<b>Nil</b>

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**
13. Student -Teacher Ratio (programme wise) : **447 : 1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Centralized Staff**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

**Dr. Kusum Jajoo - Ph. D. Political Science**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre /facility recognized by the University: **Nil**
19. Publications:
  - \* a) Publication per faculty :
  - \* Number of papers published in peer reviewed journals (national /international) by faculty and students :.
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : **Nil**
  - \* Monographs : **Nil**

- \* Chapter in Books

**As per the list attached**

- \* Books Edited

**As per the list attached**

- \* Books with ISBN/ISSN numbers with details of publishers

**As per the list attached**

- \* Citation Index: **Nil**

- \* SNIP : **Nil**
- \* SJR : **Nil**
- \* Impact factor: **Nil**
- \* h-index : **Nil**

20.Areas of consultancy and income generated : **Nil**

21.Faculty as members in

- c) National committees : **Nil**
- d) International Committees c) Editorial Boards.... **Nil**

22.Student projects

- (a) Percentage of students who have done in-house projects including inter departmental/programme :

**In-house project is a part of the curriculum in the final semester both for UG and PG.**

- (b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies  
**Nil**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department: **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National: **Nil**
- b) International : **Nil**

26. Student profile programme/course wise:

Batch : **2011-12 to 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass per centage
			*M	*F	
<b>B.A. with Pol. Science</b>	<b>162</b>	<b>162</b>	<b>124</b>	<b>38</b>	<b>N. A.</b>

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>B.A. with Pol.Sc.</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>PG not available in the subject in the college.</b>
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	- <b>Data not available</b>
Entrepreneurship/Self-employment	<b>Data not available</b>

30. Details of

Infrastructural

facilities

a) Library Yes. **Departmental Library is**

**available.**

b) Internet facilities for Staff & Students : **Yes**

c) Class rooms with ICT

facility : **Nil**

d) Laboratories:

**N/A**

31. Number of students receiving financial assistance from college, university, government or other agencies :

**113 OBC, SC 71, ST 2 students are eligible for Scholarships in the current year.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning:

**Lecture \method, Virtual Class, LCD Projector.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Nil**

35. SWOC analysis of the department and Future plans

### **Strengths**

**The department of Political Science has one Professor with 34 years of experience. It has the most number of students in Arts faculty.**

### **Weakness**

**The department has more than 150 students and only one post of regular teacher. It has infrastructural deficiencies like lack of rooms or separate computer facility etc.**

### **Opportunities**

**Although the department has the maximum number of students, it does not have a PG course in the college. Opening of PG Course in Political Science will give the students further opportunities in the subject.**



### **Challenges**

The major challenges facing the Department of English are as follows:

1. The major challenge that faces the department is to keep up the interest of the students in the subject since Political Science is not a professional subject and the employability is very low.

### **Future Plans**

1. To open PG department in the subject.
2. To equip the department with computer and internet facilities.

### **Publication by Faculty**

#### **Published in Journals**

जाजु, कुसुम। " डॉ. अंबेडकर एक व्यक्तित्व एवं समाज वैज्ञानिक " , शोध समिक्षा और मूल्यांकन। राजस्थान जयपुर। मार्च 2012 वोल्यूम IV पेज नं. 65 से 66

जाजु, कुसुम। " राष्ट्रीय चेतना एवं विवेकानन्द " राजस्थान झुझु, मार्च 2014 वोल्यूम I Issue 2। 2014 पेज नं. 126 से 127

#### **Chapters in Books**

जाजु, कुसुम। " वैश्वीकरण का राजनैतिक क्षेत्र में प्रभाव " , भारत में वैश्वीकरण एवं उदारीकरण प्रकृति एवं प्रभाव। नई दिल्ली, अध्ययन पब्लिशर्स एण्ड डिस्ट्रीब्यूटर्स 2012 पेज नं. 67 से 70

जाजु, कुसुम। " भारत में राजनितिक पर्यावरण का वर्तमान परिदृश्य दशा एवं दिशा " , आधुनिक भारत निर्माण सामाजिक आर्थिक एवं राजनितिक पर्यावरण। नई दिल्ली, अध्ययन पब्लिशर्स एण्ड डिस्ट्रीब्यूटर्स। 2014 पेज नं. 346 से 350

जाजु, कुसुम। " भारत में जन आंदोलन की राजनीति " , भारत में जन आंदोलन एवं संवैधानिक मर्यादाये। नई दिल्ली, क्लासिकल पब्लिशिंग कंपनी। 2014 पेज नं. 260 से 266

जाजु, कुसुम। " भ्रष्टाचार लोकायुक्त, और लोकपाल गारंटी अधिनियम 2010 मध्यप्रदेश के विशेष संदर्भ में " मध्यप्रदेश में लोकसेवा प्रदाय अधिनियम से सुशासन की ओर बढ़ते कदम । महाराष्ट्र औरंगाबाद, न्यू वाईस पब्लिकेशन। 2014 पेज नं. 21 से 25

### **3. Evaluative Report of the Departments**

1. Name of the department- **Department of Sociology**
2. Year of Establishment- **1964**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)-

**UG : B. A. with Sociology as an optional subject**

**PG : M. A. Sociology**

4. Names of Interdisciplinary courses and the departments/units involved-  
**Social Work Department**
5. Annual/ semester/choice based credit system (programme wise)-  
**Semester**
6. Participation of the department in the courses offered by other departments-- **Social Work Department**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. -**Nil**
8. Details of courses/programmes discontinued (if any) with reasons-**Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	01	01
Associate Professors	-	-
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)- Two faculty from Janbhagidari fund.

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Vinod Deshmukh	Ph.D.	Professor	Rural Development	32	06
Mumtaz Zafar Siddiqui	M.A	Asstt. Professor	-	18	-

11. List of senior visiting faculty-**Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty-**100%**
13. Student -Teacher Ratio (programme wise) UG **200:1, PG 12:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled-**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. - **Ph. D PG**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**Nil**
18. Research Centre /facility recognized by the University-**Nil**
19. Publications: - **Attached on separate sheet**
  - \* a) Publication per faculty:-
  - \* Number of papers published in peer reviewed journals (national /international) by faculty and students-
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs
  - \* Chapter in Books
  - \* Books Edited- **01**
  - \* Books with ISBN/ISSN numbers with details of publishers

Citation Index

- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated-**Nil**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards...-**Nil**

22. Student projects- UG-15, PG-8

- a) Percentage of students who have done in-house projects including inter departmental/programme-

**In-house projects are a part of the curricula both in the UG and PG final semesters.**

- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies-  
**Nil**

23. Awards / Recognitions received by faculty and students-**Nil**

24. List of eminent academicians and scientists / visitors to the department-**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National
- b) International-  
**Nil**

26. Student profile programme/course wise: UG - 2011-12 to 2013-14  
PG - 2012-13 to 2013-14

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass per centage
			*M	*F	
B.A.	138	138	80	58	N.A.
M.A.	07	07	04	03	100

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	-Nil -	-Nil -
M.A.	100%	-Nil -	-Nil -

28. How many students have cleared national and state competitive examinations

such as NET, SLET, GATE, Civil services, Defense services, etc.? -Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	14.72%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	<b>Nil</b> <b>Data not available</b>
Entrepreneurship/Self-employment	-do-

30. Details of

Infrastructural

facilities

- a) Library- Yes.
  - b) Internet facilities for Staff & Students: **Yes on sharing basis with the Department of Social Work.**
  - c) Class rooms with ICT facility-**Nil**
  - d) Laboratories-**Nil**
31. Number of students receiving financial assistance from college, university, government or other agencies- **Government Scholarship**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts—**Nil**
33. Teaching methods adopted to improve student learning- Presentation, Assignment
34. Participation in Institutional Social Responsibility (ISR) and Extension activities- **Nil**
35. SWOC analysis of the department and Future plans:

### **Strength**

**The Department of Sociology has the most number of students at BA level after Political Science. Irrespective of the opening up of professional courses in the college as well as in the nearby private colleges, the student has not come down in the subject in the last many years. The department is also running PG course in Sociology. It has two sanctioned posts of regular teachers.**

### **Weakness**

**Considering the number of students in the Department at the UG level the sanctioned strength of teaching posts is very less. It is very difficult to handle both UG and PG classes with two teachers. Though the department has about 150 students at UG level, a very small percentage of the passed out students opt for PG Courses in Sociology. Although the department has PG, it does not have a separate room or computer and internet facilities. The department avails these facilities on sharing basis with the Department of Social Work.**

### **Opportunities**

**Since the Department of Sociology has PG and Dr. Vinod Deshmukh, Professor and the Head of the Department is a research guide it has full scope for opening research facilities. Although Sociology is not a professional subject it has ample scope in the field of social work and social surveys particularly in this era of so many social problems.**

### **Challenges**

**Since Sociology is a traditional subject there are apprehensions among students about the future of the subject. Hence they hesitate to offer the subject for PG. This apprehension has to be removed by inculcating in the students the significance of the subject. This will be a major challenge in the future.**

### **Future Plans**

- To have separate department building with computer, internet and projector.
- To develop the department as a research centre depending on the rules of affiliation by the university.

### **Publication by the Faculties**

#### **Published in Journals**

Siddiqui, Mumtaz Zafar. "Scheduled Caste Situation In India (MP) Present Scenario". Research Journal of Humanities and Social Sciences (RJHSS) [www.anvpublication.org](http://www.anvpublication.org) – 2013, 313 to 315

#### **Chapters in Books**

देशमुख, विनोद। " वैश्वीकरण एवं उदारीकरण का भारत के लघु और कुटरी उद्योगों पर प्रभाव" , भारत में वैश्वीकरण एवं उदारीकरण प्रकृति एवं प्रभाव, नई दिल्ली, अध्ययन पब्लिशर्स एण्ड डिस्ट्रीब्यूटर्स। 2012 पेज नं. 156

देशमुख, विनोद। " आधुनिक भारत के निर्माण में युवाओं की भूमिका" , आधुनिक भारत निर्माण सामाजिक, आर्थिक एवं राजनीतिक पर्यावरण, नई दिल्ली, अध्ययन पब्लिशर्स एण्ड डिस्ट्रीब्यूटर्स। 2014 पेज नं. 318

सिद्धिकी मुमताज जफर। " भारत में महिला उद्यमिता " , महिला उद्यमिता का ग्रामीण विकास में योगदान, सागर एन.डी. पब्लिकेशन सागर, 2013, 231 से 236

सिद्धिकी मुमताज जफर। " लोक सेवा गारंटी अधिनियम बनाम लोकहित" , म.प्र. में लोक सेवा प्रदाय अधिनियम से सुशासन की ओर बढ़ते कदम"। न्यू वाइस पब्लिकेशन औरंगाबाद महाराष्ट्र 2014, 43 से 46



### **Evaluative Report of the Departments**

1. Name of the department : **Department of Botany**
2. Year of Establishment : **1964**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :

#### **Botany as a compulsory subject for the Students of B. Sc. (Bio group)**

4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise):  
**Semester**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	-	-
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
<b>Smt. Chhaya Deshmukh</b>	<b>M. Sc. Botany*</b>	<b>Asstt. Professor</b>	<b>Plant Physiology</b>	<b>34</b>	<b>Nil</b>
<b>Dr. Nikhat Parvin</b>	<b>Ph.D. Botany</b>	<b>Guest Faculty</b>	<b>Plant Pathology</b>	<b>13</b>	<b>Nil</b>

\*Submitted the Thesis for award of Ph.D.

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Theory : 67 %**  
**Practical : 38 %**

13. Student -Teacher Ratio (programme wise) : **110 : 1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Centralized Staff**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

**1. Smt. Chhaya Deshmukh : M. Sc. Botany**

**2. Dr. Nikhat Parvin : Ph. D. Botany**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

18. Research Centre /facility recognized by the University: **Nil**

19. Publications:

\* a) Publication per faculty : **As per the list attached**

\* Number of papers published in peer reviewed journals (national /international) by faculty and students : **04**

\* Number of publications listed in International Database (For Eg: Web of

Science, Scopus, Humanities International Complete, Dare Database, International Social Sciences Directory, EBSCO host, etc.) : **Nil**

\* Monographs : **Nil**

\* Chapter in Books:

**As per the list attached**

\* Books Edited

**As per the list attached**

\* Books with ISBN/ISSN numbers with details of publishers

**As per the list attached**

\* Citation Index: **Nil**

\* SNIP : **Nil**

\* SJR : **Nil**

\* Impact factor: **Nil**

\* h-index : **Nil**

20.Areas of consultancy and income generated : **Nil**

21.Faculty as members in

(a) National committees : **Nil**

(b) International Committees : **Nil**

(c) Editorial Boards.... : **Nil**

22. Student projects

(a)Percentage of students who have done in-house projects including inter departmental/programme :

**In-house project is a part of the curriculum in the final semester.**

(b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies **Nil**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department: **Nil**

25.Seminars/ Conferences/Workshops organized & the source of

funding

a) National: **Nil**

b) International : **Nil**

26. Student profile programme/course wise:

Batch : **2011-12 to 2013-14**

Name of the Course/programme (refer question no. 4)	Applica Tions received	Selected	Enrolled		Pass percentage
			*M	*F	
<b>Botany as a subject in B. Sc. Biology</b>	<b>90</b>	<b>90</b>	<b>44</b>	<b>46</b>	<b>N. A.</b>

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>B. Sc. with Botany</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>No PG available in the subject for the subject.</b>
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-

<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	<p style="text-align: center;">-</p> <p style="text-align: center;"><b>Data not available</b></p>
Entrepreneurship/Self-employment	<b>Data not available</b>

30. Details of

Infrastructural

facilities

a) Library Yes. **Departmental Library is not available.**

b) Internet facilities for Staff & Students : **Yes**

c) Class rooms with ICT facility : **LCD**

**Projector is installed.**

d) Laboratories: Yes. **A full fledged laboratory is available.**

31. Number of students receiving financial assistance from college, university, government or other agencies :

**In the current academic year total 104 OBC and 63 SC students are eligible to get government scholarships.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning:

**Through Projectors and Workshops/Group Discussions, Preparation of Posters, Charts, Models etc. along with lectures.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Nil**

35. SWOC analysis of the department and Future plans

**Strengths**

**The Department has two sanctioned post of Asstt. Professors against which one teacher is available. It has a full-fledged Laboratory sufficient to cater to the number of students. It has also computer facility with internet and Projector. Though presently the department does not have a departmental library in the Central Library of the college, there are sufficient good reference as well as text books in the subject. For admissions at entry level all the seats available in the subject are regularly filled.**

### **Weakness**

One regular post has been lying vacant for the last many years where guest faculty has to be recruited every year. There are not permanent lab technician and lab attendant. They are on sharing basis with other laboratories.

### **Opportunities**

Students opting for Botany have good chances in the area of teaching, research, agriculture, horticulture, medicinal herbs, food industry etc.

### **Challenges**

Since the subject has no PG course in the college, after graduation, students, particularly girls face stagnation or have to do PG in other subjects. This is a major hassle for attracting students to the subject.

### **Future Plans**

1. To try to open M. Sc. (Botany) Course on Self-financed basis.
2. To equip the laboratory to accommodate more and more students.
3. To set up a departmental library.

### **List Of Publications - Department Of Botany**

#### **Published in International Journals**

Deshmukh, Chhaya. "Seed yield as influenced by seed rate in bold seeded Lentil (*Lens Culinaris* medik)". *Research Link* Vol – 8 Issue 115, Oct 2013 : 25 to 26.

Deshmukh, Chhaya and Jain, Arun. "Effect of Biofertilizers, Chemical Fertilizers, Farm yard Mannure and Vermicompost on Economics of Lentil Crop". *Research Link* Vol – 9 Issue 116, Nov 2013 : 18 to 20.

Deshmukh, Chhaya and Jain, Aruna. "Correlation of Soils Physico – Chemical attributes With Integrated nutrient Management Under Rainfed Condition". *GJBB* Vol – 2 Issue 04, 2013 : 527 to 529.

Deshmukh, Chhaya and Jain, Aruna, Effect of Integrated Nutrient Management on Protein Content of Lentil Seeds under Rainfed Condition. "*IJPS*" Vol – 9 Issue 01, Jan 2014 : 199 to 201.

Deshmukh, Chhaya. “Effect of Integrated Nutrient Management on yield Attributes and Phosphorus Uptake in Lentil”. *International Journal of New Era Research* Vol – 1 Issue 01, 2013 : 28 to 31.

Deshmukh, Chhaya. “Impact of Integrated Nutrient Management On Lentil yield”. *International Journal of New Era Research* Vol – 1 Issue 02, March 2014 : 1 to 2.

### **Evaluative Report of the Departments**

1. Name of the department : **Department of Chemistry**
2. Year of Establishment : **UG = 1964**  
**PG = 2011 (Self-Financed)**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :  
**UG : Chemistry as a Compulsory subject with B. Sc. Mathematics and Biology groups.**  
**PG : M. Sc. Chemistry**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise):  
**UG = Semester**  
**PG = Semester**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	01	Nil
Associate Professors	-	-
Asst. Professors	01	Nil
Temporoary faculty*	01	01

\*Sanctioned by Janbhagidari Samiti

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)



Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
<b>Smt. Sangeeta Soni</b>	<b>M. Sc. M. Phil Chemistry</b>	<b>Guest Faculty</b>	<b>Industrial Chemistry</b>	<b>10</b>	<b>Nil</b>
<b>Ms. Sunita Thakur</b>	<b>M. Sc. M. Phil Chemistry</b>	<b>Guest Faculty</b>	<b>Organic Chemistry</b>	<b>02</b>	<b>Nil</b>
<b>Ms. Pooja Sankhla</b>	<b>M. Sc.</b>	<b>Temporary Faculty</b>	<b>Organic Chemistry</b>	<b>01</b>	<b>Nil</b>

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise)  
by temporary faculty: **UG : 100 %**  
**PG : 100 %**
13. Student -Teacher Ratio (programme wise) : **UG = 312 : 2**  
**PG = 30 : 1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Centralized Staff**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M. Phil – 2**  
**M. Sc. – 1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre /facility recognized by the University: **Nil**

19. Publications:

- \* a) Publication per faculty : **Nil**
- \* Number of papers published in peer reviewed journals (national /international) by faculty and students : **Nil**
- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : **Nil**
- \* Monographs : **Nil**
- \* Chapter in Books:
- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index: **Nil**
- \* SNIP : **Nil**
- \* SJR : **Nil**
- \* Impact factor: **Nil**
- \* h-index : **Nil**

20.Areas of consultancy and income generated : **Nil**

21.Faculty as members in

- (a)National committees : **Nil**
- (b)International Committees
- (c) Editorial Boards.... **Nil**

22.Student projects

- (a)Percentage of students who have done in-house projects including inter departmental/programme :

**In-house project is a part of the curriculum in the final semester both for UG and PG.**

- (b)Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies **Nil**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department: **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National: **Nil**

b) International : **Nil**

26. Student profile programme/course wise:

Batch : **UG : 2011-12 to 2013-14**

**PG : 2012-13 to 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
<b>B. Sc. with Chemistry</b>	<b>116</b>	<b>116</b>	<b>61</b>	<b>55</b>	<b>N.A.</b>
<b>M. Sc. Chemistry</b>	<b>15</b>	<b>15</b>	<b>5</b>	<b>10</b>	<b>80 %</b>

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>B. Sc.</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>
<b>M. Sc.</b>	<b>100%</b>	<b>Nil</b>	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	NA

PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Nil Data not available
Entrepreneurship/Self-employment	Data not available

30. Details of

Infrastructural

facilities

a) Library :

**Central Library**

b) Internet facilities for Staff & Students : **Yes**

c) Class rooms with ICT

facility : **Nil.**

d) Laboratories:

**Yes.**

31. Number of students receiving financial assistance from college, university,

government or other agencies :

**SC/ST/OBC Students eligible for Post Metric Scholarships: Total 271 Students.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning:

**Through Projectors and Workshops along with lectures.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Nil**

35. SWOC analysis of the department and Future plans

### **Strengths**

The Department of Chemistry has full strength of students since Chemistry is a compulsory subject both in Mathematics and Biology groups except for those students who opt for Computer Science in Mathematics group and Microbiology in Biology group. The department has a full-fledged laboratory to cater to the student strength in UG. Has sufficient books on the subject in the Central Library. It has recently opened M. Sc. Chemistry as a self-financed Course.

### **Weakness**

Although the department has two posts of Assistant Professors, none of the posts is filled at present. In both the posts Guest Faculties are appointed every year. In addition there is a post of temporary faculty sanctioned by Janbhagidari Samiti for the self-financed PG Course. Considering the magnitude of the department and the student strength, three posts of teachers are not sufficient enough to cater to the needs of the students. The laboratory is as per the UG requirements and should have more space to accommodate both UG and PG students.

### **Opportunities**

The department of Chemistry has ample opportunities to grow since Chemistry is a compulsory subject in UG. Since almost eighty per cent of B. Sc. students have Chemistry, the PG department should have more number of seats along with qualified teaching faculty, full-fledged laboratory and other technological learning facilities. The PG passed out students have great chances of employment and also of doing research.

### **Challenges**

The major challenge facing the department is to develop the PG department to a full-fledged one. Availability of funds to recruit more qualified teachers is a major hurdle. The income from the fees is not enough to meet out the future developmental needs of the department.

### **Future Plans:**

- To equip the laboratory with latest PG level equipments according to new syllabus.
- To set up the departmental Library for PG students.
- To modernize the classrooms with ICT facilities.

### **3. Evaluative Report of the Departments**

1. Name of the department- **Mathematics**
2. Year of Establishment- **UG-1964,  
PG -1990**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)-  
**UG: Mathematics as a compulsory subject in B. Sc. Mathematics group**  
**PG: M. Sc. Mathematics**
4. Names of Interdisciplinary courses and the departments/units involved-  
**-Nil**
5. Annual/ semester/choice based credit system (programme wise)-  
**Semester System**
6. Participation of the department in the courses offered by other departments-- **-Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **-Nil**
8. Details of courses/programmes discontinued (if any) with reasons-**Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	01	01
Associate Professors	-	-
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt /Ph.D. / M. Phil. etc.,)- Two faculty from Janbhagidari fund.

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. R.S. Pal	Ph.D. in Mathematics	Professor	Wavelets	20	<b>Nil</b>
Ms. Jyoti Athiya	M.Sc Mathematics	Asstt. Professor	-	10	<b>Nil</b>
Smt. Aarti Borasi	M.Phil Mathematics	Asstt. Professor	-	02	<b>Nil</b>

11. List of senior visiting faculty-**Nil**

12. Percentage of lectures delivered and practical classes handled(programme wise)

by temporary faculty- **UG : Nil**

**PG : Nil**

13. Student -Teacher Ratio (programme wise)- **UG- 97:1**  
**PG- 12 :1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled— **N. A.**

15. Qualifications of teaching faculty with DSc/ D.Litt/ **Ph.D/ MPhil / PG.**

**Ph. D. – 1**

**M. Phil - 1**

**PG - 1**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-**Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**Nil**

18. Research Centre /facility recognized by the University-**Nil**

19. Publications: -- **Attached on Separate Sheet**

- \* a) Publication per faculty- **Separate sheet attached**
- \* Number of papers published in peer reviewed journals (national / international) by faculty and students-
- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Monographs
- \* Chapter in Books
- \* Books Edited-
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated-**Nil**

21. Faculty as members in

- a) National committees
- b) International Committees
- c) Editorial Boards....

22. Student projects-

- a) Percentage of students who have done in-house projects including inter departmental/programme-

**In-house projects are a part of the curriculum both in UG and PG**

- b) Percentage of students placed for projects in organizations outside the institution i.e .in Research laboratories/Industry/ other agencies-  
**Nil**



23. Awards / Recognitions received by faculty and students-**Nil**

24. List of eminent academicians and scientists / visitors to the department-**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National- **Nil**

b)  
International-**Nil**

26. Student profile programme/course wise:

**UG Batch : 2011-12 to 2013-14**

**PG Batch : 2012-13 to 2013-14**

Name of the Course/programme (refer question no. 4)	Applica Tions received	Selected	Enrolled		Pass percenta ge
			*M	*F	
<b>B. Sc.</b>	105	105	58	47	N.A.
<b>M. Sc.</b>	24	24	16	08	70.83

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>B.Sc.</b>	100%	-Nil -	-Nil -
<b>M.Sc.</b>	100%	-Nil -	-Nil -

29. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? -**Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	16.36
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Nil Data not available
Entrepreneurship/Self-employment	-Do-

30. Details of Infrastructural facilities

- a) Library- **Departmental & Central Libraries**
- b) Internet facilities for Staff & Students—**Yes**
- c) Class rooms with ICT facility- **Nil**
- d) Laboratories- **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies:

**Total 239 students belongings to SC/ST/OBC categories are eligible to receive the post-Metric scholarships from the State government.**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts—**Nil**

33. Teaching methods adopted to improve student learning- **Presentation, Lecture Method, Smart Virtual Class, LCD Projector, Interactive Board**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities-

**Through NCC and NSS, Red Ribbon Club etc.**

35. SWOC analysis of the department and Future plans-

**Strength**

Since Mathematics is a compulsory subject for B. Sc. Mathematics group, it has full strength of students. The department has three sanctioned posts of regular teachers including one Professor. All the three posts are filled at present. It is also running PG classes in Mathematics with full strength of students. There is a departmental library with sufficient books to cater to the students of PG. The Central Library has sufficient books for UG students. The department has computer with internet facility, LCD Projector and Interactive Board.

**Weakness**

Considering the student strength, the department does not have sufficient infrastructural facilities and sanctioned posts of teachers. At least one more post of regular teacher is required to take care of the total student strength in UG and PG.

**Opportunities**

Since Mathematics comes under basic science there will not be any dearth of students ever in the department. The department has full potential to open research facilities provided sufficient infrastructural and research facilities are developed.

**Challenges**

Since more and more professional courses are offered by the college and also by the private colleges in the nearby area, to keep up the interest of the students in basic sciences like Mathematics will be a challenge in the coming times. To have more number of qualified teachers is another hurdle since creation of posts has not taken place in the Department of Higher Education for the last many years.

**Future Plans**

- To have better infrastructure and separate building for the department.
- To have technology-enabled classrooms.
- To have more number of teaching posts sanctioned from the government.
- To develop research facilities.

**Publications by Faculty**

**Published in Journals**

**Borasi Aarti, “Operation Research in Financial markets”, "International Journal of New Era Research Quarterly Publication, –March 2014, Page 152 to 157**

**Borasi Aarti, “Career Opportunity in Mathematics”, " National Journal Vindhya Bloom Quarterly Publication – March 2014, Page 66 to 67**

**Chapters in Books**

**Borasi Aarti “Rain water harvesting for Better Tomorrow”, " Book on Water Crisis in Rural and Urban Areas: Planning and Management- 2014", Page 119 to 122**

### **3. Evaluative Report of the Departments**

1. Name of the department- **Physics**
2. Year of Establishment- **UG - 1964**  
**PG - 1991**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)-

#### **Physics as a compulsory subject in B. Sc Mathematics group M. Sc. Physics**

4. Names of Interdisciplinary courses and the departments/units involved-  
**-Nil**
5. Annual/ semester/choice based credit system (programme wise)-  
**Semester**
6. Participation of the department in the courses offered by other departments-- -- **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. -**Nil**
8. Details of courses/programmes discontinued (if any) with reasons-**Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	1	Nil
Associate Professors	-	-
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)- Two faculty from Janbhagidari fund.

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ravi Paliwal	M. Sc., M.Phil., Ph.D.	Asstt. Prof.	Digital Ele. & Material....	28	<b>Nil</b>
P.S. Malviya	M. Sc., M.Phil	Asstt. Prof	Digital Ele.	10	<b>Nil</b>
Neetu Rathore	M. Sc., M.Phil	Guest Faculty	-	-	-

11. List of senior visiting faculty-**Nil**

12. Percentage of lectures delivered and practical classes handled(programme wise)

by temporary faculty- **UG : 33%**

**PG : 33%**

13. Student -Teacher Ratio (programme wise) : UG : 97 : 1  
PG : 7 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled- **Sanctioned : 2 Filled : 2**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
- Ph. D-

**Ph.D : 1**

**MPhil : 1**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-**Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**Nil**

18. Research Centre /facility recognized by the University-**Nil**

19. Publications: --**Nil**

- \* a) Publication per faculty- **List attached.**
- \* Number of papers published in peer reviewed journals (national /international) by faculty and students-
- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Monographs
- \* Chapter in Books
- \* Books Edited-
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20.Areas of consultancy and income generated-**Nil**

21. Faculty as members in

- a) National committees b) International Committees
- c) Editorial Boards.....**Nil**

22.Student projects-

- a) Percentage of students who have done in-house projects including inter departmental/programme- **30%**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies- **Nil**

23. Awards / Recognitions received by faculty and students-**Nil**

24. List of eminent academicians and scientists / visitors to the department-**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : **Nil**

b) International- **Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc.	105	105	58	47	N.A.
M. Sc.	18	18	10	08	11.11

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc.	100	Nil	Nil
M. Sc.	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such

as NET, SLET, GATE, Civil services, Defense services, etc.? -**Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	21.53
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	Nil



<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	<b>Nil</b> <b>Data not available.</b>
Entrepreneurship/Self-employment	<b>Data not available</b>

30. Details of

Infrastructural

facilities a)

Library- **Central**

**Library**

b) Internet facilities for Staff & Students :**Yes**

c) Class rooms with ICT facility- **No**

d) Laboratories- **Yes**

31. Number of students receiving financial assistance from college, university government or other agencies- **OBC/SC/ST: UG = 291**  
**PG = 21**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts—**Nil**

33. Teaching methods adopted to improve student learning-

**Presentation, Lecture method, Assignments.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities- : **Nil**

37. SWOC analysis of the department and Future plans

**Strength**

**The Department of Physics has full strength in UG since it is a compulsory subject in B. Sc. Mathematics group. It is also running M. Sc. Physics. It has a full-fledged laboratory sufficient to cater to the UG and PG students. It has three sanctioned posts of regular teachers including one post of Professor. It has computer and internet facilities with Projector and Interactive Board.**

**Weakness**

**Out of the three sanctioned posts one post has been vacant for a long**

time. Even the three sanctioned posts are not sufficient to take care of the entire student strength of UG and PG. Although at UG level there is very good strength of students, the progression to PG in the subject is very less and not in proportion to the number of pass-outs at UG level.

### **Opportunities.**

Since Physics is basic science, it has great opportunities in the field of teaching and research. There is already dearth of qualified teachers in the subject both at the Higher Secondary and College level. So talented graduates and post-graduates have ample opportunities in the field of teaching, research and scientific fields.

### **Challenges**

Since this is the era of technological education, more and more students are attracted towards Engineering and Computer fields. So keeping up interest in Physics among the aspirants of science will be a major challenge in future.

### **Future Plans**

- To modernize classrooms and laboratory as per UGC norms to take care of the student strength.
- To set up a Departmental Library for PG students.
- To equip the laboratory with latest equipments.

### **Publications by Faculty**

Malviya, P.S. N.Nimje, N.Yadav," Threshold and gain Characteristics of Stimulated Brilloun Scattering in n-InSb Crystal." *IJSRP*, Vol. 3, Issue 1, Jan.2013, p. 210-215.

Malviya, P. S. and Smt. Mumtaz Zafar Siddhiqui , "Scheduled Caste Situation in India(M.P.): Present Scenario," *IJHSS*: Vol. 04, Issue 03, Jul.-Sep. 2013, p.313-315.

### **3. Evaluative Report of the Departments**

1. Name of the department- **Department of Zoology**
2. Year of Establishment- **1964**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrate Masters; Integrated Ph.D., etc.)- **UG**
4. Names of Interdisciplinary courses and the departments/units involved- **Nil**
5. Annual/ semester/choice based credit system (programme wise)- **Semester System**
6. Participation of the department in the courses offered by other departments-**Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. -**Nil**
8. Details of courses/programmes discontinued (if any) with reasons-**Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	<b>-Nil</b>	<b>-Nil</b>
Associate Professors	<b>-Nil</b>	<b>-Nil</b>
Asst. Professors	02	<b>-Nil</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
01	Dr. Rajendra Sisodia(Ph.D.)	Guest Faculty	Endocrinology	09	<b>Nil</b>

11. List of senior visiting faculty **-Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty- **100%**
13. Student -Teacher Ratio (programme wise): **UG- 122:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:
  - 1) Lab Technician- Sanctioned-01 - Filled 01
  - 1) Lab Attendant - Sanctioned-01 - Filled 01
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.- **Ph.D**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**Nil**
18. Research Centre /facility recognized by the University-**Nil**
19. Publications: -**Nil**
  - \* a) Publication per faculty
  - \* Number of papers published in peer reviewed journals (national /international) by faculty and students
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs

- \* Chapter in Books
- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated-**Nil**

21. Faculty as members **in**

- a) National committees
- b) International Committees
- c) Editorial Boards **Nil**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme-  
In-house projects are a part of the syllabus in the final semester.
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies-  
**Nil**

23. Awards / Recognitions received by faculty and students-**Nil**

24. List of eminent academicians and scientists / visitors to the department-**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National-**Nil**
- b) International-**Nil**

26. Student profile programme/course wise: **Batch 2011-12 – 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc with Zoology	62	62	35	27	N.A.

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc with Zoology	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?- **NA**

29. Student progression

Student progression	Against % enrolled
UG to PG	<b>NA</b>
PG to M.Phil.	<b>NA</b>
PG to Ph.D.	<b>Nil</b>
Ph.D. to Post-Doctoral	<b>Nil</b>
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	<b>Nil</b>
Entrepreneurship/Self-employment	<b>Nil</b>

30. Details of Infrastructural facilities

a) Library-**Central library with sufficient books on Zoology**

b) Internet facilities for Staff & Students - **Yes**

c) Class rooms with ICT facility- **Yes**

d) Laboratories- **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies-  
**Post metric scholarship for SC/ST/OB C: UG 2014-15- 89 Students**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts **-Nil**
33. Teaching methods adopted to improve student learning-
  - 1) Lecture Method
  - 2) Virtual class
  - 3) Through LCD Projectors
  - 4) Interactive Board
34. Participation in Institutional Social Responsibility (ISR) and Extension activities **Nil**
35. SWOC analysis of the department and Future plans

### **Strength**

Since Zoology is a compulsory subject for the students of B. Sc. Biology group, except for those who offer Microbiology), the department has sufficient student strength. It has two sanctioned posts of Asstt. Professor. It has a full fledged laboratory. It has sufficient books available on the subject in the Central Library.

### **Weakness**

Although there are two posts of regular teachers, they have been lying vacant for the last many years. The posts are handled by Guest Faculties. After graduation the students, particularly girls, face stagnation in the subject because there are no PG Courses available in Zoology either in the college or in the nearby area.

### **Opportunities**

The importance of Zoology will never come down and it has always been a favourite subject for students. With good infrastructural facilities and qualified teachers there is good scope for opening PG Course in Zoology.

### **Challenges**

To have qualified teaching faculty is a major challenge since regular posting has not taken place in the department for the last seven years.

### **Future Plans**

- To set up a PG department with full fledged laboratory and other facilities.

### **3. Evaluative Report of the Departments**

The Self-evaluation of every department may be provided separately in about

3-4 pages, avoiding the repetition of the data.

1. Name of the department- **Commerce**
2. Year of Establishment- **1971**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- **PG**
4. Names of Interdisciplinary courses and the departments/units involved-**Nil**
5. Annual/ semester/choice based credit system (programme wise)-**Semester**
6. Participation of the department in the courses offered by other departments-- **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. -**Nil**
8. Details of courses/programmes discontinued (if any) with reasons-**Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	1	<b>Nil</b>
Associate Professors	0	<b>Nil</b>
Asst. Professors	3	03



10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)-

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. M.Y. Ansari	M.Com, Ph.D.	Asstt. Prof.	Accounts	30	-Nil
Dr, R.K. Verma	M.Com, M Phil	Asstt. Prof	Accounts	29	-Nil
Nemichand	M.Com	Asstt.	Accounts	18	-Nil

11. List of senior visiting faculty-

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty- **25%**

13. Student -Teacher Ratio (programme wise)-

**UG- 88:1**

**PG- 28:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled—On sharing basis

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.- **Ph.D.-2, PG-1**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-**Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**Nil**

18. Research Centre /facility recognized by the University-**Nil**

19. Publications: -- **Nil**

\* a) Publication per faculty

\* Number of papers published in peer reviewed journals (national/international) by faculty and students

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

- \* Chapter in Books
- \* Books Edited-
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated-**Nil**

21. Faculty as members in

- a) National committees b) International Committees
- c) Editorial Boards.... **-Nil**

22. Student projects-

- a) Percentage of students who have done in-house projects including inter departmental/programme-  
**In-house projects are a part of the syllabus of the final semester both in UG & PG.**
- b) Percentage of students placed for projects in organizations outside the institution i.e .in Research laboratories/Industry/ other agencies-  
**Nil**

23. Awards / Recognitions received by faculty and students-**Nil**

24. List of eminent academicians and scientists / visitors to the department-**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National **-Nil**
- b) International-**Nil**

26. Student profile programme/course wise: UG - 2011-12  
PG - 2012-13

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
<b>UG</b>	146	146	93	53	N.A.
<b>PG</b>	103	103	68	45	50%

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>B.Com</b>	100%	-Nil -	-Nil -
<b>M.Com</b>	100%	-Nil -	-Nil -

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? –Data not available.

29. Student progression

Student progression	Against % enrolled
UG to PG                      50 out of 54	92.59
PG to M.Phil.	-Nil
PG to Ph.D.	-Nil
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Nil Data not available
Entrepreneurship/Self-employment	-do-

30. Details of Infrastructural facilities

a) Library- **Central Library**

b) Internet facilities for Staff & Students—**Yes**

- c) Class rooms with ICT facility- —**Yes**
- d) Laboratories- —**No**
- 31. Number of students receiving financial assistance from college, university, government or other agencies- **-Nil**
- 32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts—**Nil**
- 33. Teaching methods adopted to improve student learning- **Yes**
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities- —**Yes**
- 35. SWOC analysis of the department and Future plans

### **Strength**

**the department has a departmental library. It has a room with computer and internet facility, and LCD projector. It has four posts of regular teachers out of which presently three are posted. It has full student strength both in UG and PG. It also offers B. Com with Computer Applications and Tax Procedure and Practice as self-financed optional papers. These papers also have good student strength.**

### **Weakness**

**Since it is a full faculty, the number of teaching posts is not sufficient to cater to the student strength. Out of four posts, one post has been vacant for the last four years in which a Guest Faculty is engaged for teaching. There are lack of sufficient books in Commerce faculty in different groups of subjects and the enormous strength of students.**

### **Opportunities**

**Since Commerce both in at UG and PG level are professional subjects, they perennially attract students. A lot of interdisciplinary subjects can be offered along with B. Com which will give further boost to the commerce students in the employment market. The student strength is expected to go higher in the coming years in M. Com as there are no colleges offering PG in Commerce in the nearby area.**

### **Challenges**

**Catering to the needs of so many students with the available**

**infrastructure in future itself is a major challenge for the department. The department needs more number of teaching posts and also buildings to develop it to a full fledged faculty in the real sense of the term.**

**Future Plans.**

- **To have sufficient number of books for both UG and PG Courses.**
- **To construct sufficient infrastructure for the faculty.**
- **To have more teaching posts sanctioned from the government.**

### **3. Evaluative Report of the Departments**

The Self-evaluation of every department may be provided separately in about

3-4 pages, avoiding the repetition of the data.

1. Name of the department- **B.B.A**
2. Year of Establishment- **2012**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrate Masters; Integrated Ph.D., etc.) :L **UG**
4. Names of Interdisciplinary courses and the departments/units involved-  
**Nil**
5. Annual/ semester/choice based credit system (programme wise)-  
**Semester**
6. Participation of the department in the courses offered by other departments-**Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. -**Nil**
8. Details of courses/programmes discontinued (if any) with reasons-**Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	-	-
Associate Professors	-	-
Asst. Professors	-	-
Temporary Teacher	2*	2

\* Sanctioned by Janbhagidari Samiti.

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)-

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ms. Saloni Saxena	M.B.A	Temporary Teacher	HR	02	-
Mr. Swapnil Parmar	M.B.A	Temporary Teacher	Marketing	06	-

11. List of senior visiting faculty-**Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty-**100%**
13. Student -Teacher Ratio (programme wise) **14:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled-**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.-**PG**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**Nil**
18. Research Centre /facility recognized by the University-**Nil**
19. Publications: -**Nil**
  - \* a) Publication per faculty-**Nil**
  - \* Number of papers published in peer reviewed journals (national /international) by faculty and students-**Nil**
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs

- \* Chapter in Books
- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated-**Nil**

21. Faculty as members in

- a) National committees b) International Committees
- c) Editorial Boards....-**Nil**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme-**Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students-**Nil**

24. List of eminent academicians and scientists / visitors to the department-**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National
- b) International : **Nil**

26. Student profile programme/course wise: Batch : 2012-13-2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.B.A. I Sem	10	10	7	3	NA



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\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.B.A.	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? -**Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	N. A.
PG to M.Phil.	N. A.
PG to Ph.D.	N. A.
Ph.D. to Post-Doctoral	N. A.
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Nil
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural facilities

- a) Library- **Yes**
- b) Internet facilities for Staff & Students : **Yes**
- c) Class rooms with ICT facility-**Nil**
- d) Laboratories-**Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies-

**23 SC/ST/OBC students are eligible for government scholarships in the current Year.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts- **Virtual Classes**
33. Teaching methods adopted to improve student learning- **Presentation, Assignment**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities- **Nil**
35. SWOC analysis of the department and Future plans

### **Strength**

The BBA Course run by the college is a self-financed one. It has only recently been opened (2011-12) in the college. Since it is a professional Course, the students graduating from the department have good opportunities in the employment market as also bright chances getting elected for M.B.A. Courses offered by good Management Institutes.

### **Weakness**

Nevertheless, the department of BBA is in the early stage in the college. The first batch of students is yet to be graduated. Also since private colleges in the nearby area are also offering BBA, the student strength for this Course has not been very encouraging since its inception. It has only one post of teacher sanctioned by the Janbhagidari Samiti. A room is yet to be allotted to the department with other ICT facilities.

### **Opportunities**

The BBA degree being a professional one itself is the proof of opportunities for the talented graduates. They have the dual advantages of getting employed by medium scale enterprises and going for higher studies in Management. Hence the department has a good future provided the college can persuade more and more students to take admission in the Course.

### **Challenges**

Like in the other professional Courses which face tough competitions from private colleges with better infrastructure in the nearby area, it would be a big challenge to attract students to BBA Course. Also getting highly qualified teachers for Management Courses at low pay packages is a major challenge.

**Future Plans**

- **To develop the department into a full-fledged one.**
- **To have good infrastructure and ICT facilities.**
- **To have more qualified teachers.**

### 3. Evaluative Report of the Departments

1. Name of the department- **B.C.A.**
2. Year of Establishment : **2012**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)-

#### **UG : Bachelor of Computer Applications (B.C.A)**

4. Names of Interdisciplinary courses and the departments/units involved-  
**Nil**
5. Annual/ semester/choice based credit system (programme wise)-  
**Semester**
6. Participation of the department in the courses offered by other departments-**Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. -**Nil**
8. Details of courses/programmes discontinued (if any) with reasons
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1	Pritam Parmar	Guest Faculty	-	01	-
2	Avinesh Shrivasta	Guest Faculty	-	08	-

11. List of senior visiting faculty-**Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty- **100%**
13. Student -Teacher Ratio (programme wise) **-9:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled-**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.-**PG.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**Nil**
18. Research Centre /facility recognized by the University-**Nil**
19. Publications: -**Nil**
  - \* a) Publication per faculty
  - \* Number of papers published in peer reviewed journals (national /international) by faculty and students
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs
  - \* Chapter in Books
  - \* Books Edited
  - \* Books with ISBN/ISSN numbers with details of publishers
  - \* Citation Index
  - \* SNIP
  - \* SJR
  - \* Impact factor
  - \* h-index

20.Areas of consultancy and income generated-**Nil**

21. Faculty as members in

- a) National committees b) International Committees
- c) Editorial Boards....-**Nil**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme-**Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies-**Nil**

23. Awards / Recognitions received by faculty and students-**Nil**

24. List of eminent academicians and scientists / visitors to the department-**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National-**Nil**
- b) International-**Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.C.A.					NA**

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.C.A.	100%	Nil	Nil

28. How many students have cleared national and state competitive

examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

29. Student progression\*

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	NA
Entrepreneurship/Self-employment	NA

\*The first batch is not

out yet.

30. Details of

Infrastructural

facilities a)

Library- **Central**

**Library**

b) Internet facilities for Staff & Students- **Yes.**

c) Class rooms with ICT facility- **No**

d) Laboratories- **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies : **SC/ST/OBC Students : 7**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts-**Nil**

33. Teaching methods adopted to improve student learning- **Virtual classes, projectors etc.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities- **Nil**

35. SWOC analysis of the department and Future plans:

**Strength**

The Department of BCA has also been recently opened as a self-financed Course(2011-12). It has a sanctioned post of a temporary faculty.

The idea behind opening the course was to give opportunities to the local students to take admission in the professional course which is very much job-oriented. The employability of the Course is more than most of the other courses run by the college.

**Weakness**

Although it is a professional course, the response to this one has been poor since its inception. This may be due to the coming up of a few private colleges in the nearby area which offer the same course. The second reason is that it is a self-financed course. The department does not have a separate computer laboratory, and uses the computer facilities of the Department of Computers. The department is at a very early stage.

**Opportunities.**

As in the case of BBA, BCA is also a fully job-oriented course. Hence it has a good future provided the college builds up sufficient infrastructure in terms of buildings, computers, library and other facilities including qualified teachers.

**Challenges**

The major challenge is good student strength. The college has to compete with private colleges that offer the same Course.

**Future Plans**

- To develop the Department of BCA as a full-fledged faculty.
- To persuade more and more students to take admission in the Course.
- To have more qualified teachers.



### **3. Evaluative Report of the Departments**

The Self-evaluation of every department may be provided separately in about

3-4 pages, avoiding the repetition of the data.

1. Name of the department- **Computer Science**
2. Year of Establishment- **2012-13**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- **UG**
4. Names of Interdisciplinary courses and the departments/units involved—**Computer application**
5. Annual/ semester/choice based credit system (programme wise)-  
**Semester**
6. Participation of the department in the courses offered by other departments-- --**Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. -**Nil**
8. Details of courses/programmes discontinued (if any) with reasons-**Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Fil led</b>
Professors	-	-
Associate Professors	-	-
Temporary Faculty*	03	03

\*Sanctioned by the Janbhagidari Samiti

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)-

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Arpita Sukla	M. Sc.	Temporary Faculty		04	<b>Nil</b>
Sunil Mewada	M. Sc.	Temporary Faculty		01	<b>Nil</b>
Navin Chhalvant	M. Sc.	Temporary Faculty		01	<b>Nil</b>

11. List of senior visiting faculty-**Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty-**100%**
13. Student -Teacher Ratio (programme wise)  
**B.Sc 75:1, B.A.50:1, B.Com 80:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled-  
**Technician: Sanctioned : 01**  
**Filled : 01**  
**Lab attendant: Sanctioned : 01**  
**Filled : 01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
- Ph. D- **PG-3**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**Nil**
18. Research Centre /facility recognized by the University-**Nil**
19. Publications: **Nil**

- \* a) Publication per faculty-
- \* Number of papers published in peer reviewed journals (national /international) by faculty and students-
- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO host, etc.)
- \* Monographs
- \* Chapter in Books
- \* Books Edited-
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated-**Nil**

21. Faculty as members in

- a) National committees b) International Committees
- c) Editorial Boards....-**Nil**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme-

**In-house projects are a part of the syllabus for the final year students.**

- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies-**Nil**

23. Awards / Recognitions received by faculty and students-**Nil**

24. List of eminent academicians and scientists / visitors to the department-**Nil**

25. Seminars/ Conferences/Workshops organized & the source of

funding

a) National : Nil

b) International : Nil

26. Student profile programme/course wise: 2011-12 to 2013-14

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Computer Science in B.Sc	79	79	41	38	
Computer Application in B.Com	53	53	33	20	
Computer Application B.A.	The first batch	Started in the	year		2012

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Computer Science B.Sc	100%	-Nil -	-Nil -
Computer Application B.Com	100%	-Nil -	-Nil -
Computer Application B.A.	100%	-Nil -	-Nil -

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? -Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	PG Course not available in the college.
PG to M.Phil.	NA

PG to Ph.D.	NA
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Nil Data not available
Entrepreneurship/Self-employment	-do-

30. Details of Infrastructural facilities

- a) Library- **Central Library**
- b) Internet facilities for Staff & Students

**Yes**

- c) Class rooms with ICT facility- **Yes**
- d) Laboratories- **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies-

**Since Computer Science and Computer Applications are optional subjects with B. Sc. and B.A./B. Com respectively, these figures appear in the report of the respective courses.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts—**Nil**

33. Teaching methods adopted to improve student learning-  
**Presentation, Lecture Method, Smart Virtual Class, LCD Projector, Interactive Board, Group Discussion**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities-

**Students participate in ISR activities organized at college level.**

36. SWOC analysis of the department and Future plans  
**Strength**

**The Department of Computer has a well furnished computer laboratory with twenty-five computers and one LCD Projector. It has good student strength both in Computer Science and Computer Applications. There are sufficient books available in the central library, both reference and as per the syllabi. The department has full student strength in B. Sc. Computer Science and B. Com.**

**Computer Applications.** It has recently started Computer Applications in B. A. also which is slowly picking up in terms of student strength. Since the selection is done strictly on merit basis, high cut off percentage ensures quality students in the department.

### **Weakness**

Since all the subjects run by the department are self-financed optional papers with B. Sc., B. Com and B. A. Courses, there are no sanctioned posts of regular teachers in the department. The posts are created and the teachers appointed locally by the Janbhagidari Samiti. Since the student strength is more than can be accommodated in the present computer lab, the department needs a bigger computer laboratory with more computers and other ICT facilities in order to cater to the needs of the practical classes. Since there are limitations in the salary being offered to the teachers, it is difficult to get highly qualified teachers in the department. The available teachers are with PG.

### **Opportunities.**

The department has a good future provided sufficient infrastructural and teaching strength, both in number and qualifications, can be ensured by the college. Since Computer Science and Computer Applications are professional and modern areas in the employment market, the graduates in these subjects have the dual advantages of moderate placement opportunities as well as bright chances of progressing into higher studies.

### **Challenges**

Firstly, the subjects being job-oriented, a lot of private colleges are offering them with B. Sc. and B. Com Courses. So to attract more and more students to the college to opt for the subjects will be a major challenge in the coming years. Secondly, the graduated students of Computer Science and Computer Applications have no PG Courses available in the college which is a major hurdle before them. Either they have to go to the institutions in the bigger cities or take admission in other Courses. So a PG course in Computers with qualified teaching faculty is the need of the hour.

### **Future Plans**

- To have a bigger computer laboratory with sufficient computer units.
- To persuade the College Administration to open a PG Course in Computer.

### **Evaluative Report of the Departments**

1. Name of the department : **Department of Microbiology**
2. Year of Establishment : **2011**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **B. Sc. With Microbiology (Self Financed)**
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/ semester/choice based credit system (programme wise)  
**Semester System**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	<b>Nil</b>	<b>Nil</b>
Associate Professors	<b>Nil</b>	<b>Nil</b>
Asst. Professors	<b>Nil</b>	<b>Nil</b>
Temporary Teachers*	<b>01</b>	<b>01</b>

**\* Sanctioned by Janbhagidari Samiti**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Anil Yadav	M. Sc. Microbiology	Temporary Teacher	-	03	Nil

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty: **100%**
13. Student -Teacher Ratio (programme wise): **99 : 1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **One Lab Technician (Temporary)**  
**One Lab Attendant (Temporary)**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**Mr. Anil Yadav – M. Sc. Microbiology**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre /facility recognized by the University: **No**
19. Publications: **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in
  - a) National committees b) International Committees c) Editorial Boards....**Nil**
22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental/programme :



**In-house project is the part of the syllabus in the final semester of both UG/PG**

- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : **Nil**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department: **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : **Nil**

b) International : **Nil**

26. Student profile programme/course wise:

**Batch : 2011-12 to 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass per centage
			*M	*F	
<b>Microbiology in B. Sc. (Biology group)</b>	<b>28</b>	<b>28</b>	<b>09</b>	<b>19</b>	<b>N.A.</b>

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	<b>Nil</b> <b>Data not available</b>
Entrepreneurship/Self-employment	<b>Data not available</b>

30. Details of Infrastructural facilities

- a) Library : **Not available**
- b) Internet facilities for Staff & Students : **Yes, on sharing basis.**
- c) Class rooms with ICT facility : **On sharing basis**  
**with Department of Botany**
- d) laboratories : **Yes.**

31. Number of students receiving financial assistance from college, university, government or other agencies:

**26 SC Students & 51 OBC Students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **Nil**

33. Teaching methods adopted to improve student learning:

**Lecture method/Teaching with ICT devices.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

**Participation through NSS/NCC**

35. SWOC analysis of the department and Future plans

**Strength**

A lot of students are attracted to opting Microbiology as a subject in B. Sc. Biology group since there is good scope for the subject in the area of food industry, Pathology, beverages, and also in teaching. In a short period, the department has set up a moderate laboratory. Other ICT facilities are on sharing basis with the Department of Botany.

**Weakness**

The Department is still not fully equipped to cater to the needs of its 99 students since there is only one temporary teacher appointed by Janbhagidari Samiti. It is hoped that in future the Samiti will recruit more teachers. The department is yet to get a separate office room, computer and other ICT facilities.

**Opportunities**

Since the Department can supply good micro-biologist to the advanced institutions for higher studies like M. Sc. Microbiology, and also moderately to the job market, it has good potential to be developed as a full fledged one with PG Course in Microbiology.

**Challenges**

Since Microbiology is offered as an optional subject (self-financed) in B. Sc. Biology group lot of willing students are deprived of owing to financial problems. Since the resources of the Department do not allow free-ships etc. to motivate students to offer Microbiology as a subject would be a challenge. Due to limited from fees, it is becoming difficult to appoint more teachers.

**Future Plans**

1. To develop the department as a full-fledged one having Departmental Library, Computer with internet facility and other ICT facilities.
2. To open M. Sc. Microbiology in future considering the interest of the UG pass students in the subject.
3. To equip the laboratory fully with sufficient instruments to accommodate the student strength.
4. To increase the number of faculty members.

### **3. Evaluative Report of the Departments**

1. Name of the department : **Public Administration**
2. Year of Establishment : **2012-13**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **PG**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise);  
|**Semester**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>F</b>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil
Temporary Faculty*	01	01

- Sanctioned by Janbhagidari Samiti

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. Of Years of Experience	No. of Ph.D. Students guided for the last 4 years
<b>Ms. Deepshikha Saxena</b>	<b>Ph.D. in Public Administration</b>	<b>Temporary Faculty</b>	<b>Human Rights</b>	<b>02</b>	<b>Nil</b>

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : **100%**
13. Student -Teacher Ratio (programme wise) : 6 : 1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph. D. - 1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University: **Nil**
19. Publications: **Nil**
  - \* a) Publication per faculty
  - \* Number of papers published in peer reviewed journals (national /international) by faculty and students
  - \* Number of publications listed in International Database (For Eg: Web

of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- \* Monographs
- \* Chapter in Books
- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20.Areas of consultancy and income generated: **Nil**

21.Faculty as members in

a) National committees b) International Committees c) Editorial Boards....**Nil**

22.Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme  
**100% in IV Semester**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23.Awards / Recognitions received by faculty and students: **Nil**

24.List of eminent academicians and scientists / visitors to the department:  
**Nil**

25.Seminars/ Conferences/Workshops organized & the source of  
funding

a) National : **Nil**

b) International : **Nil**

26. Student profile programme/course wise: Batch : **2012-13 to 2013-14**

Name of the Course/programme (refer question no. 4)	Applica tions received	Selected	Enrolled		Pass per centage
			*M	*F	
M. A. Public Admn.	06	06	05	01	83

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>M. A. Public Admn.</b>	<b>100%</b>	<b>Nil</b>	<b>Nil</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Nil Nil
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural facilities
  - a) Library : **Central Library**
  - b) Internet facilities for Staff & Students: Yes.
  - c) Class rooms with ICT facility : Nil
  - d) Laboratories: N. A.
31. Number of students receiving financial assistance from college, university, government or other agencies : **04**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Nil**
33. Teaching methods adopted to improve student learning: Presentation, Lecture method, Assignment etc.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Nil
35. SWOC analysis of the department and Future plans

**Strength**

**Public Administration is a new self-financed department started with a view to offer opportunities to the students preparing for various competitive examinations in the field of Administration and various other government posts.**

**Weakness**

**However, the response of the students for this programme has not been very encouraging since its inception. There are only 6 students in all in the current academic year against forty seats available. The department does not have a departmental library due to lack of space.**

**Opportunities.**

**Public Administration is a very useful subject to those preparing for competitive examinations in civil services. There is immense potential for the subject provided more and more students are persuaded to opt for this programme in future.**

**Challenges**

**The major challenge that faces the department is shortage of students**



at the moment. Since it is a self-financed programme which is not directly job-oriented, very few students come forward to offer the Course.

#### **Future Plans**

- To have a good number of students admitted into the programme.
- To equip the department with good infrastructure and learning resources.

### **3. Evaluative Report of the Departments**

1. Name of the department- **Social Work Department**
2. Year of Establishment- **2011-12**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- **PG**
4. Names of Interdisciplinary courses and the departments/units involved--  
**Nil**
5. Annual/ semester/choice based credit system (programme wise)-  
**Semester**
6. Participation of the department in the courses offered by other departments-- **Sociology**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. -**Nil**
8. Details of courses/programmes discontinued (if any) with reasons-**Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	-	-
Associate Professors	-	-
Asst. Professors	-	-
Temporary Faculty*	02	02

**\* Sanctioned by Janbhagidari Samiti**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)- Two faculty from Janbhagidari fund.

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mahendra Sitpara	M.A	Temporary Faculty	-	2	<b>Nil</b>
Ku. Ashtha Shrivastva	M.A	Temporary Faculty	-	1	<b>Nil</b>

11. List of senior visiting faculty-**Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty-**100%**
13. Student -Teacher Ratio (programme wise) **11 : 1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled-**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. -  
Ph. D = **PG (2)**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**Nil**
18. Research Centre /facility recognized by the University-**Nil**
19. Publications: -
- \* a) Publication per faculty-
  - \* Number of papers published in peer reviewed journals (national /international) by faculty and students-

- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Monographs
- \* Chapter in Books
- \* Books Edited-
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated-**Nil**

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards....-**Nil**

22. Student projects-

- a) Percentage of students who have done in-house projects including inter departmental/programme-

**In-house projects are a part of the curriculum.**

- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies-**Nil**

23. Awards / Recognitions received by faculty and students-**Nil**

24. List of eminent academicians and scientists / visitors to the department-**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International-**Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
M.S.W.	04	04	04	-	100%

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
M.S.W.	100%	-Nil -	-Nil -

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? -**Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	14.1*
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	<b>Nil</b> <b>Data not available.</b>
Entrepreneurship/Self-employment	<b>-Do-</b>

**\* Percentage calculated on the basis of B. A. students passed out with**

**Sociology.**

30. Details of Infrastructural facilities
- a) Library- **No**
  - b) Internet facilities for Staff & Students **Yes**
  - c) Class rooms with ICT facility- **Yes**
  - d) Laboratories-**Nil**
31. Number of students receiving financial assistance from college, university, government or other agencies- SC/ST/OBC Scholarships = **13**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts—**Nil**
33. Teaching methods adopted to improve student learning-

**Presentation, Lecture method, Assignments etc.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities- **Nil**
35. SWOC analysis of the department and Future plans

**Strength**

**MSW is a fully job-oriented PG programme commenced by the college on self-financed basis with a view to provide job opportunities to graduates with Sociology. The Course has ample job opportunities in the field of social work particularly with NGOs both national and international, and also at the psycho-social counseling clinics. The department has moderate student strength. The admission to MSW requires a minimum of 45% marks at UG level. The department has a separate room with computer and internet facilities.**

**Weakness**

**Since the department is a self-financed one it has limitations on the appointment of teachers and other financial matters. The department is new**

**and could not yet be developed into a full-fledged faculty. The entire department is handled by two temporary faculty under the guidance of the Head of the Department of Sociology. Due to shortage of space the department could not set up a departmental library.**

### **Opportunities**

**There are great opportunities for the department to develop into a full-fledged faculty if sufficient infrastructure and teaching faculties are available.**

### **Challenges.**

**The major challenge is the availability of financial resources since it is a self-financed programme and the funds are limited. The present salary package offered to the teachers is limited which is a major hurdle in the availability of highly qualified teachers which is the primary requirement for such PG Courses. Under these circumstances to motivate the students to opt for the programme will be a challenge in future.**

### **Evaluative Report of the Departments**

1. Name of the department : **Department of Tax Procedure & Practice**
2. Year of Establishment : 2010-11
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :

**UG : Tax Procedure & Practice as a self-financed optional subject in B. Com in place of Business Economics.**

4. Names of Interdisciplinary courses and the departments/units involved :  
Commerce
5. Annual/ semester/choice based credit system (programme wise): **Semester**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	-	-
Asst. Professors	Nil	Nil
Temporary Faculty	01*	01

\* Sanctioned by the Janbhagidari Samiti.



10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
<b>Smt. Gayatri Goyal</b>	<b>M. Phil in Commerce with Tax Procedure &amp; Practice</b>	<b>Temporary Faculty</b>	<b>Tax Procedure &amp; Practice</b>	<b>02</b>	<b>-</b>

11. List of senior visiting faculty : -
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **100%**
13. Student -Teacher Ratio (programme wise) : **55 : 1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Centralized Staff**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M. Phil : 1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre /facility recognized by the University: **Nil**
19. Publications:

- \* a) Publication per faculty : **Nil**
- \* Number of papers published in peer reviewed journals (national /international) by faculty and students :
- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : **Nil**
- \* Monographs : **Nil**
- \* Chapter in Books:
- \* Books Edited : **Nil**
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index: **Nil**
- \* SNIP : **Nil**
- \* SJR : **Nil**
- \* Impact factor: **Nil**
- \* h-index : **Nil**

20.Areas of consultancy and income generated : **Nil**

21. Faculty as members in

- a) National committees : **Nil**
- b) International Committees
- c) Editorial Boards.... **Nil**

22. Student projects

- (a) Percentage of students who have done in-house projects including inter departmental/programme :

**In-house project is a part of the curriculum in the final semester both for UG and PG.**

- (b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies

**Nil**

23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department: **Nil**
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National: **Nil**
- b) International : **Nil**
26. Student profile programme/course wise:

Batch : **2011-12 to 2013-14**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
<b>B. Com with Tax Procedure &amp; Practice</b>	<b>18</b>	<b>18</b>	<b>10</b>	<b>08</b>	<b>N.A.</b>

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>B. Com with Tax Procedure &amp; Practice</b>	<b>100</b>	<b>Nil</b>	<b>Nil</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	- NA
PG to Ph.D.	- NA
Ph.D. to Post-Doctoral	- NA
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Nil Data not available
Entrepreneurship/Self-employment	Data not available

30. Details of Infrastructural facilities

a) Library      No

b) Internet facilities for Staff & Students :

**Yes with the Deptt. of Commerce on sharing basis.**

c) Class rooms with ICT facility :

d) Laboratories:

31. Number of students receiving financial assistance from college, university, government or other agencies : **Combined with B. Com**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning:

**Through lectures and group discussions and question-answer sessions.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

**Common with B. Com.**

35. SWOC analysis of the department and Future plans

**Strengths**

The subject is a professional one and a moderate strength of students is available. Once graduated, the students have job opportunities a also self-employment in the field of tax consultancy etc. All the facilities are availed on sharing basis with the Commerce Faculty.

**Weakness**

It is a new department and it is too early to analyse the weakness.

**Opportunities**

The department has good potential to accommodate more students provided more number of qualified teachers are available.

**Challenges**

To attract more and more students to the subject since private colleges in the nearby area also offer the same subject.

### **3. Evaluative Report of the Departments**

1. Name of the department- **Department of Law**
2. Year of Establishment- **1967**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- **UG**
4. Names of Interdisciplinary courses and the departments/units involved-- **Nil**
5. Annual/ semester/choice based credit system (programme wise)- **Semester**
6. Participation of the department in the courses offered by other departments-- **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. -**Nil**
8. Details of courses/programmes discontinued (if any) with reasons-**Nil**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	-	-
Associate Professors	-	-
Asst. Professors	01	Nil
Guest Faculty	Nil	01
Temporary Faculty	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)- Two faculty from Janbhagidari fund.

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Sanjay Mishra	Ph.D.	Part time Temporary	Labour Law	19	-Nil
Manohar Mewada	L.L.M	Part time Temporary	Criminology	02	-Nil
Dr. Gulab Mewada	Ph.D.	Part time Temporary	Criminology	02	-Nil

11. List of senior visiting faculty-**Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise)  
by temporary faculty- **100%**
13. Student -Teacher Ratio (programme wise)- **UG- 32:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled—**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.-  
**Ph. D. – 2**  
**PG -- 1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received-**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received-**Nil**
18. Research Centre /facility recognized by the University-**Nil**
19. Publications: - **List attached**

- \* a) Publication per faculty- **Nil**
- \* Number of papers published in peer reviewed journals (national /international) by faculty and students-
- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Monographs
- \* Chapter in Books
- \* Books Edited-
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated-**Nil**

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards.... **Nil**

22. Student projects-

- a) Percentage of students who have done in-house projects including inter departmental/programme-**Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e .in Research laboratories/Industry/ other agencies-**Nil**

23. Awards / Recognitions received by faculty and students-**Nil**

24 List of eminent academicians and scientists / visitors to the department-**Nil**



25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National- **-Nil**
- b) International-**Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass per centage
			*M	*F	
<b>L.L.B.</b>	20	20	15	05	70

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>L.L.B.</b>	100%	-Nil -	-Nil -

28. How many students have cleared national and state competitive examinations such as  
NET, SLET, GATE, Civil services, Defense services, etc.? **-Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA

Ph.D. to Post-Doctoral	Nil
<b>Employed</b>	Nil
• Campus selection	
• Other than campus	Data not available
Entrepreneurship/Self-employment	-Do-

30. Details of Infrastructural facilities

a) Library- **Central Library**

b) Internet facilities for Staff & Students—**No**

c) Class rooms with ICT facility: **Nil**

d) Laboratories- **Moot Court.**

31. Number of students receiving financial assistance from college, university, government or other agencies- **SC/ST/OBC : 24 students.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts—**Nil**

33. Teaching methods adopted to improve student learning-

**Presentation, Lecture Method, Smart Virtual Class, LCD Projector, Interactive Board, Practical training through Moot Court**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities-

**Through NSS and NCC.**

37. SWOC analysis of the department and Future plans:

### **Strength**

**The Department of Law is the oldest self-financed department in the college. It has moderate student strength. Since it is a professional course there is good scope for the students who pass out of the department both in the field of practising law and also in various fields related to Law. A lot of law graduates from the college have progressed to higher studies and have become lawyers, public**

prosecutors and judges over the years. The department has sufficient books in the Central Library. It has one sanctioned post of Asstt. Professor and two posts of temporary teachers sanctioned by Janbhagidari Samiti.

### **Weakness**

Since it is a very important department run under the aegis of the Bar Council of India, it has to follow the directions laid down by it from time to time. Accordingly, the teaching staff strength is still not sufficient. There are also infrastructural deficiencies in terms of buildings and other technological facilities like computer and internet facilities etc.

### **Opportunities**

Since LLB is a professional degree related to Law, its importance is self-explanatory. The department with more regular faculties and better infrastructure can flourish to become one of the most important one in the college with full strength of students.

### **Challenges**

The Department of Higher Education had changed the Law degree and PG courses in the general colleges into self-financed programmes in the year 2000 resulting in lesser and lesser regular faculties available in the Law Departments in the State. Looking at the magnitude of the subject and the course, it is a major challenge to sustain the department without permanent faculty. Under the present circumstance, it is difficult to offer high to moderate pay package to the teaching faculty from the income generated through the Course fee. Thus lack of sufficient funds is a major problem both for salaries and other infrastructural needs.

### **Future Plans**

- To have modern classrooms with technological assistance.
- To open Law Clinic in order to provide legal advice to the needy
- To set up a good and high quality law library

**Certificate of Compliance**  
(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that Jawaharlal Nehru Smriti Government Post Graduate College, Shujalpur, Distt. Shajapur (M.P.) fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition (if applicable) is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: 22/01/15  
Place: Shujalpur

  
Dr. R. S. Pal  
Principal  
Govt. J. N. S. P. G. College, Shujalpur



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद**  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

**Dr. Jagannath Patil**  
Deputy Adviser

NAAC/WR/Gen/JP/2014

8<sup>th</sup> August 2014

**The Principal**  
Jawahar Lal Nehru Smriti Government  
Post Graduate College  
Mandi Road, Shujalpur  
Shajapur - 465 333, Madhya Pradesh

Dear Sir/Madam,

This has reference to your submission of application for Institutional Eligibility for Quality Assessment (IEQA). As mentioned in the auto-generated email, your institution is **eligible** for further process of Assessment & Accreditation by NAAC. Kindly refer NAAC website for

- ✓ Preparation of Self-Study Report (SSR) → Manual for Affiliated/Constituent Colleges ([http://www.naac.gov.in/manuals\\_ass\\_acrd.asp](http://www.naac.gov.in/manuals_ass_acrd.asp))
- ✓ Documents to be submitted with SSR ([http://www.naac.gov.in/documents\\_submitted.asp](http://www.naac.gov.in/documents_submitted.asp))
- ✓ Fee structure (<http://www.naac.gov.in/fees.asp>)
- ✓ Duties and Responsibilities of NAAC and HEIs ([http://www.naac.gov.in/duties\\_responsibilities.asp](http://www.naac.gov.in/duties_responsibilities.asp))

It may be noted that your institution which has **earned** the IEQA status is expected to:

- Submit the Self-Study Report (SSR) within a period **six months** from the date of declaration of IEQA status. (i.e., **before 7<sup>th</sup> February 2015**). Extension for submission of SSR will not be given.
- Upload SSR on the Institutional website one month prior (i.e., **before 7<sup>th</sup> January 2015**) to submission of the final document (under intimation to NAAC by letter / email) and retain the same till the Peer Team Visit is over.

The SSR complete in all respects may be submitted to NAAC in five (5) hard copies (printed form) and one soft copy (CD). Kindly submit the latest sanction letter from UGC releasing the XI plan/XII plan grants or any other UGC grants along with SSR. Please suggest three suitable time slots covering 3 days each for planning the Peer Team Visit to your institution. Kindly inform about nearest airport as well as distance from the same to your institution.

For any further clarifications you may contact the undersigned.

Wishing you all success in your endeavor for quality enhancement.

With regards,

(Dr. Jagannath Patil)  
Regional Co-ordinator, Western Region

पि ओ बॉक्स नं. 1075, नागरभावी, बेंगलूर - 560 072, भारत P.O.Box No. 1075, Nagarbhavi, Bangalore - 560 072, INDIA  
दूरभाषा Phone : + 91-80-23005116 (D), 23210261, 62, 63, 64, 65 Fax : +91-80-23210270  
ई-मेल : e-mail: jp.naacindia@gmail.com वेबसाइट Website : www.naac.gov.in

Dear Sir,

***Sub: Request for Extension regarding Submission of SSR***

This is with reference to your E-mail dated 2<sup>nd</sup> January 2015 addressed to the Regional Co-ordinator , NAAC.

The College has requested for extension **for uploading/ submission of SSR**. The following dates are given to the College after extension.

SSR to be uploaded on or before	SSR to be submitted on or before
28/01/2015	28/02/2015

**Note: Last Date for submission of SSR on or before 28/2/2015.**

- Appendices in Hard Copy (SSR) may be made available to the Peer Team during the on site visit.
- Since, the college do not have Hons.Programme, Kindly mention as not applicable in the column 4 & 26.

**Incase the extended deadlines are not adhered to:**

- The college may come forward for Assessment & Accreditation afresh by submitting online Letter of Intention (LOI) from the NAAC website. Track ID will no more be valid.
- The file will be closed.
- Fees submitted for Assessment & Accreditation will not be refunded.

For any further clarifications, you may kindly contact the undersigned.

Yours sincerely,

**Dr. Jagannath Patil**  
**Regional Co-ordinator**





**UNIVERSITY GRANTS COMMISSION - CENTRAL REGIONAL OFFICE,**

Tawa Complex (Bittan Market), E-5, ARERA COLONY, BHOPAL-462 016  
Ph. : 0755 - 2467418, 2467892, Fax. : 0755 - 2467893, web site : www.ugc.ac.in

F.No.GD/107023/XII/12-13/CRO

Date:- .....

To

The Account Officer,  
UGC, Central Regional Office  
Tawa Complex, Bittan Market,  
E-5, Arera Colony, Bhopal (M.P.)-462016

25 MAR 2014

**Sub: Release of 15% "Adhoc On account grant" under the scheme of Plan Block Grant- in-aid during XII Plan period.**

Sir/Madam,

As per the decision taken in the Commission meeting held on 19<sup>th</sup> July 2012, 25% of allocation of XI Plan College Development Assistance was released as "on account grant" for XII Plan period. Now the Commission has decided in the commission meeting held on 30<sup>th</sup> December 2013 to release up to 40% of GDA + merged schemes allocated to the individual colleges during XI<sup>th</sup> Plan period, including 25% of grant already released earlier to Govt. J.N.S. P.G. College, Shujalpur, Distt. Shajapur, Shujalpur- 465333(M.P.) the colleges during XII Plan. Accordingly, I am directed to convey the sanction of the Commission for payment of Rs. 1294400/- to Govt. J.N.S. P.G. College, Shujalpur, Distt. Shajapur, Shujalpur- 465333(M.P.) the for the XII Plan period as detailed below:

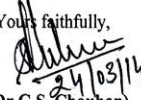
XII <sup>th</sup> Plan Allocation	Amount already released during 2012-13	Amount to be released during 2013-14	Remarks
3736000	200000	1294400	

3. The Sanctioned grant may be treated as "Adhoc on account" grant for XII Plan. The allocation made now is Provisional Allocation and the final allocation would be made on finalization of XII Plan Guidelines. The grants sanctioned now would be adjusted against the XII Plan allocation to be made subsequently on the basis of assessment.
4. XII<sup>th</sup> Plan may be treated as equivalent to GDA+ merged schemes of XI<sup>th</sup> Plan period, Ratio of allocation under budget heads 35 & 31 (Non-recurring & Recurring) may remain 80:20 as in UGC's guidelines. There should not be any re-appropriation from budget head 35 to 31 or vice versa. The release for SC/ST may be made as per the allocation of 15% and 7.5% respectively.
5. The amount of the grant shall be drawn by the Account Officer CRO, UGC, Bhopal (Drawing and Disbursing Officer), University Grants Commission on the Grants-in-aid bill and shall be disbursed to and credited to the Principal, Govt. J.N.S. P.G. College, Shujalpur, Distt. Shajapur, Shujalpur- 465333(M.P.) by him/her through RTGS/NEFT.
6. The Grant is subject to the Adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the College.
7. The University/College shall maintain proper accounts of the expenditure out the Grants, which shall be utilized, only on approved items of expenditure and ensure proper labeling of the items purchased.
8. The Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University grants Commission as early as possible after the close of the current financial year. Balance grant will be released only on receipt of audited UC and Statement of Expenditure etc., signed by Chartered Accountant.
9. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or Utilized for the purpose other than those for which the Grant was give, without proper sanction of the University Grants Commission and should at any time the college ceased to function, such assets shall revert to the University Grants Commission.
10. The University/College/Institute shall maintain a Register of Assets acquired wholly or substantially out of the Grants in the prescribed form.
11. The grantee Institution shall ensure the Utilization of Grants-in-aid for which it is being sanction/paid. In case of non-utilization/part utilization, or mis-utilization of grants sanctioned by the Commission for the purpose for which these were approved and in accordance with the terms and conditions of the approval or does not furnish the required documents or is disaffiliated from the University the entire amount paid by the

Cont.....2

Commission shall be refunded by the College with simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Government of India will be charged.

12. The grant should not be used for Self-Financing/Unaided Courses.
13. It may be noted that the accounts of the grant-in-aid institution shall be subject to inspection by officers of the CRO, UGC, Bhopal
14. The interest earned by the University/College/Institute on this grants in aid shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institution.
15. The University/College/Institute shall follow strictly all the Instructions issued by the Government of India from time to time with regard to reservation of posts for scheduled Castes/Scheduled Tribes/OBC/PH/etc.,
16. The University/College shall fully implement the official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (use for Official purposes of the Union) Rules, 1978 etc.
17. The sanction issues in exercise of the delegation of powers vide commission office order no. 25/92 dated May 01, 1992.
18. The funds to the extent are available under the Scheme.

Yours faithfully,  
  
(Dr G.S. Chauhan)  
Deputy Secretary

Copy forwarded for information and necessary action to:

1. The Principal  
Govt. J.N.S. P.G. College  
Shujalpur  
Distt. Shajapur- 465333 (M.P.)
2. The Commissioner, Higher Education  
Govt. of Madhya Pradesh,  
5th floor, Satpura Bhawan,  
Bhopal (M.P.).

**BCR OF 2013-2014**

The sanctioned grant of Rs. 1294400 (In words of Rs. Twelve Lakh Ninety Four Thousand Four Hundred Only ) has been transferred/being transferred to your college Account No. 53024297784 at Bank with IFS Code- SBIN0030068 through RTGS/NEFT. The Canara Bank, Arera Colony, Bhopal/UBI, St. Joseph Branch Bhopal. You are requested to confirm the receipt of the above amount in your account by sending back the given stamped receipt within 7 days.

  
(Prashant Dwivedi)  
Education Officer

**Receipt**

Received Rs 1294400 from University Grants Commission, Central Regional Office, Bhopal towards "Adhoc of Account Grant" under the scheme of Plan Block Grant in aid for XII<sup>th</sup> Plan period

Date.....

The Principal  
Govt. J.N.S. P.G. College  
Shujalpur  
Distt. Shajapur- 465333 (M.P.)